

LEESPORT BOROUGH RENTAL APPLICATION

\$25 APPLICATION FEE MUST BE SUBMITTED TO LEESPORT BOROUGH WITH APPLICATION AND \$75.00 PER INSPECTION FEE.

OFFICIAL USE ONLY

APPLICATION FEE SUBMITTED

Date Received: _____

Application fee: \$ _____

RENTAL LICENSE APPLICATION

A. PROPERTY INFORMATION

Municipality: _____ **Development:** _____ **Lot:** _____

Site Address: _____ **Tax Parcel ID:** _____

Property within Floodplain: ☐ YES ☐ NO

B. CONTACT INFORMATION

Applicant Name: _____ **email:** _____

Mailing Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Phone:** _____ **Fax:** _____

Property Owner: _____ **email:** _____

Mailing Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Phone:** _____ **Fax:** _____

PROPERTY MANANGEMENT INFORMATION

Property Manager: _____ **email:** _____

Mailing Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Phone:** _____ **Fax:** _____

Names and ages of all tenants and occupants or family members who will occupy property listed in above:

1.	4.	7.
2.	5.	8.
3.	6.	9.

C. NUMBER OF RENTAL UNITS ON THE PROPERTY

RENTAL UNITS ON PROPERTY:

Please inspect all rental units before inspection to save time and money. Bring extra batteries for smoke detectors.

D. RENTAL INSPECTION SCHEDULING

Prefered Day to Conduct inspection		☐ Any time
☐ Monday	☐ Tuesday	☐ Wednesday
☐ Thursday	☐ Friday	
☐ Mornings	☐ Afternoons	

I verify that the information contained in this Application is true and correct to the best of my knowledge, information and belief. I understand that I must allow the Leesport Borough Codes Enforcement Officer to inspect the property listed above, to ensure that such property is compliant with the Leesport Borough Rental Ordinance and that I must pay the cost of such inspection and repair any items found to be in violation before a Rental Operating License will be issued.

Applicant Signature: _____

Date: _____