



CITY OF LANCASTER
Building Department
121 East Chestnut Street, Suite 102
Lancaster, Ohio 43130-3825
(740) 687-6649
Fax (740) 681-5030
Web site: www.ci.lancaster.oh.us/dept/building

Homeowner Permit Affidavit

State of Ohio, County of Fairfield

DATE _____

I, _____, do certify that I am the owner of a single-family residence and do hereby submit application to undertake the following work located at:

ADDRESS City STATE ZIP

I WILL BE PERFORMING THE FOLLOWING WORK: Please check all that apply.

WORK PERFORMED BY:

- ☐ Structural _____
- ☐ Electrical _____
- ☐ HVAC _____
- ☐ Plumbing _____

I UNDERSTAND AND WILL ABIDE BY THE FOLLOWING STIPULATIONS:

- I will not enter into a contract with a contractor that is not registered with the City of Lancaster
- I will inform the Building Department if I decide to hire a contractor to complete the work
- I will obtain all required permits and inspections for the work I am attempting to perform myself
- I have read and understand and agree to all the above stipulations and I know there is a fine or imprisonment for violating the building code ordinances of the City of Lancaster
- I agree if I cannot complete the project myself, I will hire a registered contractor to finish the improvement(s) and notify the Building Department.

NAME OF APPLICANT- PLEASE PRINT

SIGNATURE OF APPLICANT

ADDRESS OF APPLICANT

(AREA CODE) HOME PHONE

(AREA CODE) ALTERNATE PHONE

Sworn to before me and signed in my presence this _____ day of _____,
In the year _____

NOTARY SEAL HERE

NOTARY PUBLIC

FALSIFICATION OF A PUBLIC DOCUMENT IS A VIOLATION OF THE OHIO REVISED CODE, SECTION 2921.13 (A)(3), A MISDEMEANOR OF THE FIRST DEGREE, PUNISHABLE BY UP TO SIX (6) MONTHS IMPRISONMENT AND A FINE OF \$1,000 OR BOTH.

For Inspections call (740) 681-5018 anytime

Revised 0206