

Town of Avon, New York

Notice of Intention to Examine Public Records

I, _____, request to examine and/or obtain a copy of the particular public records described below. I understand a fee of \$0.25 per photocopy will be charged for records not in excess of 8½" x 14" or the actual cost of reproducing any other record, unless a different fee is otherwise prescribed by law.

Description of records requested:

Signature of Applicant: _____ Date: _____

Please return completed form to:

Avon Town Clerk's Office

23 Genesee Street

Avon, NY 14414

Email: townclerk@avon-ny.gov

Responses will be made in compliance with the provisions of § 89 of the New York State Public Officers Law.

☐ Approved ☐ Disapproved

Town Clerk Signature: _____ Date: _____

Town Clerk Faye Beshures