



CITY OF GROSSE POINTE WOODS

Building Department

20025 Mack Plaza, Grosse Pointe Woods, MI 48236

(313) 343-2426 – E-mail: building@gpwmj.us

SITE PLAN REVIEW & SPECIAL LAND USE

COMMERCIAL – Zoned As – Please Check One:

() C – Commercial Business () RO-1 – Restricted Office () P-1 – Vehicular Parking
() CF – Community Facilities () C-2 – High Intensity City Ctr

Property Owner Name: _____ Date: _____

GPW Property Address: _____

Telephone #: Work _____ Home/Cell: _____

Contractor/Applicant Name: _____

Telephone # _____ Cell Phone # _____

Contractor/Applicant Address: _____

E-mail: _____

MI Builder's License #: _____ MI Driver's License #: _____

Nature of Proposed Work:

Value of Construction \$ _____

Section 23a of State Construction Code Act of 1972, No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of the State relating to persons who are to perform work on a residential building or a residential structure. Violations of Section 23a are subject to civil fines.

Applicant Signature: _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of this jurisdiction.

For Planning & Zoning Use Only

Review category:

____ Site Plan – Planning Commission ____ Site Plan – Administration ____ Special Land Use
____ Use Variance ____ Non-Use Dimensional Variance ____ Public Hearing # _____

For Office Use Only

Approved: _____ Denied: _____ Zoning Board of Approval Required # _____

Inspector: _____ Date: ____/____/____

Review fees referenced in Grosse Pointe Woods Code of Ordinances and Grosse Pointe Woods Zoning Ordinances code and ordinances shall be determined based on the following fee schedule at the time of application.

Activity/Application	Fee
Site Plan Review (Planning Commission)	
Multiple Family	\$900 – Includes Site Plan Review with the Planning Commission
Commercial	\$500.00 – Administrative Review (Any district)
Public (Deposit)	\$ 850.00 - \$ 1,750.00
Outdoor Café (Planning Commission Review)	\$800.00 - Required for newly added outdoor café in the public right of way that does not meet/satisfy the administrative review
Outdoor Café New Review	\$400.00 - Required for newly added outdoor café in the public right of way.
Special Land Use Review	
Review	\$ 1,500.00 – Includes PC public hearing, City Council public hearing
Zoning Board of Appeals (Variance)	
Use variance Review	\$1,000.00
Residential Non-Use Review	\$575.00 - (Includes review & Public Hearing)
Commercial Review	\$875.00 – (Includes Comm. Review & Public Hearing)

Applies for variance requests including but not limited to air conditions, fences, arbor like structures, front yard structures, etc. Currently the fee and public hearing fee vary by category.

Service	Fee
Shared Parking Agreements	\$500.00 Plus Legal Fees
Outdoor Café - Annual Renewal Permit	\$100.00
Vacation of Property (MSA 26-430, MSA 125-584) - Planning Commission Fee	\$ 350.00 + \$400.00 Deposit
Ordinance Amendment - Zoning Chapter 50	
Review	\$1,425.00 - (Includes public hearing, 1 st & 2 nd reading & Review)
Review	(Specifically in the ordinance) \$250.00
Appeal Determination of notice defect or building Inspector to Planning Commission (8-68)	\$375.00 (Includes Public Hearing Fee)
Appeal Planning Commission determination to City Council (8-68)	\$375.00 (Includes Public Hearing Fee)
Business License (10-21) - Classification Appeal	\$75.00
Play Equipment (8-306) Existing or Proposed	\$75.00
Review	\$275.00
Property Maintenance Code (8-54) In Book - Planning Commission	\$25.00
Council Fee (10-245 (b))	\$25.00
Recreational Vehicle - Outside Storage	\$75.00
Restricted Catchbasin Cover (44-291)	\$50.00
Sidewalk (74-45) - Permit Denied AND Portable Variance	\$75.00
Sign (32-32) - Council Appeal	
Review	\$200.00
Planning Commission Public Hearing	\$375.00
City Council Public Hearing	\$375.00
Service Charge on all dishonored checks (2-648)	
Dishonored checks to Court or Violations Bureau (2-649)	\$30.00