

File #: _____
Permit #: _____
Date: _____

S2

Uniform Construction Code (UCC)

APPLICATION FOR SIGN PERMIT

Sign Type

☐ Ground Sign ☐ Marquee Sign ☐ Pole Sign ☐ Projecting Sign ☐ Roof Sign
☐ Wall Sign ☐ Combination Sign

Location of Sign

Street # and Name _____

City _____

Zip Code _____

Political Subdivision _____

County _____

Owner's name: _____

Proposed Sign Information

(Political Subdivision & County names are required.)

Does municipality have zoning ordinance? ☐ Yes ☐ No Has permit been obtained? ☐ Yes ☐ No

Date obtained _____

Minimum setbacks required by ordinance (ft):

Front _____ Rear _____ Right side _____ Left Side _____

Sign dimensions: _____ (height) X _____ (width) = _____ (sq.ft.)

Sign material(s): _____

Method of attachment: _____

Illumination: ☐ None ☐ Electrical: ☐ Incandescent ☐ Fluorescent ☐ Neon

Plans Requirements

Three copies of detailed plans and specifications for the proposed sign must accompany this application. These must be drawn to scale on pages which are at least 18" x 24" and sealed by a licensed architect or engineer.

These plans must detail:

- The dimensions of the sign and any supporting members.
- **If roof sign**, the height from the roof level to lowest part of sign and height from roof surface to the top of the sign.
- **If ground sign**, the height from ground level to the top of sign.
- **If a wall sign**, the dimensions of the wall surface of the building to which it will be attached and the location where sign will be attached.
- **If a free-standing sign**, the setbacks from property lines, buildings, driveways and edge of improved road or curb (shown on a plot plan).
- The materials, finish, and the construction including loads (wind & seismic), stresses, anchorage, any illumination, and the fail-safe provisions for animated devices (if any).
- Other pertinent engineering or construction data.

Owner/Applicant Information

If applicant is someone other than owner, list owner information, too:

Applicant (if other than owner):

Owner:

Name (typed or printed)

Name (typed or printed)

Phone Number

Phone Number

Mailing Address: _____

Mailing Address: _____

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Check #:

Amount:

Bates #: