



UTILITIES APPLICATION

City of Columbia
P.O. Box 467
208 S. Rapp Ave.
Columbia, IL 62236
618.281.7144

CHECK ONE	
☐	Install Meter & Turn On
☐	Turn On
☐	Final Reading & Transfer
☐	Turn Off / Non-Pay
☐	Final Reading & Turn Off
☐	Name Change
☐	Address Change

OLD CUSTOMER		NEW CUSTOMER
	Account #	
	Billing Name	
	Forwarding / Mailing Address	
	City, State, Zip	
	Service Address	
	Phone #	
	Email Address	

Date of Change: _____

FEES: Transfer - \$50.00 _____ Initial Bill by mail - \$0.50 _____ Initial

All new accounts will be enrolled to receive their utility bills by email. If you prefer to receive your bill by mail, that option is available for an additional fee. Property owners will have to sign water application if they want utilities in their name. Contractors cannot sign for property owners. Per City of Columbia Ordinance 1094, effective Jan. 18, 1993, I shall abide by and accept all of the provisions of the code as conditions covering the use of City utilities.

Rent/Lease Property: ☐ Own Property: ☐

New Applicant Signature: _____

OFFICE USE BELOW

Route #: _____

Sequence #: _____ Lot #: _____

☐	Property Inspection
☐	Occupancy Permit
☐	GB / Recycling Totes
☐	New Resident Packet

Applicants who are renting must pay \$160.00 deposit before service can be put in their name.		Date Paid:
Owner Name:		
Owners Address:		
Phone #:		

Contacted by: _____ Date: _____

Utilities Application – 01.19.2026