



Nice Matters!

**Emerald Isle
Planning and Inspections**
7500 Emerald Drive
Emerald Isle, NC 28594

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Applications may be made by the landowner, a person with a property interest in the property or a contract to purchase the property, or an authorized agent of the landowner. The applicant has certified that the information shown on the application, plans and specifications is correct and true to their knowledge. Staff may refuse to process an application determined to be incomplete unless and until the applicant has submitted any missing information/materials. Approval of this permit application certifies compliance with Town of Emerald Isle requirements only and does not exempt the application from other local, state, or federal requirements.

By submitting a Development Permit Application, the applicant consents to allowing Town of Emerald Isle Representatives to enter the property to ensure compliance with the town's ordinances, including, but not limited to the taking of photographs. Furthermore, the applicant states that he has the authority to make such consent.

DEVELOPMENT PERMIT APPLICATION

A DEVELOPMENT PERMIT IS NECESSARY AND MUST BE PROVIDED TO THE CARTERET COUNTY INSPECTIONS OFFICE AS PART OF THE BUILDING PERMIT APPLICATION

Permit Type(s) Requested:

- ☐ Zoning (\$125)
- ☐ Dunes and Vegetation (\$125)
- ☐ Floodplain Development (\$125)
- ☐ CAMA Minor (\$119)
- ☐ Demolition (\$150)
- ☐ Tree Removal w/ Site Visit (\$125)
- ☐ Stormwater (\$125/Large \$1600)
- ☐ House Moving (\$500)

Permit Documents Checklist (as applicable):

- ☐ Survey/site plan
- ☐ Stormwater plan
- ☐ Grading/Landscaping plan
- ☐ Building plans
- ☐ Septic permit
- ☐ Other state/federal permits
- ☐ Elevation Certificate
- ☐ V-Zone Certificate

Items with asterisks below are required.

Contact Information

Property Owner* _____ Phone* _____

Address _____

Email* _____

(Fill out agent information below only if property owner not applying for permit)

Agent* _____ Phone* _____

Address _____

Email* _____

Project Information

Property Address* _____

Project Description* _____

Project Cost* \$ _____ Zoning District _____ Flood Zone _____

CAMA Minor AEC ☐ None ☐ Ocean Hazard ☐ Inlet Hazard ☐ ORW (sound side)

Impervious SqFt _____ Heated SqFt _____ Mean Building Height _____

Tree Removal Permit Only

Reason for removal* _____

Location of tree(s) on property _____

Signature _____ **Date** _____

ATTACH PLANS OR USE SITE PLAN TEMPLATE ON 2ND PAGE

Project Address: _____

Owner: _____

Agent: _____

DEVELOPMENT PERMIT APPLICATION SITE PLAN TEMPLATE

