



**City of California City
Building Department
21000 Hacienda Blvd
California City, CA 93505**

**ENCROACHMENT PERMIT APPLICATION
FOR WORK IN STREET OR ALLEY RIGHT-OF-WAY**

Date Submitted: _____
Project Address: _____ **Assessor Parcel #:** _____
Permit # _____
Property Owner: _____
Name: _____
Business: _____
Address: _____
Phone: () _____ **Cell:** () _____ **Fax:** () _____

Contractor: _____
License#: _____
Name: _____
Company: _____
Billing Address: _____
Phone: () _____ **Cell:** () _____ **Fax:** () _____

I (we), the above mentioned, hereby apply for permission to execute, place, construct, and/or otherwise encroach upon public lands or right-of-ways, located within the corporate limits of the City of California City by performing the following described work:

CALCULATED VALUE OF WORK (in right-of-way): \$ _____

SECTION 7031.5 BUSINESS AND PROFESSIONS CODE: Any City or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he/she is licensed pursuant to the provisions of the Contractor's License Law Chapter 9 (commencing with sect. 7000) of Division 3 of the Business and Professions Code or that he/she is exempt therefrom and the basis for the alleged exemption. Any violation of sect. 7031.5 by any applicant for a permit subjects the application to a civil penalty of not more than five hundred dollars (\$500).

Licensed Contractor Requirements:

	CITY RIGHT OF WAY	SEWER EXTENSION	SEWER LATERAL	WATER EXTENSION	WATER CONNECTION
A: GENERAL ENGINEERING CONTRACTOR - WATER DISTRIBUTION CERTIFICATION	✓ N/A	✓ N/A	✓ N/A	✓ ✓	✓ ✓
B: GENERAL BUILDING CONTRACTOR *	✗	✗	✓ *	✗	✗
C-34: PIPELINE CONTRACTOR	✓	✓	✓	✓	✓
C-36: PLUMBING CONTRACTOR	✗	✗	✓	✗	✗
C-42: SANITATION SYSTEM CONTRACTOR	✗	✓	✓	✗	✗

* - ONLY IF GC BUILDS ENTIRE NEW HOME

LICENSED CONTRACTOR'S DECLARATION:

- ☐ I hereby affirm I am licensed under provisions of Chapter 9 (commencing with sect. 7000) of Division 3 of the Business and Professions Code, and my license is in full effect.

License Number: _____ Classification: _____

Contractor's Signature: _____ Date: _____

WORKER'S COMPENSATION DECLARATION:

(This section need not be completed if the project value is \$100 or less)

I hereby affirm under penalty of perjury one of the following declarations:

- ☐ I have and will maintain Worker's Compensation Insurance as required by section 3700 of the Labor Code for the performance of work for which this permit is being issued. My Workers' Compensation Insurance carrier and policy number are:

Carrier: _____ Policy Number: _____ Expiration Date: _____

- ☐ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Workers' Compensation Laws of California and agree that if I should become to subject to the workers' compensation provisions of sect. 3700 of the Labor Code, I shall forthwith comply with those provisions.
- ☐ I have and will maintain a certificate of consent to self-insure for workers' compensation pursuant to sect. 3700 of the Labor Code for the performance of the work for which this permit is issued.

Applicant's Signature: _____ ☐ Owner ☐ Contractor ☐ Agent

WARNING: Failure to secure workers' compensation is unlawful and shall subject an employer to criminal penalties and civil fines up to \$100,000, in addition to the cost of compensation, damages as provided for in sect. 3706 of the Labor Code, interest, and attorney fees.

Liability Insurance:

Carrier: _____ Policy Number: _____

Expiration Date: _____ Amount of Liability Insurance: _____

**FOR OFFICIAL USE ONLY
FEE AND DEPOSIT WORKSHEET**

This deposit is required by the City of California City, for the improvements to occur at: _____

Following is a list of items for which the deposit is required and their cost estimation:

Item	Description	Quantity / Price	Security Deposit	Permit Fee
1	Curb & Gutter:			
2	Sidewalk:			
3	Drive Approach:			
4	AC or PCC Pavement:			
5	Water/Gas Taps:			
6	Non-Construction:			
7	Other Fees:			
		TOTALS		

Grand Toatals:\$ _____

A DEPOSIT OF \$ _____ (Has Been Collected) (Will Be Required).

ENCROACHMENT PERMIT LOCATION
MAP FOR STREETS AND ALLEYS IN
THE CITY (EXHIBIT "A")

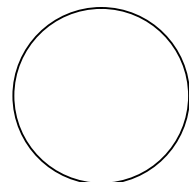
NAME _____

ADDRESS _____

CELL PHONE# _____

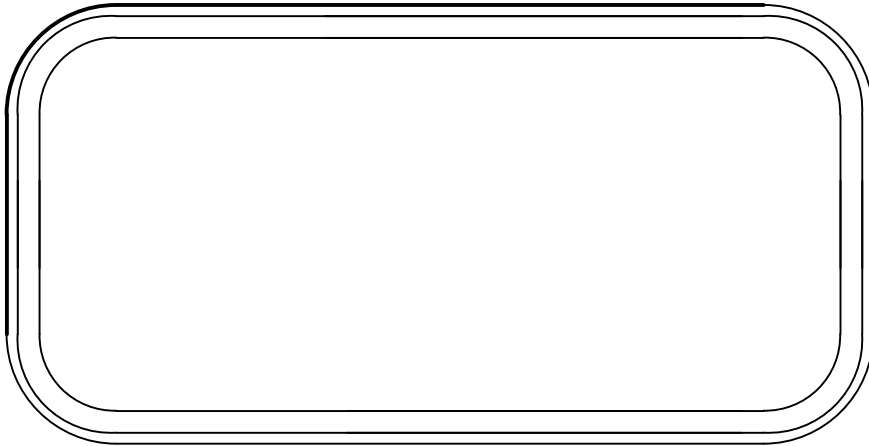


Encroachment Permit Location Map Exhibit "A"



Indicates North

ENCROACHMENT PERMIT LOCATION
MAP (EXHIBIT "A")



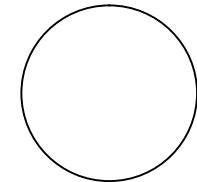
NAME_____

ADDRESS_____

CELL PHONE#_____



Encroachment Permit Location Map Exhibit "A"



Indicates North

Exhibit "B"

GENERAL CONDITIONS:

1. Call underground service alert (USA) 48-hours prior to digging at 1-800-427-2200 or 811.
2. Notify the Public Works Department when you are ready to begin work at (760)3737152.
- 3.
4. Notify the Public Works Department to inspect concrete work:
 - A. After sub base compaction
 - B. After base compaction (forming complete)
 - C. During concrete placement
 - D. After work has been completed
5. Notify the Public Works Department to inspect water meter set(s) at least 24-hours prior to installation of water meter(s). Water meter(s) will not be installed until water meter(s) set(s) comply with pertinent City of California City Standard Details.
6. All trenches must be inspected:
 - A. Prior to installation of sand bedding
 - B. Prior to installation of class II Aggregate Base, or Lean Concrete Backfill
 - C. Prior to installation of Asphalt Concrete
7. All forms are to be inspected and approved by the Public Works Department before any concrete is placed.
8. Copies of all concrete delivery weighmaster's batch certificates must be furnished to the Public Works Department before final approval and before deposit (if any) is refunded. City may at its sole discretion require tests to verify materials and workmanship conformance.
9. Finished concrete must conform to all specifications of the requirements of Section 73 of the latest edition of the State of California Department of Transportation (Caltrans) Standard Specifications.
10. The work shall conform to the latest adopted City of California City Standard Details and Specifications, which in the event of conflict, shall take precedence over the State of California Department of Transportation (Caltrans) Standard Specifications.
11. If **permanent** asphalt repairs can not be made within 24-hours of project completion, you are required to use either cold mix for temporary fill. Permanent asphalt repairs will be made by applicant within thirty (30) days of project completion. Applicant is required to maintain temporary fill(s) and surfacing(s) until permanent asphalt repairs are made.
12. The travel lanes of the adjacent street(s) must remain open and unobstructed at all times. If a parking lane is to be used for a work area, it shall be coned or barricaded for safety of workers.
13. Notify 48-hours prior Police and Fire Department Dispatch (760)373-8606 and City of California City Fire Department Directly (760)373-4841 and Mojave Unified School District (661)824-4001 and Dial-A-Ride (760)373-8665 and Regional Transit 1(800)323-2396 Prior to and immediately after any full or partial road, street or alley closures. They will want to know beginning times and estimated times road travel lanes will be obstructed, blocked or restricted.
14. Traffic control must be done in accordance with City Standard Details.

14. If applicable trees and tree stumps shall be removed completely to a level at least six (6) inches below the surrounding grade.
15. The hole created from removal of stump shall be filled and compacted in eight (8) inch maximum lifts with suitable granular material.
16. Hardhats must be worn while falling trees and tree limbs.
17. All debris shall be removed from site and the area completely cleaned upon completion of the work.
18. All cleanup work, excavations, backfills, warnings, protections, etc. shall be in accordance with existing ordinance and codes governing work on public streets and right-of-way.
19. The deposit collected will not be returned until all the work is completed including any required pavement installation. On large projects which are constructed in phase with several months between phases, partial deposit returns may be made for the work completed upon request.
20. All work must be done on or before the completion date stated on permit, unless an extension is granted by the city. Extensions will only be granted if in the sole opinion of the City circumstances justify an extension. Extensions shall not exceed thirty (30) days, and only one (1) extension is allowed.

Extension Completed Date: _____ Extension Granted By: _____

21. All deposits will be forfeited if item No.1 through No. 19 of these general conditions and any conditions set forth in the permit and permit special provisions are not followed. It is the sole discretion of the City that only a partial refund of deposits may be made if any portions of the work is Not done timely or to City standard details and specifications, with remainder to be forfeited.
22. City may assess excess inspection fees if additional inspection work is required beyond what is included in the standard permit fee. Any fees assessed will be based on the most recent City approved fee schedule and withheld from the deposit, if applicable. Otherwise, City will invoice applicant.