

Township of Pilesgrove
Application for Certificate of Occupancy (CO)
SALES Only
(Revised 5/13/2025)

Fee (initial and one follow-up) = \$50
Re-Inspection Fee = \$75

Lot Information:

Block: _____ Lot: _____ Number of Bedrooms: _____
Address: _____

Seller Information:

Name: _____
Phone: (_____) _____ - _____ Email: _____

Buyer Information (CO will be issued in Occupants Name):

Name: _____
Phone: (_____) _____ - _____ Email: _____

Contact Person to Set up Inspection: _____

Phone: (_____) _____ - _____ Email: _____

Note:

Well, Chimney, Smoke/Carbon Monoxide Certificates are required PRIOR to issuing a CO.
Pilesgrove Township does NOT issue Temporary CO's.

****In New Jersey, while a septic system inspection isn't mandated for property transfers, it's strongly recommended, especially for buyers, to ensure the system is in good working order and to avoid potential future liabilities. While the state doesn't require inspections, mortgage lenders and buyers themselves may insist on them as part of the transaction. Pilesgrove Township does not inspect septic systems as part of the Certificate of Occupancy. ****

I have read this form and all information on this form is accurate _____

Please sign

HOUSING OFFICE USE ONLY

INSP. FEE: \$ _____ CASH: _____ CHECK: _____

COLLECTED BY: _____ DATE: _____

ADDL. FEE: \$ _____ CASH: _____ CHECK: _____

COLLECTED BY: _____ DATE: _____

APPROVED BY: _____ DATE: _____