



CITY OF MURRIETA

APPLICATION FOR TEMPORARY VENDOR SPECIAL EVENT PERMIT



*** To be submitted by the EVENT ORGANIZER for each vendor participating at the event as one package no later than seven {7} days before the event. Late submittals will incur a \$5.50 per vendor per day late fee. ***

Business Name/DBA:			
Applicant Name:			
Business Mailing Address:			
Business Phone Number:		Business Email:	
Murrieta Business License Number, if applicable and Expiration date:			
Description of product sold or service provided:			
Event name and date(s)			

***Please note that should the product or service involve any of the following: a City of Murrieta Business License Application in addition to this form, IS required, and other department approvals may be needed. Please check those that apply. ***

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|---|--|---|
| ☐ Adult/Sexuality Oriented Business/Products | ☐ Bingo Gaming | ☐ Cyber Cafe |
| ☐ Door-to-Door Solicitation | ☐ Drug Sales or Treatment | ☐ Explosives/Firearms on Site |
| ☐ Fortune Telling Entertainment | ☐ Hazardous Materials on Site | ☐ Massage |
| ☐ Sales of Alcohol | ☐ Sales of Firearms | ☐ Sales of Tobacco Products, Paraphernalia, or Vapor |
| ☐ Secondhand Dealer/Pawn Broker | ☐ Tattooing | ☐ Taxicab Business or Driver |

Permit Guidelines and Requirements:

1. This permit is for temporary vendors for special events in Murrieta. If your business is located inside the city limits or provides sales or a service inside the city limits throughout the year, you may need additional licensing.
2. If your business is located in the City of Murrieta, please provide your city business license number and expiration date. No additional fee will be collected for this permit if current license information is provided. **(Note: You must still complete this "Application for Temporary Vendor Special Event Permit" form.)**
3. If your business organization or group is tax-exempt as described under 501(c)(3) of the United States Internal Revenue Code, please provide a copy of your documentation. No additional fee will be collected for this permit. **(Note: You must still complete this "Application for Temporary Vendor Special Event Permit" form.)**
4. All vendors participating in an event in the City of Murrieta **MUST** complete and submit the attached CDTFA-410D verification form from the California Department of Tax and Fee Administration. For further information on determining whether you need a seller's permit, please see CDTFA Publication 107 <https://www.cdtfa.ca.gov/formspubs/pub107/>. For further information for Operators of Swap Meets, Flea Markets, or Special Events please see CDTFA Publication 111: <https://www.cdtfa.ca.gov/formspubs/pub111/>
5. Once completed, this form and any applicable attachments and fees must be submitted to the **EVENT ORGANIZER**. The **EVENT ORGANIZER** must submit one complete packet for all event vendors at least seven (7) days before the event.
6. The fee for this permit is \$13.25 per day (\$39.75 max per event). The permit fee is non-refundable.
I am requesting to participate in the above referenced event:
Number of day(s) permit is requested _____ times \$13.25/day totals \$ _____ owed (maximum \$39.75)
Make check payable to "City of Murrieta"
7. The **EVENT ORGANIZER** is required to display and/or disclose permit receipt and/or a listing of all vendors to agents or officers of the City of Murrieta or other government agencies for verification of approved vendor status if requested on the day(s) of the event.

I agree that any falsification, misstatements, or omissions, including those related to the location and goods to be sold, shall result in immediate revocation of this permit and forfeiture of the right to operate within the city limits of Murrieta.

Signature of Applicant

Date