

ENCROACHMENT PERMIT APPLICATION

ENGINEERING CITY OF VISALIA

315 East Acequia Avenue
Visalia, CA 93291
(559) 713-4444
EPO@visalia.gov



PERMIT NO. _____

FOR CITY USE

AMOUNT

Application _____
Inspection _____
Other _____

Standard Permit

Permit Extension

Utility Annual Permit Work

Permission is requested to encroach on the City street or alley right of way as follows: (Complete all items: NA if not applicable.)

APPLICATION IS NOT COMPLETE UNTIL ALL REQUIRED ATTACHMENTS ARE INCLUDED

1. Project Location (address or street name):				2. Assessors Parcel Number (APN):		3. Today's Date:	
4. Cross Street (distance and direction from site):				5. Portion of Right of Way (shoulder, sidewalk, roadway, etc.):			
6. Work to be Performed By: ☐ Own Forces ☐ Other: Contractor Name _____ Phone No. _____				7. Foreman: Name: _____ Contact 24-Hr Phone: _____			
8. Est. Starting Date:		9. Est. Completion Date:		10. Number of Work Days:		11. Proposed Work Hours: _____ AM _____ PM	
Excavation Boring	12. Max. Depth (ft)	13. Average Depth (ft)	14. Average Width (ft)	15. Length (ft)	16. Surface Type (AC, dirt, etc.)		
PIPES	17. Type	18. Diameter	19. Voltage/PSIG	20. Product			
21. CHECK THE APPROPRIATE CATEGORIES BELOW WHICH DESCRIBE THE PROJECT: ☐ New Construction ☐ Street Light(s) ☐ Fire Hydrant(s) ☐ Flags, signs, banners, decorations ☐ Maintenance or Repair ☐ Sewer main, lateral ☐ Tree trimming ☐ Public utility mod, ext, hookup ☐ Curb/gutter, driveway approach, sidewalk, curb returns ☐ Storm drain, lateral, inlet ☐ Other _____ ☐ Street Surfacing ☐ Water main, service, BFP							
22. FULLY DESCRIBE WORK WITHIN CITY R/W: Attach complete plans, specs, calcs, maps, traffic control plan, etc., if applicable. Traffic control plans shall be in accordance with the current edition of the California Department of Transportation "Manual of Uniform Traffic Control Devices." A vicinity map is required with all applications. 							
23. IS THE COUNTY / STATE OR OTHER AGENCY INVOLVED? (Permits, Approval, etc.): Yes No List: _____							
24. RELATED BUILDING PERMIT NO.: _____							
25. The Contractor is required to have a valid City of Visalia Business License , current copies of Certificate of General & Auto Liability Insurance and Worker's Compensation on file with the City of Visalia Engineering Division prior to issuance of permits. BUSINESS LIC. EXP.: _____ W.C. INS. EXP.: _____ AUTO INS. EXP.: _____ GEN. LIABILITY EXP.: _____							
APPLICANT HAS READ THE CITY OF VISALIA ENCROACHMENT PERMIT POLICY MANUAL AND AGREES TO ALL THE RULES AND CONDITIONS.							
_____ Initials							
The undersigned understands and herein agrees that the work will be done in accordance with the City of Visalia Encroachment Permit Policy Manual, Rules and Regulations, and subject to inspection and approval.							
Applicant Name:			Company/Contractor Name:			Phone:	
Address:			City		State	Zip	
Applicant Signature:			Email Address:				
Title:			Contractor License No. :			Date:	