

CITY OF BOULDER

CITY OF BOULDER REQUEST FOR ACTION

Type of Action Requested:

_____ Application for a Conditional Use Permit (Site Plan Required) \$100.00 fee

_____ Variance from the terms of the Zoning Ordinance \$100.00 fee

_____ Appeal order, requirement, decision or determination made by the Board of Adjustments

The following information must be completed for consideration by the City of Boulder. The applicant must submit an accurate and complete written application for a conditional use to the Zoning Commission through the City Administrator/Mayor. All applications for conditional use permits must be accompanied by plans drawn to approximate scale, showing the approximate dimension and shape of the lot to be built upon; the approximate sizes and locations on the lot of buildings already existing, if any; the location and dimensions of the proposed buildings or alteration; and information which clearly states how the conditions for the use will be met.

Each request will require an application fee as set by the Boulder City Council.

Applicant: _____

Mailing Address: _____

Phone Number: (Home) _____ (Office) _____

Legal Description of Property Involved (Section, Township & Range):

Address of Property:

General Description including descriptions of proposed buildings and alterations; existing or proposed uses of land and buildings; the number of families, dwelling units or rental units the building is designed to accommodate; conditions existing on the lot; utility access and additional requirements, address requirement for replacement of roads/alley/driveways to original state; and such other matters as may be necessary to determine conformance with, and provide for the enforcement of this ordinance:

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Current use of the property/structure:

Reason for the Request:

Site Plan: (Required for an application for a Conditional Use Permit or a Variance)

1. Property Boundaries and dimension
2. Easements, covenants, or other restriction on property
3. Size and Location of existing and/or proposed structures, and distances from structure(s) to property boundaries
4. Location of all utilities and vehicular access, including roads/alleys and driveways to property
5. Other drawings, sketches or visual information you wish to have the City of Boulder considered in this request.

Conditional Use Permit for:

Variance Request from Zoning Plan for:

Has the Boulder City Administrator/Mayor reviewed this request:

Other property owners or residents affected by this request (List):

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Other evidence you wish to have considered with this request (Attach): _____

Requests for action must be submitted to: City of Boulder, PO Box 68, Boulder, MT 59632. Requests shall be specified on this form identifying action requested and grounds thereof. Any additional exhibits the applicant wishes to have considered will also be submitted with this form. City of Boulder will conduct on site inspections as warranted by the application. The party filing the action is required to make a reasonable attempt to notify all parties affected by the required action: conditional use permit, variance, change. An affidavit of notice may be required prior to action on the request by the City of Boulder.

In the event a variance is requested, please list the names and addresses of effected property owners (Those located within 150' of the rear and interior side lot lines of the subject property and 150' from the street frontage of lots opposite the front of the subject property.) . _____

Applicant Name: _____ Signature _____

Applicant Name: _____ Signature _____

Property Owner: _____ Signature _____
If different than Applicant

I certify that under penalty of perjury that I am the (1) legal owner _____, (2) owner's legal agent _____, or (3) the lessee _____; and that the foregoing is true and correct.

Applicant's Signature: _____ Date: _____