



City Of Hazleton
Zoning Department
Application for Zoning Appeal

Enclosed please find one (1) copy of an application for a Zoning Appeal and an Affidavit form to complete.

Please complete all information legibly.

Note the required steps to correctly file a Zoning Appeal:

Appeal Application and Affidavits must be returned with a payment of **\$600** for Residential and **\$900** for Commercial and Industrial. **All fees are non-refundable.**

The returned Affidavit **must** be notarized by a licensed Notary Public.

Any and all plans and drawings shall be submitted to the Zoning office 14 days prior to the hearing date. Three (3) copies of drawings of proposed subdivision, alteration, addition, and apartments or renovations are also required to be submitted 14 days prior to the hearing. A copy of the deed shall be attached to the Zoning Appeal Application.

Plans shall be submitted 14 days prior to the hearing. Failure to timely submit plans may result in a continuance of the hearing or other action deemed appropriate by the Board.

When attending the meeting you are required to bring the following:

- 1) The affidavit and receipt must accompany you at the hearing.
- 2) Provide a copy of the deed when attending the meeting.
- 3) If the applicant does not own the property or is in the process of buying the property, an official sales agreement or lease-to-buy agreement must be presented to the Zoning Hearing Board.

If the applicant does not own the property or is in the process of buying the property an official sales agreement or lease-to-buy agreement shall be attached to your Zoning Appeal Application. If the applicant is not the owner, written authorization from the owner must be provided.

*****Please note scheduled meeting are subject to change*****



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AFFIDAVIT #1

The undersigned has applied to the Zoning Hearing Board of adjustment for:

A hearing will be held on _____

Hearing will be at 6:30 PM in Council Chambers or Auditorium, City Hall, Hazleton, Pa.
Persons objecting may appear at that time.

I do hereby certify that the within notice was posted on the premises ten (10) days prior to the date of the Hearing.

The information contained in the application is true and correct and that material misrepresentations may result in denial or revocation of any approval granted.

Property Owner Signature

Property Owner Name (PLEASE PRINT)

Property Address _____

Zoning Application number ZA- _____

Applicant Signature (if applicable)

Applicant name (PLEASE PRINT)

Commonwealth of Pennsylvania:

:SS

County of Luzerne

On this, the _____ day of _____, _____ before me, a Notary Public, the undersigned officer personal appeared , _____ Known to me (or satisfactorily proven) to be the person(s) whose name(s) is/are subscribed to the within instrument, and acknowledge that he/she/they executed the same for the purpose therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal.

NOTARY PUBLIC



City Of Hazleton
Zoning Department
Application for Zoning Appeal

AFFIDAVIT #2 (COPY)

The undersigned has applied to the Zoning Hearing Board of adjustment for:

A hearing will be held on _____

Hearing will be at 6:30 PM in Council Chambers or Auditorium, City Hall, Hazleton, Pa.
Persons objecting may appear at that time.

I do hereby certify that the within notice was posted on the premises ten (10) days prior to the date of the Hearing.

The information contained in the application is true and correct and that material misrepresentations may result in denial or revocation of any approval granted.

Property Owner Signature

Property Owner Name (PLEASE PRINT)

Property Address

Zoning Application number ZA-

Applicant Signature (if applicable)

Applicant name (PLEASE PRINT)

Commonwealth of Pennsylvania:

:SS

County of Luzerne

On this, the _____ day of _____, _____ before me, a Notary Public, the undersigned officer personal appeared , _____ Known to me (or satisfactorily proven) to be the person(s) whose name(s) is/are subscribed to the within instrument, and acknowledge that he/she/they executed the same for the purpose therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and notarial seal.

NOTARY PUBLIC