

Village of Almont

Ordinance Enforcement & Municipal Services Complaint Form

Complaints may be submitted by any individual regarding Village ordinances, or concerns related to municipal service and operations. To ensure fair use of Village resources, complaints from residents, commercial leases, and property owners will be processed on a first come first served basis. Complaints submitted by non-residents will be reviewed at the Village's discretion.

Date: _____

Complainant Information:

Name: _____

Phone number: _____

Address: _____

Email Address: _____

Date and Time of Violation:

Date: _____

Time: _____

Property Information: (address where violation is occurring)

Address: _____

Clear Description of Violation:

Please provide additional support: photos or documents that support the complaint

Do we have permission to access your property (If Necessary) to view the violations? ☐ YES ☐ NO

Please note: Our Ordinance Officer Cannot trespass to verify a complaint. If the complaint involves an item or portion of the property not visible from the road, our officer will require permission to access your property to view the issue.

Would you like to be contacted after the complaint has been addressed. ☐ YES ☐ NO

If yes, how would you like to be contacted? ☐ Telephone ☐ Email

The Village values community input and encourages residents to report legitimate concerns or potential ordinance violations and will respond appropriately.



You may submit this form:

- In person at the Village Office during business hours
- By mail to: 817 N. Main Street, Almont, MI 48003, addressed to the Ordinance Enforcement Officer
- By email (PDF with signature) to the Ordinance Enforcement Officer listed in the policy
- In a sealed envelope marked “Confidential – Ordinance Enforcement & Municipal Services Complaint”

FOR OFFICE USE ONLY			
Date Received:		Tax ID:	
Property Owner:			
Property Owner Address:			
Occupant Name:			
Date of Inspection		ShareNet Request #	

