



APPLICATION FOR A BUILDING PERMIT

City of Taft • 209 E. Kern Street • Taft, CA 93268 • (661) 763-1222 • fax (661) 765-2480

Must print legibly, submit two (2) sets of building and plot plans. Fill out applicable information. If any section does not apply print N/A.		Date:	
Building Address:		APN:	
Type of Work		Type of Plans Submitted:	
Sq. Ft. Size.	Solar - # of Panels & kW:	Panel Changeout or Upgrade – Y/N & Amps:	
Valuation:	# of Gallons:	# of BTUs:	
Building Owner:		Email:	Phone:
Address:		City, State, Zip:	
Applicant:		Email:	Phone:
Address:		City, State, Zip:	
Contractor:		Email:	Phone:
Address:		City, State, Zip:	
State Lic. #	Expiration Date:	City Lic. #	
Architect/Engineer/Designer:		Email:	Phone:
Address:		City, State, Zip:	
State Lic. #	Expiration Date:	City Lic. #	

OFFICE USE ONLY	Application Received:			
Planning Department Use:	1 st Review	2 nd Review	3 rd Review	[] Approved [] Denied
Planning Reviewed By:				
Building Department Use:	1 st Review	2 nd Review	3 rd Review	[] Approved [] Denied
Building Reviewed By:			Date:	
Comments:				

PRESUBMITTAL CHECK LIST

In an effort to lower the turnaround time for residential plan review, the City of Taft Building Department is implementing a pre-review of residential construction projects that are being submitted for plan review. The following list contains the MINIMUM information necessary to submit for residential plan review:

- ☐ 1. Two (2) sets of identical plans, drawn to scale, which include the following:
 - ☐ a. A site plan showing the location of all property lines and existing and proposed structures. The use of each structure and the distances between them and to the property lines must also be indicated. An arrow indicating "North" is also required. If applicable, show water well, septic tank and disposal field size and location.
 - ☐ b. A floor plan showing all walls, the use of each room, and door and window sizes and types. Critical dimensions shall be indicated.
 - ☐ c. Structural plans which include:
 - ☐ foundation plan identifying footing locations, anchor bolts, and hold downs
 - ☐ wall framing plan including required wall bracing
 - ☐ floor framing plan showing size and spacing of floor joists, including beam and post size and location
 - ☐ roof framing plan showing size and spacing of rafters, purlins, etc., (or truss layout) including beam and post size and location
 - ☐ structural cross section(s) Showing ceiling height, wall, ceiling, and roof assemblies including framing members and interior and exterior finishes, foundation dimensions, reinforcement, and anchor bolt size and spacing
 - ☐ details of critical connections
 - ☐ d. A plan that shows the locations of all required smoke detectors, interior and exterior lighting requirements, and at minimum, notes the requirements for GFCI, AFCI, and main electrical panel size and location. (This could be shown on the floor plan.)
 - ☐ e. A plan that shows the location of water heater(s) and HVAC unit. (This could be shown on the floor plan. A complete plumbing and mechanical plan is not required for residential projects unless of unusual construction.)
- ☐ 2. Two (2) sets of structural calculations are required for buildings that are considered nonconventional construction. Unless specifically indicated otherwise by the Building Official, structural calculations shall include a complete vertical and lateral analysis. All constructions and plans shall be "wet" stamped and signed by a qualified architect or engineer licensed by the State of California.
- ☐ 3. Two (2) sets of Title 24 Energy Documentation with a completed CF-1R form that clearly specifies the proper climate zone; compliance option chosen, the computer performance output, and are fully signed. An MF-1R form shall also be provided with all applicable energy requirements initialed/marked by the energy designer and all non-applicable energy items clearly indicated. A WS-5R form should be provided for the finalized kitchen lighting schedule to verify compliance with total rated wattage requirements.
- ☐ 4. Residential additions shall include all of the above and a floor plan that properly identifies the use of all existing rooms adjacent to the addition and the existing light and ventilation of each of these rooms.
- ☐ 5. Other information is required such as property address or assessor's parcel number, names and addresses of the owner, contractor, engineer/architect, and the applicant.
- ☐ 6. Contractors must provide Worker's Compensation Insurance information and a valid Contractor's License.

These are the minimum requirements for submittal; this is not a complete plan review list. Other departments may be involved. Additional items may be required.

Reviewed by: _____ Date: _____