

Building Permit Application

CENTRALIA PLANNING DEPARTMENT
222 S. POPLAR, CENTRALIA IL 62801
(618) 533-7623
cityhall@cityofcentralia.org



INSTRUCTIONS TO APPLICANTS: Before construction can commence, a building permit must be obtained and all permit fees paid. Each section of the application must be completed and site plan to scale depicting improvements must be submitted. Detailed building plans and specifications approved and sealed by a registered architect or structural engineer (State of Illinois license) are required for all buildings designed for public purpose.

I. LOCATION OF BUILDING/IMPROVEMENT

1. Job Address	2. Zoning Classification
3. Legal Description (Lot, Block Subdiv.) Attach if Necessary	4. Property Index No.
5. County	6. Is property within city limits?

II. TYPE OF IMPROVEMENT AND COST

7. Class of Work: ☐ New Building ☐ Addition/Alteration ☐ Repair ☐ Relocation

8. Type of Improvement (Specify dimensions and square footage)

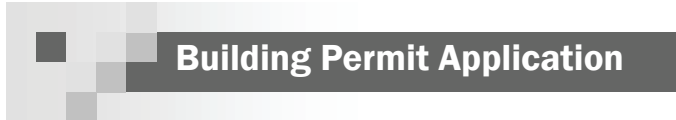
9. Valuation of work (Total est. cost)	10. Other improvements situated on property
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III. SELECTED CHARACTERISTICS OF BUILDING/IMPROVEMENTS

11. Type of principal structural components: i.e. wood frame, masonry, steel	13. Number of Stories:
12. Type of Foundation	14. Basement: ☒ ☐
15. Type of Sewage Disposal: ☐ Public ☐ Private/Septic	16. If private system proposed, describe type:
17. Number of Parking Spaces	18. Estimated date of completion:

IV. IDENTIFICATION OF OWNER/CONTRACTOR

19. Owner	Address	Phone
20. General Contractor	Address	Phone
21. Architect/Engineer	Address	Phone
		License No.



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22. List all Sub-contractors (Including mechanical, electrical, plumbing, excavation, etc.)

V. CERTIFICATION

The undersigned agrees that all work performed under said permit will be in accordance with the plans, specifications and plot plan as attached and in compliance with the applicable provisions of the building and zoning ordinances of the City of Centralia.

Owner/Agent	Date	General Contractor	Date
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VI. VALIDATION (TO BE COMPLETED BY CITY)

PERMIT FEE: \$

PERMIT NUMBER:	DATE ISSUED:
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SPECIAL CONDITIONS

APPROVAL: PLANS AND SPECIFICATIONS

ZONING COMPLIANCE REVIEW

APPROVALS REQUIRED

FIRE MARSHALL: _____	PUBLIC WORKS: _____
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ENGINEER: _____	OTHER: _____
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PERMIT APPROVED BY BUILDING OFFICIAL:

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INSTRUCTIONS TO APPLICANTS: Each application

for a building permit shall be accompanied by a plot plan, drawn to scale depicting the following information:

1. Size of property (width and depth) and location of all existing buildings and structures.
2. Location of proposed improvement(s): Designate distance from all property lines.
3. Location and name of street(s) and public ways adjacent to property and all utility easements as located on property.
4. Location of existing and proposed driveways, sidewalks, and parking facilities.

A large rectangular area filled with a fine grid, intended for the applicant to draw a plot plan to scale.

I / we certify that the proposed construction will conform to the dimensions and uses shown above and that no changes will be made without first obtaining approval from the city.

Signature of owner/agent _____

Address _____ Permit No. _____

Legal Description _____