



SWIMMING POOL & SPA PERMIT APPLICATION

BUILDING & COMMUNITY SERVICES

DATE _____

PERMIT NO. _____

LEGAL DESCRIPTION OF PROPERTY

STREET ADDRESS _____

DESCRIPTION OF PROJECT

CONSTRUCTION VALUE \$ _____

SUBCONTRACTORS

☐ Electrical Contractor: _____

☐ Plumbing Contractor: _____

PERMIT APPLICANT INFORMATION

Contractor / Homeowner _____

E-Mail Address _____

Address _____

Phone / Cell # _____

City/State/Zip _____

Fax # _____

Signature of Permit Applicant _____

Please Print Name _____

Permit Fee \$ _____

Released for Construction _____

Date _____

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SUBMITTAL CHECKLIST

The City has in effect Unified Development Codes, the 2018 International Swimming Pool & Spa Code, the 2018 International Residential Code, and the 2017 NEC. Please refer to these documents for preparation of your plans. Plans must include all of the following checklist items or will not be accepted for review. Please allow minimum of (10) working days for review.

*SUBMIT (2) COPIES OF THE FOLLOWING:

- ☐ **Pool Plan** **Size: 11" X 17"**
 - No decking or equipment in easements of any kind
- ☐ **Site Plan** **Size: 11" X 17"**
 - Must show location of pool/deck on property and measurement to property lines from pool/ decking.
 - Stamped approved by the Utility Company

THE PERMIT IS ISSUED BASED ON, BUT NOT LIMITED TO:

- PACKET SHALL BE ONSITE AND VISIBLE
- Minimum 4' barrier around pool
- Gaps in/under fence/gates shall not exceed 4"
- Landscape/Drainage runoff shall be addressed if necessary
- Site must be secured by safety fencing during construction
- No pool structure, decking or equipment shall encroach easements
- 22' setback required from water's edge to overhead power lines
- Additional inspections may be required at inspector's discretion
- Junction boxes/transformers cannot be located less than 5' from interior pool wall
- All gates shall be self-closing & self-latching
- Solar cover required for heated portion
- Backwash shall drain to sanitary sewer
- All glazing within 5' of the pool shall be tempered
- Metal assembly within 5' of pool shall be bonded
- Accessible electrical outlets must be on GFCI
- Drains shall be designed and installed in accordance with ANSI/APSP-7
- Minimum 5' setback from foundation to water's edge unless letter of approval provided by Professional Engineer

The permit becomes null and void if work or construction authorized is not commenced within 180 days or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR PERFORMANCE OF CONSTRUCTION.

Signature of Applicant

Date