

PROJECT NUMBER _____



Community Development Department
303 North Beeline Highway
Payson, AZ 85541

Phone : 928-472-5036 • Email: building@paysonaz.us • www.paysonaz.gov

FEE (Department Use Only)

- ☐ Major/New Project Fee: **\$250**
☐ Minor Project Fee: **\$50**

Design Review Application

Project Address: _____ **Tax Parcel Number:** _____ - _____ - _____

Name of Applicant(s): _____ **Phone #:** (_____) _____ - _____

Mailing Address: _____

Town: _____ **ST:** _____ **Zip:** _____ **E-mail:** _____

Design Professional _____ **Phone #:** (_____) _____ - _____

E-mail: _____

Contact Person (if different than applicant): _____ **Phone #:** (_____) _____ - _____

E-mail: _____

Submittal Materials Required:

Electronic submittal is preferred.

- ☐ Completed Town Design Review Application/Checklist (this form).
- ☐ Architectural Site Plan
- ☐ Preliminary Grading & Drainage plan
- ☐ Survey
- ☐ Landscape/hardscape Plan
- ☐ Exterior Elevations
- ☐ Floor Plans
- ☐ Building Section(s)
- ☐ Roof Plan – if required by Planning Staff
- ☐ 1 colored print of all 4 exterior elevations (coordinated with color board)
- ☐ 1 copy of color and materials information with labels, mounted on 8 ½" X 11" card stock
- ☐ Sign package
- ☐ Project Narrative
- ☐ Photographs of existing site
- ☐ Cut Sheets for proposed light fixtures – include finishes
- ☐ Lighting plan

Description of project: