



COVER SHEET

Organization Name: <u>City of Readley Community Services Department</u>		
Name of Project: <u>Free Swim Lessons Program</u>		
Contact Person Name and Title: <u>Madison Mitchell, Recreation Supervisor</u>		
Address: <u>100 W. East Avenue</u>		
City: <u>Readley</u>	State: <u>CA</u>	Zip Code: <u>93654</u>
Telephone #: <u>559-637-4203</u>	Cellular #: <u>559-426-7906</u>	Email: <u>madison.mitchell@readley.ca.gov</u>
Year Established: <u>1913</u>	Federal ID #: <u>94-6000402</u>	
Type of Organization (check one): ☐ Corporation ☐ Proprietor ☐ Partnership ☐ Non-profit ☒ Government ☐ Faith-based ☐ Education ☐ Other (please describe) _____		
Select the zone(s) you intend to target: ☒ Zone 1 ☒ Zone 2 ☒ Zone 3 ☒ Zone 4 ☒ Zone 5 (See Page 6 for a map of the District's zones)		
Amount of Funding Requested: <u>\$5,000.00</u>		
Number of People to be Served/Impacted: <u>141</u>		
I certify that the information contained in this proposal is true and accurate to the best of my knowledge and belief. I further certify that this grant proposal is submitted with the full knowledge and endorsement of the governing board of this organization, which will act as fiscal agent and is empowered to enforce compliance with all contract conditions.		
Name: <u>Nicole Zieba</u>		Title: <u>City Manager</u>
Signature: <u>[Signature]</u>		Date: <u>2/27/25</u>
NOTE: If the agency/organization has a governing board, please attach a letter of authorization from the board.		

**ATTACHMENT D – STATEMENT OF NON-SUPPLANTATION**

Project Name: Free Swim Lessons program

I, Madison Mitchell of City of Reedley, hereby
Name Name of Agency

state that the funds requested in this application do not supplant any existing revenue sources.

mmitchell
Signature

2/18/2025
Date

Madison Mitchell
Print Name

Recreation Supervisor
Title



Attachment B MEASURABLE OUTCOMES PLAN

Program Name: Free Swim Lessons Program
District Priority: Obesity & Behavioral Health
District Goal: Offer free swim lessons to low-income families in Reedley

DISTRICT OBJECTIVE	TIME FRAME	PROGRAM ACTIVITIES	EVALUATION OUTCOMES	FREQUENCY OF DATA SUBMISSION	INDICATOR DESCRIPTION	SAMPLING STRATEGY
- Increase access to adequate nutrition and fitness to mitigate onset of obesity/diabetes. As well as: Increase the availability of behavioral health education and awareness.	07/01/25 to 06/30/25, Program would run June 15-18, 2025 (Juneteenth holiday, no class on June 19, 2025 because pool is closed)	<u>Strategy #1</u> Provide a four-day swim lesson program for local school aged children.	<u>Expected Outcome</u> A total of 141 school aged children will participate in free swim lessons to educate and positively impact knowledge	-Completion of program.	- # of participants	100%
		<u>Method</u> -This four-day program will teach children the basic skills of swim lessons and water safety with daily swim instruction and will receive a water safety packet to teach them about the dangers of the river.	<u>Evidence of Outcomes</u> <i>- Participation</i>			
			<u>Evaluation Tools:</u> Grantees will receive support from District Staff to determine specific evaluation tools. However, if the grantee currently uses an evaluation tool to determine measurable outcomes, please include.			



ATTACHMENT B - BUDGET FORM
PERIOD: July 1, 2025 thru June 30, 2026

APPLICANT/AGENCY NAME: City of Reedley
PROJECT TITLE: Free Swim Lessons Program

CATEGORIES		COLUMN A SKHCD FUNDS	COLUMN B OTHER FUNDS	COLUMN C TOTAL BUDGET
I. PERSONNEL				
LIST OF STAFF	FTE			
1 Part-Time City of Reedley Aquatics Manager		630		630
2 Part-Time City of Reedley Aquatic Lifeguards		3,770		3,770
3				-
4				-
5				-
TOTAL SALARY/WAGES		4,400	-	4,400
BENEFITS (____%)		334		334
PERSONNEL SUBTOTAL		\$ 4,734	\$ -	\$ 4,734
II. OPERATING				
General Operating		266		266
Communications				-
Printing				-
Travel/Training				-
Subcontractor/Consultants				-
1				-
2				-
3				-
Other				-
1				-
2				-
3				-
OPERATING SUBTOTAL		\$ 266	\$ -	\$ 266
III. TOTAL PERSONNEL AND OPERATING		\$ 5,000	\$ -	\$ 5,000
IV. Indirect/Admin. (____%)				-
V. Equipment				-
VI. TOTAL FUNDS REQUESTED		\$ 5,000	\$ -	\$ 5,000
☐ If you are utilizing Subcontractor/Consultant(s), check this box and complete a separate Budget Form for each Subcontract/Consultant(s). Also, complete a Budget Justification using the guidelines found in the instructions.				
Other Funding Source(s):				
1		\$		
2		\$		
3		\$		
4		\$		
Total Other Funding Source(s)		\$	-	
NOTE: Total Other Funding Source(s) should match the total of Column B above.				



City of Reedley

Community Services
100 N. East Avenue
Reedley, CA 93654
(559) 637-4203
FAX 637-7253

One-Page Narrative

The City of Reedley has been awarded grant funding for the free swim lessons program for four consecutive summers and has served 693 children (ages 4-12yrs) in total. The free swim lesson program has given families an opportunity to learn the importance of swim skills and water safety, especially with the Kings River running through the city.

A highlight that the City of Reedley has seen in receiving this grant funding is that some participants return each year for this opportunity. The free swim program offers different levels of swim lessons, starting with Level 1 up to Level 4. Level 1 is the very basic skills to help participants feel comfortable in the water and understand water safety. As the levels increase, participants learn more advance skills such as diving, swimming laps, back stroke and floating unassisted. The lifeguards enjoy seeing participants return each summer and witnessing how far participants advance in swimming skills. Once participants know how to swim there are year-round aquatics options available in Reedley such as lap swim and water aerobics. The City of Reedley is one of the only cities in Fresno County that offers year-round public swim.

The free swim lessons program is very popular and fills up quickly with the families that qualify. Reedley residents are provided priority and when those requests are filled but spots still remain, surrounding cities have the opportunity to participate in the free swim lessons. The City of Reedley would like to continue this program with the grant funding from Sierra Kings Health Care District because it makes a huge impact on the youth to learn how to swim and educating them on water safety.



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Three-Page Narrative

There are many physical and mental health benefits to swimming. It helps boost your mood, relieve stress, tone muscles and obtain a healthy weight. The City of Reedley offers multiple year-round aerobic programs at the Reedley High School pool, with a Joint Use Agreement in place with Kings Canyon Unified School District. The safety aspect is just as important as the health aspect of learning to swim, especially with the Kings River running through the backyard of Reedley. The specific District goals this project intends to impact will be 1c. Increase access to adequate nutrition and fitness to mitigate onset of obesity/diabetes. As well as 2a. Increase the availability of behavioral health education and awareness.

Data shows near drownings occur every year and drownings every other year in Reedley on the Kings River. Since Reedley has three parks the river runs through it is critical to have the education on water safety and the skills to swim. For the past four summers, the City of Reedley was awarded a \$5,000 Mini Grant from Sierra Kings Health Care District to offer a free swim lesson program for low-income families. The 2021 program served 128 children, 2022 served 141 children, 2023 served 142 children and in 2024 the program served 141 children. Qualifying families were based off the Income Eligibility Scales for School Year 2021-22. Offering free swim lessons again to children from low-income families will give participants the basic skills of swimming that can be used throughout their lifetime. This program is well received and the public looks forward to the program each year. With the cost of living increase many families



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will look for opportunities that are at little to no cost. This free swim lessons option to the community provides a great opportunity for local children who do not possess swimming skills.

Once participants know how to swim there are year-round aquatics options available in Reedley. The City of Reedley is one of the only cities in Fresno County that offers year-round public swim. Many neighboring cities have avid swimmers join the program during the winter months because it is the only local option. The City of Reedley offers fee-based swim lessons every summer. This limits people's ability who financially can't afford the fee. Because of this program already in place with lifeguards and staff, the ability to expand and offer free swim lessons is there. The grant funding will support 141 children over a 4-day period, meeting 30 minutes per day. Due to the June 19 federal holiday, there will be only 4-days of instruction.

The target population are children (4-12yrs) from low-income families in Reedley. With the swim lesson program structure already in place, adding an additional component to the summer season will be an easily supported addition. At the end of the program the only products to be purchased will be 141 program recognition supplies. The budget is focused on the cost of swim instructors and facility cost, with very limited supplies. The City of Reedley will know if this project is successful by having all 141 spots filled, seeing the progression of learning the skill of swimming, and seeing a love and respect for the water. Every summer the City of Reedley hires aquatic staff to run a six-week swim program. Staff will be trained and have all the equipment they need to add an additional week to swim instruction, so this program can be offered again.



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The only collaborative partner we will have for this program will be the Kings Canyon Unified School District. They will allow the City of Reedley to operate at the Reedley High School pool with a Joint Use Agreement and with this relationship the facility fee is at a discounted rate for operating for public use. The school district will also help City of Reedley staff organize the process of finding youth from low-income families who would benefit most to learn the skills of swimming.

Offering free swim lessons to low-income families in the community provides a service that's not available. A need has been recognized through data of drownings. This supports a healthy lifestyle and will teach water aerobics skills that youth will carry throughout their lifetime.

Now that this program has been running steadily for four consecutive summers there may be a possibility to increase participation. With the hiring of more staff there would need to be another grant funder that could fund these efforts or the City of Reedley may be able to absorb some costs.



Contract No. 2025-09

MINI-GRANT AGREEMENT

MINI-GRANT RECIPIENT: City of Reedley – Swim Lessons

MINI-GRANT AMOUNT: \$5,000.00

GRANT TERM: July 1, 2025 to June 30, 2026

This agreement (hereinafter referred to as "Agreement"), dated as of July 1, 2025, (hereinafter referred to as "Effective Date") is by and between Recipient, and the Sierra Kings Health Care District (hereinafter referred to as "the District"), an independent public agency established pursuant to the Local Hospital District Law in 1965 and the District Reorganization Act of 1965.

GRANT PURPOSE: By executing this Agreement, Recipient acknowledges that the goal of the District's grant program is to support community-based projects, organizations, and agencies which promote health and wellness related to Obesity, Diabetes, and/or Behavioral Health. Recipient certifies that the proposed uses of grant funds are in furtherance of this goal.

The specific purposes and uses of Recipient's grant funds are set forth in the mini-grant budget, which is attached herein as **Exhibit A**.

CONDITIONS: Recipient agrees as follows:

1. Term and Scope. This Agreement is for a term commencing on Effective Date and ending no later than June 30, 2026, and has no effect until it is executed by Recipient and the District. Recipient agrees to adhere to the use of the funds as described in the Recipient's grant application attached herein as **Exhibit B**.
2. Recipient agrees to expend the grant funds for the purposes set forth above and in the attachments to this Agreement, and for no other purpose. Recipient further agrees to keep and use any non-consumable goods and materials purchased with District funds for a period of not less than three years and to use them for the purposes set forth above.
3. Not later than the last day of the grant term, Recipient agrees to provide the District with a summary report on activities together with documentation of its expenditures of grant funds in the format of original receipts and/or invoices.
4. For a period of not less than three years from the initial disbursement of grant funds, Recipient agrees to keep complete records of expenditures of grant funds, in accordance with generally accepted principles of accounting, sufficient to fully document the nature of such expenditures.



Contract No. 2025-09

5. For a period of not less than three years from the initial disbursement of grant funds, Recipient agrees to permit authorized representatives the District to have access to any and all items or materials purchased with District funds and to its books and records upon reasonable notice and during Recipient's normal business hours for the purpose of verifying Recipient's compliance with the terms of this Agreement.
6. Grantee shall be reimbursed for eligible expenses incurred under this agreement in an amount not to exceed 100% of the total grant award of **Five thousand dollars (\$5,000)**. Reimbursement shall be made only upon submission of adequate documentation of actual expenditures, including itemized invoices, receipts, or other proof of payment deemed acceptable by the Grantor. All requests for reimbursement must be submitted in accordance with the timeline and requirements set forth in this agreement.
7. Recipient agrees to repay the District upon demand any grant spent for purposes other than those set forth above. This provision shall survive termination or expiration of this Agreement.
8. Recipient must comply with all applicable laws providing equal employment opportunities. CONTRACTOR must not discriminate against any person on the grounds of race, color, creed, gender, gender identity, religion, marital status, registered domestic partners status, age, national origin or ancestry, physical or mental disability, medical condition including genetic characteristics, sexual orientation, pregnancy, citizenship status, military or veteran status, or any other characteristics, sexual orientation, pregnancy, citizenship status, military or veteran status, or any other characteristic made unlawful by federal, state, or local laws.
9. Recipient agrees to defend, indemnify, hold harmless, and release the District, and its employees, from and against any and all actions, claims, damages, disabilities, or expenses that may be asserted by any person or entity, to the extent arising out of the negligent acts or omissions or willful misconduct in the performance of this Agreement by Recipient, whether or not there is concurrent negligence on the part of the District, but excluding liability due to the active negligence or willful misconduct of the District. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Recipient or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. This provision shall survive termination or expiration of this Agreement.
10. Recipient shall agree to maintain insurance in accordance with the provision of **Exhibit C** herein.



Contract No. 2025-09

11. There are no third-party beneficiaries of this Agreement, and it may be enforced only by the parties hereto.
12. Recipient agrees that:
 - 12.1 Recipient will collaborate with the evaluation consultant designated by the District, as may be required by the District, in order to develop a suitable evaluation.
 - 12.2 In the event that Recipient's agency, organization, or business is closed within three (3) years of Effective Date, Recipient will notify the District not less than fifteen (15) business days prior to closure. Notice should be sent to the following address:

Sierra Kings Health Care District
1011 G. Street
Reedley, CA 93654
 - 12.3 In the event that Recipient's agency, organization, or business is closed within three (3) years of Effective Date, Recipient agrees to dispose of equipment purchased with funds received through the Mini-Grant Program in accordance with directions from the District. In the event that Recipient's agency, organization, or business is closed prior to the initial expenditure of any grant funds hereunder, Recipient shall repay the District all such unspent funds immediately and without formal demand by the District for such repayment. Recipient understands that the District may direct that equipment in good condition be donated to one or more appropriate agencies, organizations, and/or businesses promoting health and wellness throughout the District.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

RECIPIENT:

<u>Nicole Zieba</u>	6/2/2025
Nicole Zieba, City Manager City of Reedley	Dated
<u>Chinayera Black Hardaman</u>	6/2/2025
Chinayera Black Hardaman, MPA, CEO Sierra Kings Health Care District	Dated

Exhibit A. Itemized Budget

	Item	Total Amount
1	Staff Cost	
2	a. 1 Aquatics Manager \$20 per hour x 30 hrs (7.5 hrs per day x 4 days)	\$600.00
3	b. 8 Lifeguards \$17.50 per hour x 240 hrs (each 7.5 hrs per day x 4 days)	\$4,200.00
4	Subtotal	\$4,800.00
5	Facility Cost	
6	a. KCUSD Aquatics Complex Facility Usage 4 days x \$50 per day	\$200.00
7	Subtotal	\$200.00
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	Shipping	
	Tax	
	Total Budget	\$5,000.00



REEDLEY CITY COUNCIL

- ☒ Consent
- ☐ Regular Item
- ☐ Workshop
- ☐ Closed Session
- ☐ Public Hearing

ITEM NO: 3

DATE: February 25, 2025

TITLE: APPROVE THE FOLLOWING ACTIONS ASSOCIATED WITH FUNDING PROVIDED BY SIERRA KINGS HEALTH CARE DISTRICT(SKHCD):

- A) APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN A SPECIAL INITIATIVE-GRANT AGREEMENT AND RELATED DOCUMENTS ACCEPTING FUNDING TO PROVIDE FREE SWIM LESSONS IN THE SUMMER OF 2025
- B) APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN A RENEWAL GRANT APPLICATION AND RELATED DOCUMENTS REQUESTING AND ACCEPTING FUNDING FOR COSTS ASSOCIATED WITH PUBLIC PICKLEBALL
- C) APPROVE AND AUTHORIZE THE CITY MANAGER TO SIGN A RENEWAL GRANT APPLICATION AND RELATED DOCUMENTS REQUESTING AND ACCEPTING FUNDING FOR FREE SWIM LESSONS IN THE SUMMER OF 2026

SUBMITTED: Sarah Reid
Community Services Director

APPROVED: Nicole R. Zieba
City Manager

RECOMMENDATION

Approve the following actions associated with the funding provided by Sierra Kings Health Care District (SKHCD): A) Approve and authorize the City Manager to sign a Special Initiative-Grant Agreement and related documents accepting funding to provide free swim lessons for qualifying families in the summer of 2025; B) Approve and authorize the City Manager to sign a Renewal Grant Application and related documents requesting and accepting funding for costs associated with public pickleball; C) Approve and authorize the City Manager to sign a Renewal Grant Application and related documents requesting and accepting funding for free swim lessons for qualifying families in the summer of 2026.

EXECUTIVE SUMMARY

Every summer the Community Services Department (CSD) offers a fee-based swim lesson program to the public. The fee to participate does create a challenge for low-income families. For the past four years the City of Reedley has received a Mini-Grant from Sierra Kings Health Care District (SKHCD) to offer one week of free swim lessons for qualifying families. In 2021 there were 128 participants, 2022 there were 141 participants, 2023 there were 142 participants and in 2024, 141 participants were served.

In the summer of 2024, the free swim lessons were offered the first week of July. Offering the free swim lessons at the beginning of the season as done in past summers, worked out better than hosting the free swim lessons mid-summer. The free swim lessons provide staff the ability to train new lifeguards and doesn't disrupt the flow of the fee-based swim lessons. Staff also recognized more consistent participation in June as opposed to July as many people missed their lessons last summer. After sharing this feedback with SKHCD, it was recommended for the City of Reedley to apply for the Special Initiative-Grant Agreement in the amount of \$5,000 because there is no grant cycle for applying like the Renewal Grant Application process. This grant will allow the City of Reedley to get back on track for keeping the free swim lessons in June since the funding can be spent this fiscal year. The free swim lessons will be offered June 16-20 with the federal holiday of June 19 off. There will be four days of 30-minute lessons serving 141 participants.

Staff is requesting authorization to apply for a Renewal-Grant Application to fund the free swim lessons in the summer of 2026. Applications are due March 11, 2025, and staff is requesting \$5,000 to offer free swim lessons to low-income residents. If awarded, the grant funding will support 141 youth over a four-day period, meeting 30 minutes per day during the beginning of the swim lesson season in June. Because this week has a federal holiday, June 19, the pool is closed and will not be available for swim lessons. The budget will include staff time, facility use fees and student recognition certificates.

Swimming has many positive results including supporting a healthy lifestyle, reducing stress and learning a lifesaving skill that youth will carry with them for a lifetime. During the swim instruction, staff will also provide water safety tips and literature based around exercising safe habits by the river.

Last year was the first time the City of Reedley received funding to host pickleball for the public on the courts located at Reedley High School. This is available twice a week on Wednesday and Saturday during the hours of 8:30am-11:30am. These hours are adjusted to earlier in the morning during the hot months of the year. Because of the Joint Use Agreement with Kings Canyon Unified School District, the City of Reedley is allowed to use the courts at no cost but must provide a City of Reedley employee to monitor the courts use. This has worked out very well and has provided a place to play pickleball within the City of Reedley since there are currently no courts in public spaces.

SKHCD is requesting the City of Reedley submit a Renewal-Grant Application to continue this funding for July 1, 2025-June 30, 2026. The CSD oversees this program within the departments Adult Sports and hires part time recreation staff to work on Wednesday and Saturday for four hours per day. Staff would like to continue this partnership with SKHCD and KCUSD until the

time there are public pickleball courts available.

FISCAL IMPACT

Offering the free swim lessons in June of 2025 was assumed in the City of Reedley 2024-25 Budget so no action is required if awarded this funding.

Staff will assume the expenditures and revenues associated with offering the free swim lessons from June 15-June 18, 2026 for the total of \$5,000 in the City of Reedley 2025-26 Proposed Budget.

Staff will assume the expenditures and revenues associated with the cost for personnel and minimum supplies to host pickleball on Wednesday and Saturday from July 1, 2025-June 30, 2026 for the total amount of \$8,051.00 in the City of Reedley 2025-26 Proposed Budget.

ATTACHMENTS

1. Example of SPECIAL INITIATIVE-GRANT AGREEMENT
2. RENEWAL-GRANT RFP NO. 2025-18 associated with Public Pickleball
3. RENEWAL-GRANT RFP NO. 2025-18 associated with Low-Income Swim Lessons