

Rezone Petition

For Office Use	Date Received:	Planner:	Z -
PETITIONER		REPRESENTATIVE <i>(Complete if applicable.)</i>	
Name:		Name:	
Attention:		Company:	
Address:		Address:	
Telephone:		Telephone:	
Email:		Email:	
SUBJECT PROPERTY			
Address or Site Location:			
Parcel ID #(s):			
Current Zoning District(s):		Proposed Zoning District:	
Full Legal Description <i>(Attach separately if more space is needed.)</i>			
SUBJECT PROPERTY OWNERSHIP <i>(Complete if the petitioner is not the owner of the subject property.)</i>			
Property Owner <i>(Attach Form 1.)</i>		Property Owner <i>(Attach Form 1.)</i>	
Name:		Name:	
Address:		Address:	
Telephone:		Telephone:	
Email:		Email:	

REASON FOR REQUEST *(Optional)***ACKNOWLEDGEMENT**

I/We, the petitioner, hereby certify that the information contained above and in the attached forms is true and correct to the best of my/our knowledge, and that I/we are owner(s) of the subject property or have the consent of the owners to file this petition. Permission is also hereby granted for the staff of the Area Plan Commission to access the property, if necessary, in order to collect information as part of the review of this petition.

Signature_____
Printed Name_____
Date_____
Signature_____
Printed Name_____
DateSTATE OF _____)
COUNTY OF _____) SS:

Subscribed and sworn to before me this ____ day of _____, _____.

My commission expires: _____

County of Residence: _____

Signature of Notary Public_____
Printed Name of Notary Public

Instructions – Form 11 (Rezone Petition)

Tippecanoe County Area Plan Commission

1. Please skip the first line, marked **For Office Use**.
2. The **Petitioner** is the person wishing to make the request and will be responsible for signing relevant documents for the request. If the Petitioner wishes to be represented by an Attorney or other such person, their name and contact information will need to be under the subject **Representative**.
3. Under **Subject Property**, fill in the street address of the property. If none exists, use a detailed description such as the acreage and location of the property, relevant to the nearest road intersection. For example, 50 acres on the south side of CR E 300 N, east of its intersection with N 500 E.
4. The **Parcel ID #** may be obtained from the County Assessor's records, from the County Beacon website: <https://www.tippecanoe.in.gov/151/Access-Property-Tax-Assessment-Records>. You may also call the APC staff at (765)423-9242.
5. The **Current Zoning District** may be obtained from the APC staff Zoning Map, which is available on GIS page: <https://tinyurl.com/Zoning-Web-Map>. You may also call the APC staff at (765)423-9242.
6. Under **Proposed Zoning District**, use the drop-down arrow to choose the zone relevant to your request. If you are unsure what district to choose, please call APC staff at (765)423-9242.
 - a. If you are rezoning in order to file a subdivision, it is required that the petitioner delivers a copy of the application and plat or plans to the appropriate checkpoint agencies, as described on the "Checkpoint Procedure" form: <https://www.tippecanoe.in.gov/DocumentCenter/View/510/Checkpoint-Procedure---Revised-October-2015-waiver-of-checkpoint-requirementWabash-river-PDF>
7. The **Full Legal Description** must be included with your petition. This will either be a full metes and bounds description, usually found on the deed to the property, or a lot number and subdivision name (if it is a platted lot), along with the Quarter Section, Township and Range. Use an additional page if necessary. A brief legal description (tax description) for unplatted land will not work.
8. If the petitioner is not the owner of the subject property, please fill out the **Property Ownership** section, along with Form 1 (Property Owner Consent).
9. The **Reason for Request** is an optional section, and not required as part of the filing. It is useful for staff to have as much information as possible about the proposed use on the property when making the staff recommendation to the APC. If a use (and/or user) is known, i.e., an eating and drinking establishment, please provide that information.
10. The petitioner must sign the affidavit in the presence of a Notary Public.