



BUILDING INSPECTIONS

Inspection Appeal Internal Review

Application Form

Contact Information

Applicant: _____ **Phone:** _____

Address: _____ **E-mail:** _____

Appeal Information

Project Name: _____ **Address:** _____

Permit Number: _____ **Inspector:** _____

Inspection Date: _____ **Code Section:** _____

Inspection Result: ☐ Re-inspection Required ☐ Passed with Exceptions
☐ Cancelled ☐ Other: _____

Describe Reason for Appeal:

Review Decision/Interpretation:

Decision Date: _____ **Reviewer:** _____

- The Chief Building Inspector or the Assistant Chief Building Inspector will conduct an internal review and the applicant will receive the results within 5 business days of the application's receipt.
- Appeals beyond the internal review may be directed to the Engineering and Codes Division of the North Carolina Department of Insurance (DOI). This appeal must be made within 10 days after the decision.
- Appeals beyond the Engineering and Codes Division of the Department of Insurance may be directed to the North Carolina Building Code Council (BCC). This appeal must be received within 30 days of the DOI decision.
- If you disagree with the North Carolina Building Code Council's decision, you can take the matter further by appealing to Superior Court.

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