



# Permit Refund Request Form



## Use this form to request a permit refund.

Refund Policy can be found here: [Refund-Policy-PDF \(redmond.gov\)](https://www.redmond.gov/Refund-Policy-PDF)

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Company : \_\_\_\_\_ Payee: \_\_\_\_\_  
Permit Number: \_\_\_\_\_ Original Fee Amount: \$ \_\_\_\_\_  
Reason for Refund: \_\_\_\_\_

## Check Reimbursement Information - Please complete this section for reimbursement via check.

Make Check Payable To: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
City State Zip

## Signature of Property Owner or Authorized Agent

*I hereby certify that I have read and examined this application and know the same to be true and correct, and I am authorized to make this request.*

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

## Office Use Only:

Refund Amount: \$ \_\_\_\_\_  
Permit Technician: \_\_\_\_\_  
Date: \_\_\_\_\_