



APPLICATION FOR SIGN PERMIT

Date _____

BUSINESS/DEVELOPMENT NAME: _____

PROJECT ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

APPLICANT OR SIGN CONTRACTOR: _____

SIGN COMPANY: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

PHONE: _____ EMAIL: _____

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REQUIRED: SIGN RENDERINGS WITH FULL MEASUREMENTS IN INCHES AS WELL AS BUILDING ELEVATIONS AND/OR A SITE PLAN SHOWING THE PROPOSED SIGN LOCATION(S)

SIGN TYPE:

☐ WALL – QUANTITY _____ ILLUMINATED: ☐ YES ☐ NO

Max allowable sign area is 8% of the building wall area (height x width)

☐ MONUMENT/GROUND- QUANTITY _____ ILLUMINATED: ☐ YES ☐ NO
CHANGEABLE COPY: ☐ YES ☐ NO

Not allowed in public right-of-way or in sight triangles
Base or support of sign may not exceed 24 inches in height

☐ PROJECTING/BLADE- QUANTITY _____ ILLUMINATED: ☐ YES ☐ NO

☐ AWNING- QUANTITY _____ Requires a customer entrance

☐ CANOPY- QUANTITY _____ Requires a vehicular use area ILLUMINATED: ☐ YES ☐ NO

☐ WINDOW- QUANTITY _____ Restricted to first floor windows and doors

☐ INCIDENTAL- QUANTITY _____ (check all that apply)

Pedestrian Signs ☐

Entrance Drive Signs ☐

Drive-Thru Signs ☐

Online Order Pick-Up Signs ☐

Small Signs (smaller than 2 sf) ☐

☐ PANEL CHANGE- QUANTITY _____

☐ PRE-EXISTING SIGN : ☐ YES ☐ NO

Please indicate approximate date of pre-existing sign installation:

☐ PERMANENT FLAG- QUANTITY _____

All City of Concord proposed signage will be reviewed for compliance with applicable requirements in Article 12 of the Concord Development Ordinance (CDO). Applicants should review the signage measurement requirements for the project location.

<https://concordnc.gov/Departments/Planning/Development-Ordinance#70621-article-12---sign-standards>

Please sign below and upload this sign application along with the required renderings, elevations, and/or site plan to the Accela sign record <https://citizenaccess.cabarruscounty.us/>

APPLICANT SIGNATURE: _____

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City of Concord Internal Use Only

Accela Record Number _____

Zoning Classification _____

Certificate of Compliance _____