

**CITY OF LA MESA
CONSTRUCTION & DEMOLITION (C&D)
DEPOSIT REFUND REQUEST FORM**

Please review the Refund Requirements and ensure all required information is included with this Deposit Refund Request Form. All Refund Requests must include original signatures in ink. Approved refunds will be mailed within 60 days following receipt of Refund Request. Applicants must initiate a Refund Request within 60 days following final project sign-off by the City Building Division or following termination of the project. Delayed Requests will not be eligible for a refund.

Please complete all sections of form.

Refunds may not be issued if sections are incomplete.

SECTION 1

Permit Number _____ - _____

Deposit Paid \$ _____

Project Address _____

City _____ Zip _____

SECTION 2

I certify that the information provided with this Refund Request represents the disposition of at least 75% of the materials generated from this project. Furthermore, I certify that this information represents materials generated only from the project listed above.

Please use ink to sign

Signature _____

Date _____

Print Name _____

Title _____

Phone Number _____

SECTION 3

Address for Refund Notice

By signing my name, I hereby direct any C&D Deposit Refund for

Permit Number _____ - _____
to be sent to the name and address listed
in Section 4 below.

Signature _____

Date _____

Print Name _____

Title _____

SECTION 4

Name _____

Phone Number _____

Address _____

City _____

State _____ Zip _____

Please review the C&D Program Requirements and ensure all necessary information is included with this Refund Request Form. Be sure to attach any necessary documentation.

Mail completed Refund Requests to:

C&D Deposit Refund Request
Building Division
City of La Mesa
8130 Allison Avenue, La Mesa, CA 91942
Email: BuildingPermitApps@cityoflamesa.us