

**CITY OF CHRISMAN
CHICKEN PERMIT APPLICATION**

Applicant Name _____

Address _____ Own / rent

Phone _____ Email _____

Owner's Name (if different) _____

Address _____ Own/rent

Phone _____ Email _____

Lot size: _____ acre # hens _____ Application Date: _____

Acknowledge receipt of and the responsibility to comply with Poultry Rules & Regulations:

Signed: _____ Date: _____

- ♦ Single family dwelling Y / N
- ♦ Scale drawing of lot showing location of hen house, property lines, dwelling units on all adjacent properties within 100 feet of proposed hen house location Y / N
- ♦ IL Dept of Ag Premises Registration form complete? Y / N (Number required for renewal)

OFFICE USE ONLY

Utility account current ? Y / N as of _____

Approved / denied by: _____

Permit # _____ Date _____

Fee Paid by cash / check # _____ Amount: _____

IL Dept of Ag Registration # _____

POULTRY PERMIT INSPECTION

Inspector Name: _____ Date: _____ Time: _____

To be completed by inspector:

- ☐ Hen House and/or ☐ Chicken Tractor
- ☐ In a clean, dry, free of foul odor, neat and sanitary condition
- ☐ Provides adequate ventilation and adequate sun and shade and is impermeable to rodents, wild birds and predators, including dogs and cats.
- ☐ Has a minimum area of four (4) square feet per bird - maximum 6 hens
Length _____ Width _____
- ☐ Enclosed on all sides and shall have a roof and doors.
- ☐ Access doors are able to be shut and locked .
- ☐ Opening windows and vents shall be covered with predator- and bird-proof wire of one (1) inch or smaller openings.
- ☐ The materials used in making are uniform for each element of the structure
- ☐ NOT constructed of scrap, waste board, sheet metal, or similar materials.
- ☐ IF storing chicken feed in the hen house — the feed is stored in rodent-proof containers.
- ☐ All stored manure is covered by a fully enclosed structure with roof or lid over the entire structure.
- ☐ No more than three (3) cubic feet of manure is stored on the permitted tract of land.
- ☐ The Hen House and surrounding area is free from trash and accumulated droppings.

Fenced Area

- ☐ In rear yard
- ☐ Fully enclosed with roof or wire cage material on top

INSPECTOR COMMENTS: _____

POULTRY RULES AND REGULATIONS

Chicken Enclosures: Chickens lawfully kept within the City shall be kept within the fenced area of the rear yard at all times. Chickens shall be secured within a Hen House during non-daylight hours. Chickens shall not be allowed in areas without a fence, or in the front or side yards at any time. Hen Houses, shall be kept in a condition conforming to the following standards:

1. Hen Houses shall be kept in a clean, dry, odor-free, neat and sanitary condition at all times such that they shall not become a nuisance nor create aesthetic blight.
2. Hen Houses shall provide adequate ventilation and adequate sun and shade and shall be impermeable to rodents, wild birds and predators, including dogs and cats.
3. Hen Houses shall be designed to provide safe and healthy living conditions for chickens with a minimum area of four (4) square feet per bird while minimizing adverse impacts to other residents in the neighborhood.
4. Hen Houses shall be enclosed on all sides and shall have a roof and doors. Access doors shall be able to be shut and locked at night. Opening windows and vents shall be covered with predator- and bird-proof wire of one (1) inch or smaller openings.
5. The materials used in making a Hen House shall be uniform for each element of the structure such that the walls are made of the same material, the roof has the same shingles or other covering, and any windows or openings are constructed using the same materials. Construction of Hen Houses and Chicken Tractors shall be done in a good, workmanlike manner. The use of scrap, waste board, sheet metal, or similar materials is prohibited.
6. Hen Houses which store chicken feed must be constructed such that the feed is stored in rodent-proof containers. Uneaten chicken feed shall be removed in a timely manner.
7. All stored manure shall be covered by a fully enclosed structure with roof or lid over the entire structure. No more than three (3) cubic feet of manure shall be stored on the permitted tract of land. All other manure not used for composting or fertilizing shall be removed. The Hen House and surrounding area shall be kept free from trash and accumulated droppings.
8. Any person keeping fowl within the city as provided in this section shall first obtain a permit to do so, on an application form provided by the city, the fee of which shall be \$10, and which shall be valid for a period of one year (January 1 to December 31) and must be renewed annually at the permitted address. Permit applications shall not be accepted until enclosure has passed a final inspection by a City Official or City Police Officer. Each permit shall include written permission for any City Official or City Police Officer to access the yards of the residence for the purpose of verifying the compliance with the provisions of this section from time to time. Fowl permits are non-transferable. A person found to be keeping fowl without a fowl permit will have seven days from notification to achieve compliance with these standards resulting from inspection by City Official or City Police Officer.

Uses Prohibited. Chicken breeding, fertilizer production, bird fighting, and butchering of chickens kept under this Ordinance are hereby prohibited.

Chickens at Large. The Permittee shall not allow his or her chickens to roam outside of the fence enclosed rear yard on the Lot for which the Permit was granted. No dog or cat or other domesticated animal which kills a chicken off the permitted tract of land will, because of the attack on the chicken, be considered a dangerous or aggressive animal for the purposes of the City's animal control provisions.

POULTRY RULES AND REGULATIONS (CONT)

The Permitting Officer may deny, suspend, revoke, or decline to renew any permit issued for any of the following grounds:

- a. False statements on any application or other information or report required by this ordinance to be given by the applicant;
- b. Failure to pay any application, penalty, re inspection or reinstatement fee required by this ordinance or City Council resolution;
- c. Failure to correct deficiencies noted in notices of violation in the time specified in the notice. The Permittee shall be given a minimum of ten (10) days to resolve deficiencies from date of notice.
- d. Failure to comply with the provisions of an approved mitigation/remediation plan by the Permitting Officer.
- e. Failure to comply with any provision of the Ordinance.
- f. Notification. A decision to revoke, suspend, deny, or not renew a permit shall be in writing, delivered by ordinary mail or in person to the address indicated on the application. The notification shall specify the reasons for the action.
- g. Effect of Denial or Revocation. When an application for a permit is denied, or when a permit is revoked, the applicant may not re-apply for a new permit for a period of one (1) year from the date of the denial or revocation.
- h. Effect of Denial or Revocation. When an application for a permit is denied, or when a permit is revoked, the applicant may not re-apply for a new permit for a period of one (1) year from the date of the denial or revocation.
- i. Poultry kept in Chrisman City limits without complying with the Poultry rules & Regulations may be subject to a general penalty in an amount of \$25 fine first offense, \$50 fine for the second offense, and \$100 fine for the third offense (City of Chrisman Ord: Series 2019, passed 2-4-2019)
- j. Upon conviction for a violation of this chapter, the person so convicted shall be fined not less than \$100, nor more than \$750, and shall be adjudged to pay court costs. (City of Chrisman Ord. 11, Series 2011-2012, passed 3-26-2012).