



300 Civic Center Plaza
Glendale Heights, IL 60139
630.260.6000

License Number: _____

Date: _____

Fee: \$ _____

For Office Use Only

Application for Raffle Operator's License

Pursuant to the provisions of Title 4 – Chapter 7, of the Municipal Code of the Village of Glendale Heights, states that: the undersigned hereby makes application for the issuance of **one** Village Raffle Operator's License, and hereby certifies to the following facts:

Applicant/Organization's Full Name: _____

Applicant's Address: _____

Applicant's Telephone Number: _____

Designated Raffle Manager's Name: _____

Manager's Address: _____

Manager's Telephone Number: _____

Area within the Village where the raffle will be sold/issued: _____

The time period during which the raffle chance will be sold/issued:

Beginning: _____, 20____. Ending: _____, 20____.

Determining winning chances:

_____/_____/_____

Date

Time

Location: _____

Total value of all prizes to be awarded: \$ _____

Date of Incorporation: _____

(Attach copy of Articles of Incorporation)

If applicable (see 4-7-8), attach a sample of raffle ticket to application.

Affidavit

STATE OF ILLINOIS)

SS

COUNTY OF DUPAGE)

We hereby swear that all of the foregoing statements are true and correct to the best of our knowledge and belief.

We hereby swear that those involved in the conduct of the said raffle will not violate any of the Ordinances of the Village of Glendale heights, the Statutes of the State of Illinois or the Laws of the United States of America in the conduct of the raffle described herein.

The undersigned hereby acknowledge that we have read and understand fully all provisions as set forth in Title 4 Chapter 7 of the Village Code entitled "Raffles" and that we will fully abide the same.

We hereby swear that the Applicant/Organization is bona fide nonprofit charitable, educational, religious, fraternal, veterans, labor, and business organizations which have been in existence continuously for a period of five (5) years immediately before making application for a license, and have had, during that entire five (5) year period, a bona fide membership engaged in carrying out its objectives, or to a nonprofit fundraising organization that the village determines is organized for the sole purpose of providing financial assistance to an identified individual or group of individuals suffering extreme hardship as the result of an illness, disability, accident or disaster. (Ord. 2012-61, 9-20-2012)

No raffle license shall be issued to:

1. Any person who has been convicted of a felony.
2. Any person who is or has been a professional gambler or gambling promoter.
3. Any person who is not of good moral character.
4. Any firm or corporation in which a person defined in subsection B1, B2 or B3 of this section has a proprietary, equitable or credit interest, or in which such person is active or employed.
5. Any organization in which a person defined in subsection B1, B2 or B3 of this section is an officer, director or employee, whether for compensation or not.
6. Any organization in which a person defined in subsection B1, B2 or B3 of this section is to participate in the management or operation of a "raffle" as defined in section 4-7-1 of the Village Code.

It is further understood that any person, firm or corporation found guilty of violating any provision of this chapter shall be punished by a fine not to exceed one thousand dollars (\$1,000.00). (1978 Code § 3-13-15; amd. 2011 Code)

Sworn to this _____ day of _____, 20__.

President: _____

Secretary: _____

CORPORATE

SEAL Subscribed and Sworn to before me this _____ day of _____, 20__.

NOTARY PUBLIC

TO BE FILED WITH THE VILLAGE CLERK ON OR BEFORE THE 15TH OF THE MONTH
FOLLOWING THE CONCLUSION OF LICENSED RAFFLE

According to Section 4-7-11 entitled "Records and Reports" of the Village Code authorizing the issuance of Raffle Licenses:

Reports Required: Each organization licensed to conduct raffles shall report monthly to its membership and the village its gross receipts, expenses and net proceeds from raffles and the distribution of net proceeds itemized as required in this section. Such reports shall be filed in writing with the village on the fifteenth day of the month following the conclusion of the individual raffle. Subsequent raffles or requests for raffle licenses may be denied by the village administrator should the raffle holder fail to file this report. (Ord. 2007-90, 9-20-2007)

In accordance with the above, please complete and return to the Village Clerk as follows:

Organization: _____

Date(s) of Raffle: _____

Gross Receipts: \$ _____

Expenses: \$ _____

Net Proceeds: \$ _____

Distribution of proceeds. If more than one payee, please list separately.

Name: _____

Address: _____

Amount: \$ _____

Date: _____

Submitted By: _____

Title of Agent: _____

For Office Use Only

Filed this _____ day of _____, 20____.



30 Day Raffle Waiver Request

I hereby request the waiver of the thirty (30) day application rule in regards to my Raffle License request dated: _____

This waiver is being requested for the following reason: _____

I understand this waiver must be approved by the Village Administrator and without that approval, no raffle will be allowed to take place. _____

Initial Here

Applicant Information (Please Print)

Name of Applicant: _____

Business/Organization: _____

Address of Business/Organization: _____

Applicant Signature: _____

For Office Use Only

Approved ☐

Denied ☐

Comments: _____

Village Administrator Signature