



CITY OF SEASIDE

REAL PROPERTY DISCLOSURE REPORT

Application Fee: As per APPROVED fee schedule. All fees are non-refundable.

A Real Property Disclosure Report is required to be completed prior to the sale of real property in the City of Seaside (Seaside Municipal Code Section 2.50.010). The purpose of the Report is to provide limited information to the prospective buyer(s) prior to entering any agreement for the sale or exchange of the property. The Real Property Report is prepared using approved use of records including, applicable zoning code standards, general plan designations, permit history, Monterey County Assessor's records, and conditions observed at the time of a Real Property Inspection.

This Report includes an inspection of the exterior site and covered parking. If a garage is provided, the vehicular door must be verified at the time of inspection to be operational. Unless reasonable cause exists that interior violation(s) of applicable codes have occurred, interiors of residential dwellings are generally excluded.

Please note: this is not a comprehensive property inspection report.

Property Street Address: _____ Assessor's Parcel Number: _____

Current Property Owner of Record / Seller(s) Contact Information

Name: _____
Please print
Mailing Address: _____
Please print
Contact: Office: _____ Fax: _____
Cell: _____ Email: _____

Real Estate Agent Contact Information (if applicable)

Name: _____
Please print
Real Estate Firm: _____
Please print
Mailing Address: _____
Please print
Telephone: Office: _____ Fax: _____
Cell: _____ Email: _____

☐ Seaside Business License verified by _____ (City staff)
Note: Real Estate Agents doing business in Seaside are required to have a current City business license.

Report Pick-up Information

When the report is completed, please contact: _____
How should report be sent (select one): ☐ Mail ☐ Fax ☐ Pick-up ☐ Email _____
Best day and time to contact upon completion: _____

To be Completed by Staff

Date received: _____ Receipt No.: _____ Report No.: _____
Accepted by: _____ Planning Staff: _____ Building Staff: _____

Property Owner/Authorized Agent Statement

For the purpose of this Real Property Disclosure Report, I agree to defend, indemnify, and hold harmless the City of Seaside, its officers, agents, and employees from any and all claims and liability for personal injury, including death and property claims, including property damage caused by, arising out of, or in any way connected with the issuance of this permit. I hereby certify that I am the property owner or am authorized to act on the property owner's behalf. I hereby affirm under penalty of perjury that the information I have given is true.

Owner/Agent Signature: _____ Date: _____

Owner/Agent: _____
Please print

I (*owner/authorized agent*) do hereby certify that smoke detectors have been installed in accordance with S.M.C. Section 15.22 and the property (including all interior and exterior plumbing fixtures) is in compliance with the City's Water Conservation Ordinance in accordance with S.M.C. Section 13.18.080. *Compliance is required with the above provisions prior to conducting the field inspection and/or processing the Real Property Disclosure Report*

Owner/Agent Signature: _____ Date: _____

Owner/Agent: _____
Please print

For questions regarding this report, please contact:

CITY OF SEASIDE
BUILDING & CODE ENFORCEMENT DEPARTMENT
440 HARCOURT AVENUE
SEASIDE, CALIFORNIA 93955
(831) 899-6825
building@ci.seaside.ca.us

PLANNING

To be completed by Planning staff – checked boxes apply to the subject property

Current Land Use Designations

The following land use designations and plans apply to the subject property.

General Plan Designation: _____

Zoning District: _____

Specific Plan Area (if applicable): _____

Use of record

Land use is defined as the purpose for which land or a structure is designed, arranged, intended, occupied, or maintained (Seaside Municipal Code Chapter 17.70).

The use of record for this property is: _____

- ☐ The existing use of the property is conforming (i.e., the use of the property is allowed in the underlying zoning district for the subject property)
- ☐ The existing use of the property is non-conforming.

A non-conforming use is defined as a use of land that was legally established and maintained prior to the adoption or amendment of the current Zoning Code but does not conform to the allowed land uses for the applicable zoning district in the current Zoning Code. (See Seaside Municipal Code Chapter 17.62 for further information regarding non-conforming uses)

The existing land use is non-conforming because: _____

- ☐ This property was found to have violations as noted. See next page of this report.

Please note: A property with a converted garage, addition(s), or modification(s) must have evidence of a finalized building permit and/or certification from the City in order to establish that the conversion, addition(s), and/or modification(s) was legally established. Without required permits the work cannot be legally established. Failure to obtain required permits and approvals will require removal of the modifications in question prior to further construction on the property.

- Site standards, such as setbacks, lot coverage, floor area, height, and parking requirements are available at www.ci.seaside.ca.us. For questions and/or additional information, contact Planning at (831) 899-6728.
- Items noted in the comments section of next page, may require Planning approval and/or Building permits.

BUILDING DEPARTMENT

To be completed by Building Department staff

Building Permit History

The following building permits have been issued for the property.

Building Permit No.	Date Issued	Description	Date Finaled	Not Finaled

Comments

Other Information

In addition to Zoning and Building Code information, there are additional requirements that apply to the sale of residential property in Seaside.

1. Seaside Municipal Code Section 15.22 requires installation of smoke detectors in all bedrooms and in hallways or rooms adjacent to bedrooms prior to any sale of any residential property within the City. **Please note: installation of operable smoke detectors is the responsibility of the seller of residential property.**
2. Seaside Municipal Code Section 13.18.080 requires any property offered for sale to comply with the City's Water Conservation Ordinance prior to the close of escrow.
3. For properties within the jurisdiction of the Monterey Peninsula Water Management District, inspection is required for change of property ownership. Please contact the Monterey Peninsula Water Management District for information regarding this requirement.

ADDITIONAL NOTES

1. This Real Property Disclosure Report provides certain information regarding this property. **The Report is not a home inspection report.** Should the Inspector observe violations or health/safety hazards, the City will proceed to gain compliance with all applicable laws.
2. Information contained in this report is considered to be correct as of the date of the report. Zoning and Building Code regulations are subject to change.
3. Errors or omissions in the Report shall not stop the City from abating any defects on the property by legal action against the seller, buyer, or any subsequent owner, heir, or assigns in interest. This report is not a home inspection report and does not review, consider, evaluate or guarantee operational features, and/or structural stability of any structure on the property.
4. Property owners are responsible for maintaining structures that comply with required codes and ordinances.



**Credit Card Request Community Development
building@ci.seaside.ca.us / Fax: 831-718-8596**

NAME ON CREDIT CARD	
CARD NUMBER	
EXPIRATION DATE	
3 DIGIT CODE	
CARD HOLDER ADDRESS	
ZIP CODE	

I certify that I have read this application and state that the above information is correct. I agree to comply with all City ordinances and state laws relating to building construction, and hereby authorize representatives of the City of Seaside to enter upon the above-mentioned property for inspection purposes. I also agree to save, indemnify and keep harmless the City and its agents against all liabilities, judgements, costs and expenses which may in any way accrue against said agency in consequence of the grant of the permit

Signature: _____ Amount: \$ _____

Print Name: _____ Date: _____