



Permit # _____

VILLAGE OF PELHAM BUILDING PERMIT APPLICATION

200 5th AVENUE, PELHAM, NEW YORK 10803
PHONE: 914-738-2258 EMAIL: BUILDINGDEPT@PELHAMNY.GOV

PROPERTY LOCATION

SECTION _____ BLOCK _____ LOT _____ ID NUMBER _____

PROPERTY ADDRESS _____

OWNER INFORMATION

OWNER NAME _____

MAILING ADDRESS _____

EMAIL _____ PHONE _____

AGENT INFORMATION

AUTHORIZED AGENT NAME _____

MAILING ADDRESS _____

EMAIL _____ PHONE _____

AN APPLICATION IS MADE SEEKING PERMISSION TO:

- ☐ ALTER STRUCTURE ☐ CONSTRUCT ADDITION ☐ DEMOLISH STRUCTURE ☐ ERECT STRUCTURE
☐ INSTALL FENCING ☐ INSTALL MECHANICALS ☐ INSTALL INSULATION ☐ OPEN ROAD
☐ REMOVE/INSTALL TANK ☐ REPAIR SIDEWALK/CURB ☐ REPLACE ROOF/SIDING
☐ INSTALL SOLAR PV ARRAY ☐ INSTALL WINDOWS ☐ OTHER _____

ZONING INFORMATION

ZONING DISTRICT _____ LOT AREA _____

PRESENT USE _____ PROPOSED USE _____

FLOOR AREA _____

DETAILED DESCRIPTION OF PROPOSED WORK

CONSTRUCTION COST \$ _____ PERMIT FEE \$ _____

(PROVIDE PROPOSAL)

C OF C FEE \$ _____

ARCHITECT/PROFESSIONAL ENGINEER INFORMATION

NAME _____

MAILING ADDRESS _____

EMAIL _____ PHONE _____

BUILDING CONTRACTOR

NAME _____

MAILING ADDRESS _____

EMAIL _____ PHONE _____

LICENSE NUMBER _____

PLUMBING CONTRACTOR

NAME _____

MAILING ADDRESS _____

EMAIL _____ PHONE _____

LICENSE NUMBER _____

ELECTRICAL CONTRACTOR

NAME _____

MAILING ADDRESS _____

EMAIL _____ PHONE _____

LICENSE NUMBER _____

BUILDING DEPARTMENT COMMENTS

SIGNATURE - COMPLETE SECTION 1 OR SECTION 2

Application is hereby made for issuance of a Building Permit pursuant to the Code of the Village of Pelham, the New York State Uniform Fire Prevention and Building Code, the New York State Energy Conservation Construction Code and all other applicable ordinances and laws for the work as described herein and in the submitted plans and specifications.

SECTION 1 - OWNER NOT USING AN AGENT

I declare under penalty of perjury that I am the property owner for the above address and I personally completed the above information and certify its accuracy.

PRINT OWNER NAME _____ DATE _____

OWNER SIGNATURE _____

SECTION 2 - OWNER USING AN AGENT - SIGN AND NOTARIZE

AUTHORIZATION: I, _____ authorize the agent listed below to act on my behalf in all matters concerning this application.

PRINT AGENT NAME _____

OWNER SIGNATURE _____ DATE _____

Notary Public

Notary Stamp

Sworn to me this _____ Day of _____, 20_____

Notary Public

THIS SECTION TO BE COMPLETED BY BUILDING INSPECTOR

BUILDING INSPECTOR APPROVAL: _____

DATE OF APPROVAL: _____

Permit holder must notify the Building Department immediately in the event of changes occurring during construction. Permit expires 12 months after date of issuance. Permit shall become invalid unless the authorized work is commenced within six months following the date of issuance.



**NOTICE OF UTILIZATION OF TRUSS TYPE CONSTRUCTION,
PRE-ENGINEERED WOOD CONSTRUCTION AND/OR TIMBER
CONSTRUCTION IN RESIDENTIAL STRUCTURES**

(In accordance with Title 19 NYCRR PART 1265)

TO:

VILLAGE OF PELHAM

200 5TH AVENUE

PELHAM, NEW YORK 10803

OWNER OF PROPERTY: _____

SUBJECT PROPERTY (ADDRESS AND TAX MAP NUMBER):

PLEASE TAKE NOTICE THAT THE (CHECK ALL THAT APPLY):

- ☐ New Residential Structure
- ☐ Addition to Existing Residential Structure
- ☐ Rehabilitation to Existing Residential Structure

**TO BE CONSTRUCTED OR PERFORMED AT THE SUBJECT PROPERTY REFERENCE ABOVE WILL UTILIZE
(check each applicable line):**

- ☐ Truss Type Construction (TT)
- ☐ Pre-Engineered Wood Construction (PW)
- ☐ Timber Construction (TC)

IN THE FOLLOWING LOCATION(S) (CHECK APPLICABLE LINE):

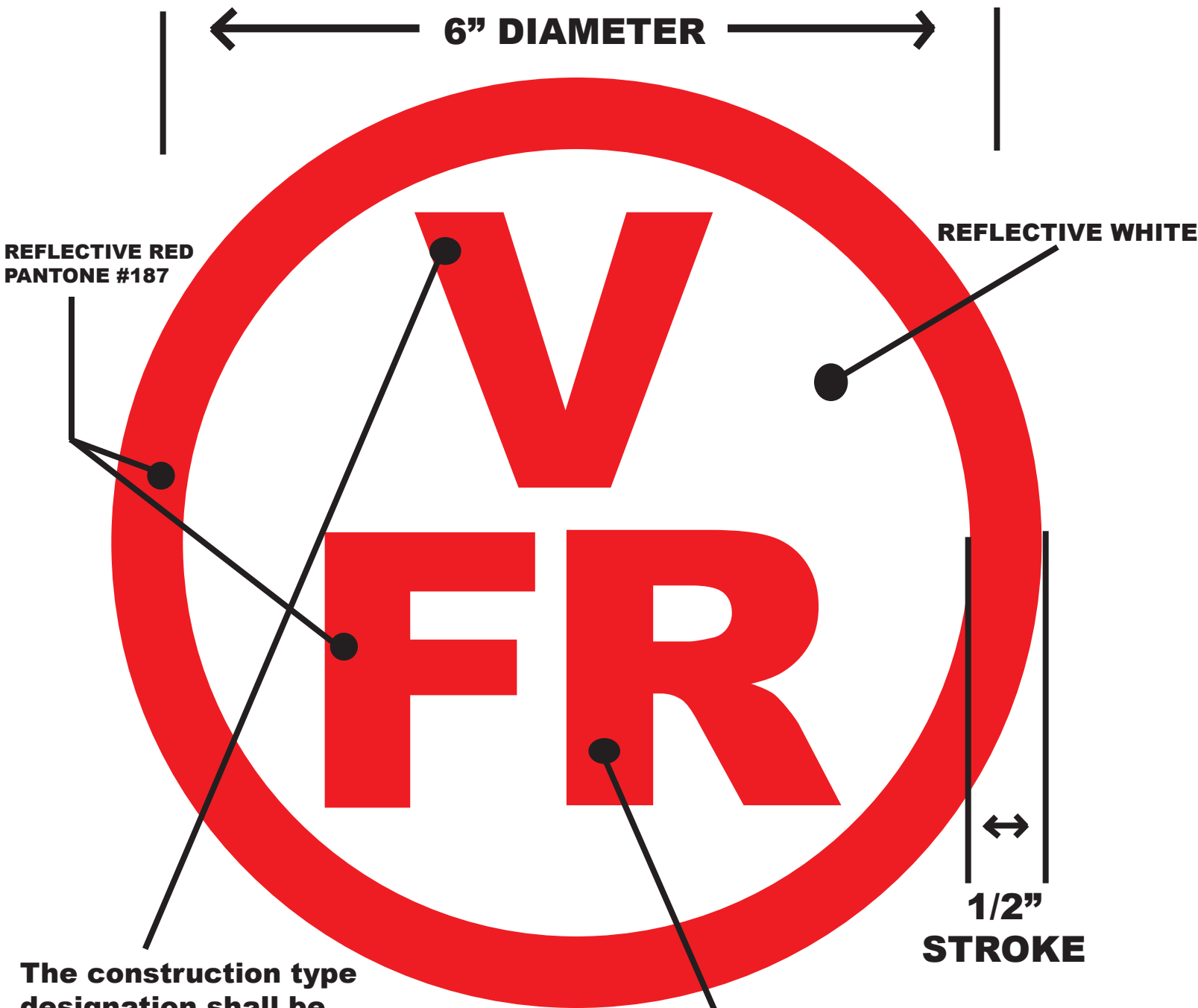
- ☐ Floor Framing, Including Girders and Beams (F)
- ☐ Roof Framing (R)
- ☐ Floor Framing and Roof Framing (FR)

SIGNATURE: _____

DATE: _____

PRINT NAME: _____

CAPACITY (Check One): ☐ Owner ☐ Owner's Representative



The construction type designation shall be "I", "II", "III", "IV" or "V" to indicate the construction classification of the structure under section 602 of the BCNYS

DESIGNATION FOR STRUCTURAL COMPONENTS THAT ARE OF TRUSS TYPE CONSTRUCTION

"F"	FLOOR FRAMING, INCLUDING GIRDERS AND BEAMS
"R"	ROOF FRAMING
"FR"	FLOOR AND ROOF FRAMING