



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

March 11, 2026

To: All Perspective Quoters

Subject: City of Garrett
Sidewalk/Vault Replacement Project (100 N Cowen St)

All:

The City of Garrett is requesting quotes for the project listed above. The project calls for removal of a collapsed sidewalk and debris, installing a foundation and CMU wall, filling old vault, and replacement of the sidewalk in front of the building at 100 N Cowen St, as indicated on the Plans.

Fully Completed Quotes are due to the City Hall (Planning Department) by 10:00 a.m. on Monday March 23, 2026, where they will be opened, read aloud, and taken under advisement. It is the intent that a tentative award of contract will be at the April 7, 2026, Board of Public Works & Safety Meeting. We have included a set of plans/specifications, and the quote form. Bid and Payment Bonding requirements along with the Letter of Surety have been waived for the project, but a Certificate of Insurance and Performance/Maintenance Bond from the awarded contractor will be required – see Contractor's Liability Insurance requirements below.

SUBMISSION OF QUOTES

Quotes shall be submitted in an enclosed opaque sealed envelope marked, "City of Garrett – Sidewalk/Vault Replacement." It is the intent of the Owner to review the Quotes immediately after the designated time in this Invitation Letter. However, the Owner reserves the right to delay the Quote opening process in the event of unforeseen circumstances as determined by the Owner that may be a factor in delaying a Bidder from delivering a Quote on time. No Quotes will be received or opened after the opening process has begun.

Funding for this Project is being taken from local sources, and as such may or may not be adequate to complete all the Work being quoted. Therefore, the Owner reserves the right to delete and/or modify certain portions of the work to fit budget constraints.

SUMMARY OF ITEMS TO BE SUBMITTED WITH QUOTE

1. Quote Form - Completely executed and signed.
2. Financial Statement and Non-Collusion Affidavit (included in form 96).
3. Form 96-2013 - Completely executed and signed Indiana State Board of Accounts Standard Questionnaire Form 96.
4. Employment Eligibility Verification (E-Verify)
5. Contractor's Certification Regarding Investment in Iran

Please contact Todd Thurber and/or Casey Erwin with any questions or comments on this project.

Sincerely,



Todd C. Thurber, P.E.
Project Engineer



Casey M. Erwin, P.E.
Division Manager

Encl: As noted

cc: Madalyn Sade-Bartl – City of Garrett Planning

QUOTE FORM

FOR: CITY OF GARRETT

PROJECT: QUOTE PACKAGE – SIDEWALK/VAULT REPLACEMENT PROJECT (100 N Cowen St)

**TO: CITY OF GARRETT
BOARD OF PUBLIC WORKS & SAFETY
130 S RANDOLPH ST
GARRETT, IN 46738**

1. The undersigned **QUOTER** proposes and agrees, if this Quote is accepted, to enter into an Agreement with **OWNER** in the form included in the Contract Documents to complete all Work or supply all materials and equipment as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Quote and in accordance with the Contract Documents.
2. **QUOTER** accepts all of the terms and conditions of the Instructions to QUOTERs including, without limitations, those dealing with the disposition of Quote Security. This QUOTER will sign the Agreement and submit the Contract Security and other documents required by the Contract Documents within fourteen (14) days after Notice of Award by the Owner.
3. In submitting the Quote, **QUOTER** represents, as more fully set forth in the Agreement, that:
 - a. **QUOTER** has examined copies of all the Contract Documents, Advertisement or Invitation to Quote and the Instructions to QUOTERs, and **QUOTER** has examined copies of (receipt of all of which are hereby acknowledged) Addenda Nos. _____.
 - b. **QUOTER** has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance or furnishing of the Work.
 - c. **QUOTER** has studied carefully all reports and drawings of subsurface conditions and drawings of physical conditions which are identified in the Supplementary Conditions as provided in Paragraph 5.03 of the General Conditions, and accepts the determination set forth in Paragraph SC-5.03 of the Supplementary Conditions of the extent of the technical data contained in such reports and drawings upon which **QUOTER** is entitled to rely.
 - d. **QUOTER** has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, test and studies (in addition to or to supplement those referred to in c above) which pertain to the subsurface or physical conditions at the site or/otherwise may affect the cost, progress, performance, or furnishing of the work as **QUOTER** considers necessary for the performance or furnishing of the Work at the Contract Price, within the Contract Time and in accordance with the other terms and conditions of the contract documents, including specifically the provisions of Paragraph 5.03 of the General Conditions; and no additional examinations, investigations, explorations, tests reports or similar information or data are or will be required by **QUOTER** for such purposes.
 - e. **QUOTER** has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examination, investigation, explorations, test, reports or similar information or data in respect of said Underground Facilities are or will be required by **QUOTER** in order to perform and furnish the Work at the Contract Price,

within the Contract Time and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of Paragraph 5.05 of the General Conditions.

- f. **QUOTER** has correlated the results of all such observations, examinations, investigations, explorations, tests, reports and studies with the terms and conditions of the Contract Documents.
 - g. **QUOTER** has given **ENGINEER** written notice of all conflicts, errors or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by **ENGINEER** is acceptable to **QUOTER**.
 - h. This Quote is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any other agreement or rules of any group, association, or organization or corporation; **QUOTER** has not directly or indirectly induced or solicited any other **QUOTER** to submit a false or sham Quote; **QUOTER** has not solicited or induced any person, firm or corporation to refrain from quoting; and **QUOTER** has not sought by collusion to obtain for itself any advantage over any other **QUOTER** or over **OWNER**.
4. **QUOTER** will complete the Work for the following price: (Where lump sum figures are used, the Contractor shall furnish to the **ENGINEER** upon request, a detailed breakdown of said lump sum cost. Where unit and unit price figures are used as part of the Quote, they will be used in computing the Contractor's payments. Quantities are not guaranteed. Final payment will be based upon the actual quantities placed in the Work).

The undersigned proposes to furnish all work including the furnishing of all labor, materials, supplies, equipment and other items as shown on the drawings, specified in the Project Manual, or necessary for a complete project, for the following lump sum price:

TOTAL LUMP SUM (NOT TO EXCEED) QUOTE: \$ _____

5. **QUOTER** shall have work **substantial and final** completion by **June 1, 2026**.

Once construction has commenced, it is understood that the contractor will make progress and not leave open areas for extended periods of time. All businesses must have access on a daily basis. Furthermore in terms of schedule and as part of this quote submission, the **QUOTER** understands and acknowledges with this Quote Submittal that the **OWNER** will review the Quotes and intends to award the project and execute (signed by **OWNER & QUOTER**) an Owner-Contractor Agreement as soon as possible.

6. The following documents are attached to and made a condition of this Quote:
- a. Indiana State Board of Accounts Standard Questionnaire Form 96 (Revised 2013), completely filled out and signed, including Financial Statements and Non-Collusion Affidavit.
 - b. Employment Eligibility Verification (E-Verify).
 - c. Contractor's Certification Regarding Investment in Iran.

7. The terms used in this Quote, which are defined in the General Conditions of the Construction Contract included as part of the Contract Documents, have the meanings assigned to them in the General Conditions.

8. Submitted on: _____, 20__

By: Contractor _____
(Corporation__)(Partnership __)(Individual__)

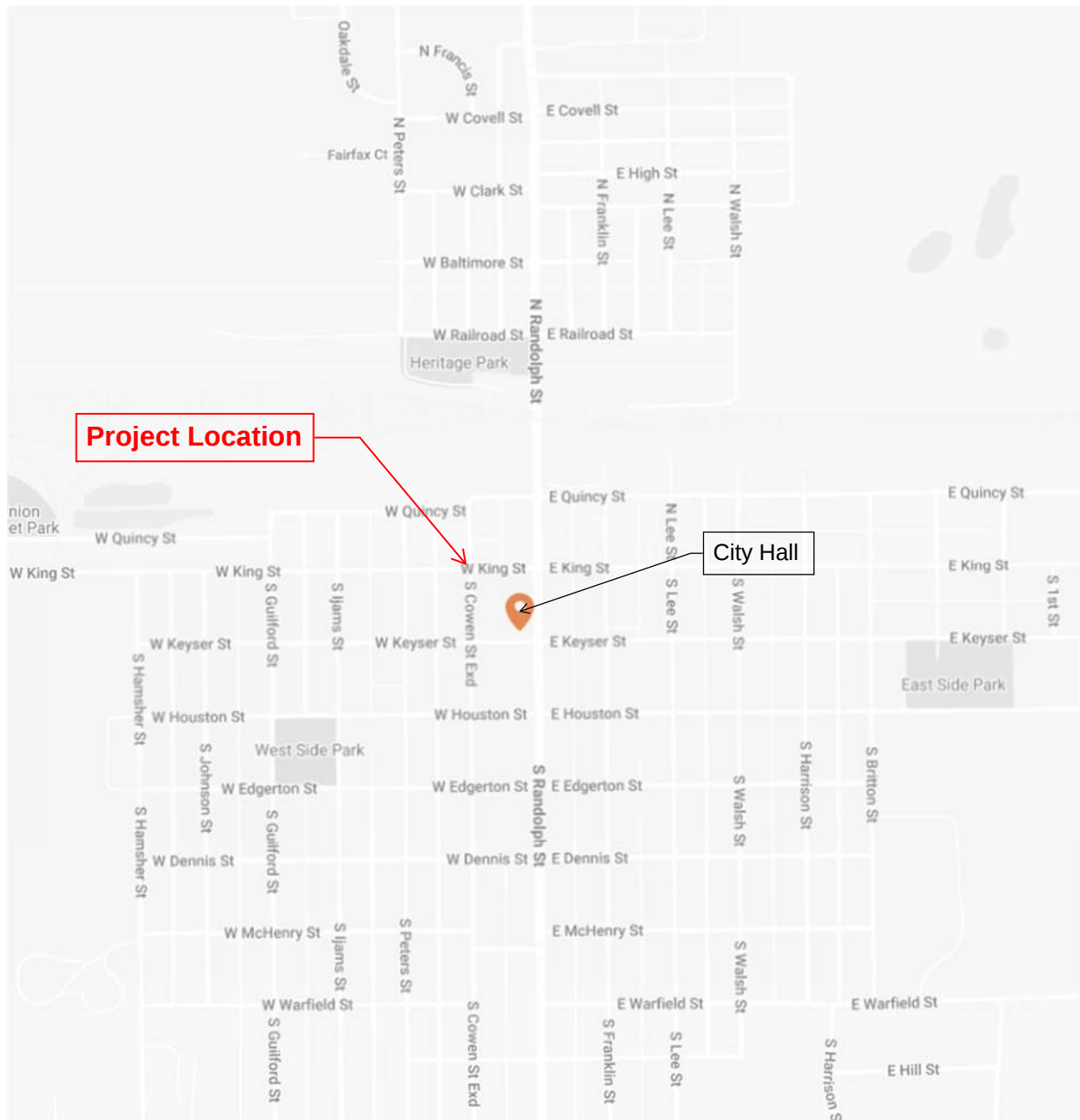
By: _____

(Printed Name & Title of Person Authorized to Sign)

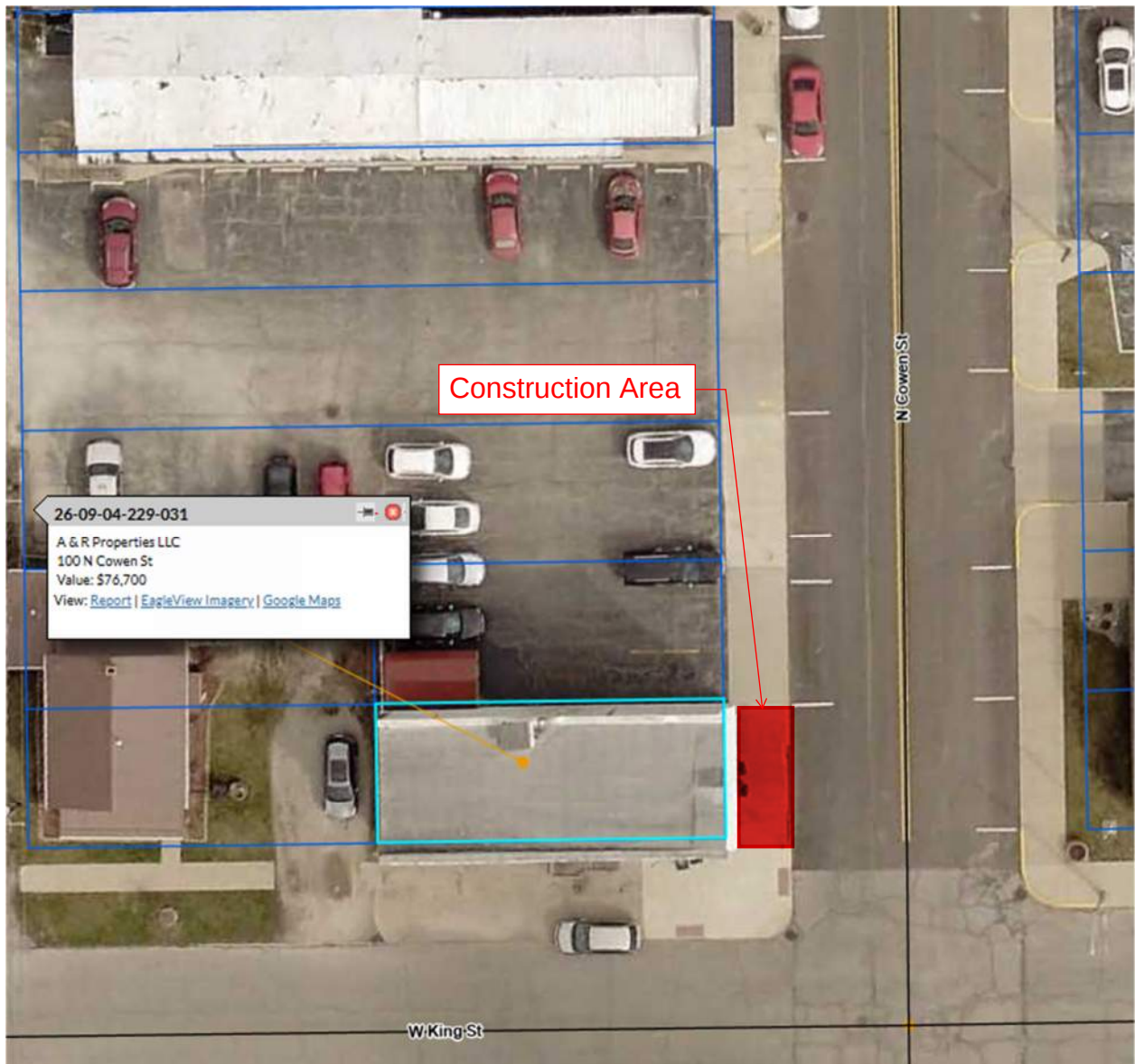
Attest By: _____

Business Address _____

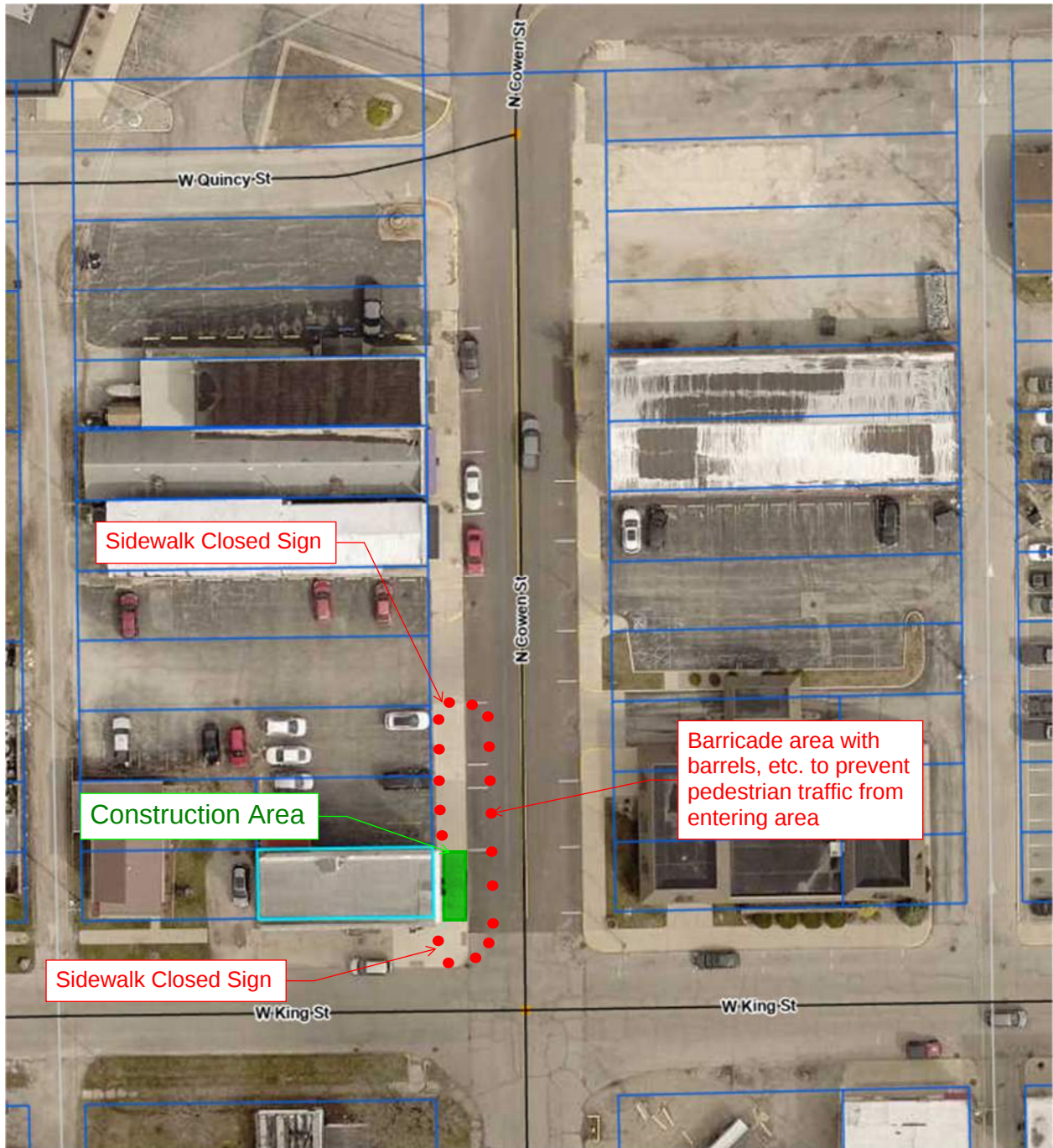
Telephone Number _____



Project Location Map

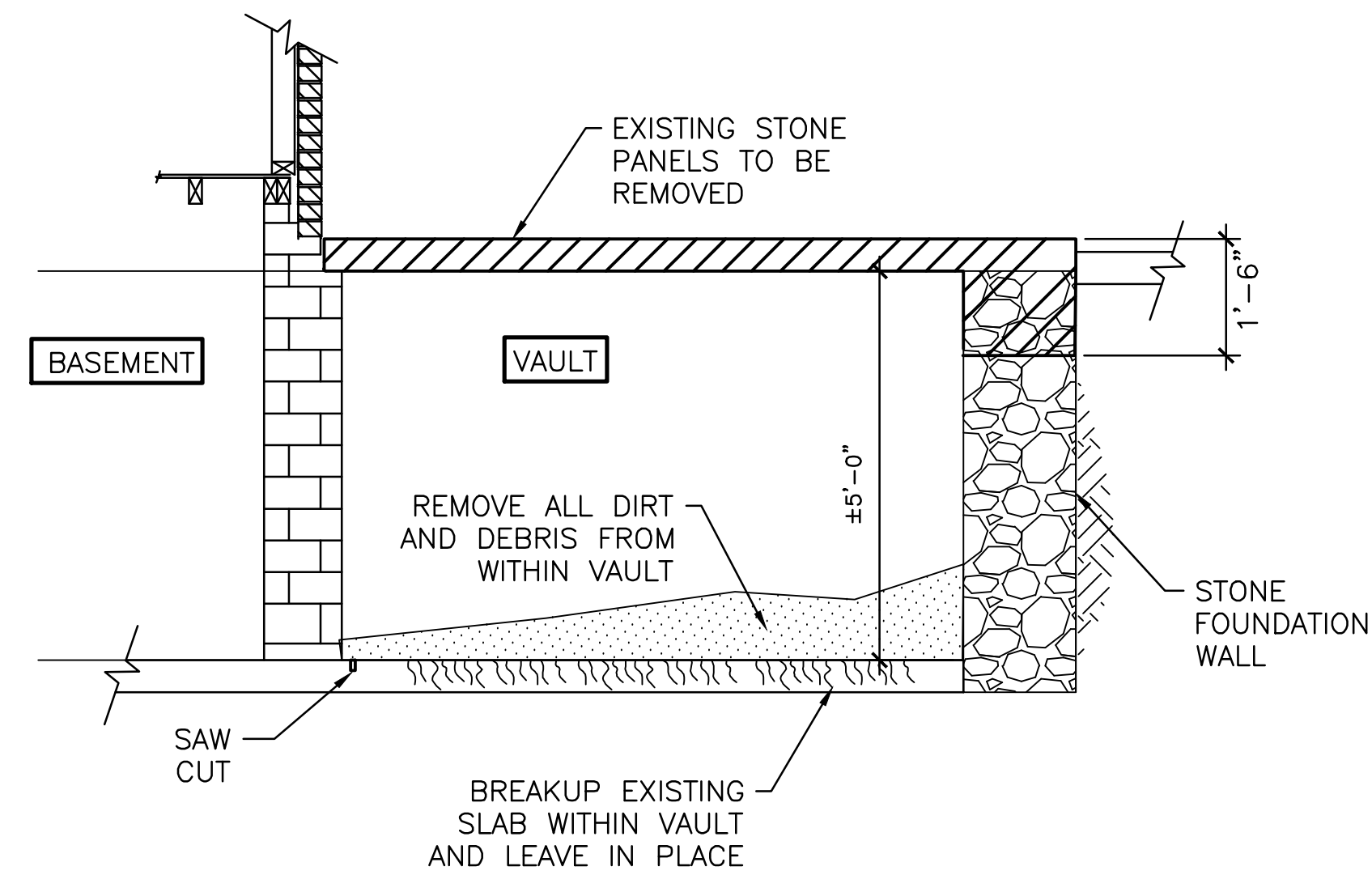
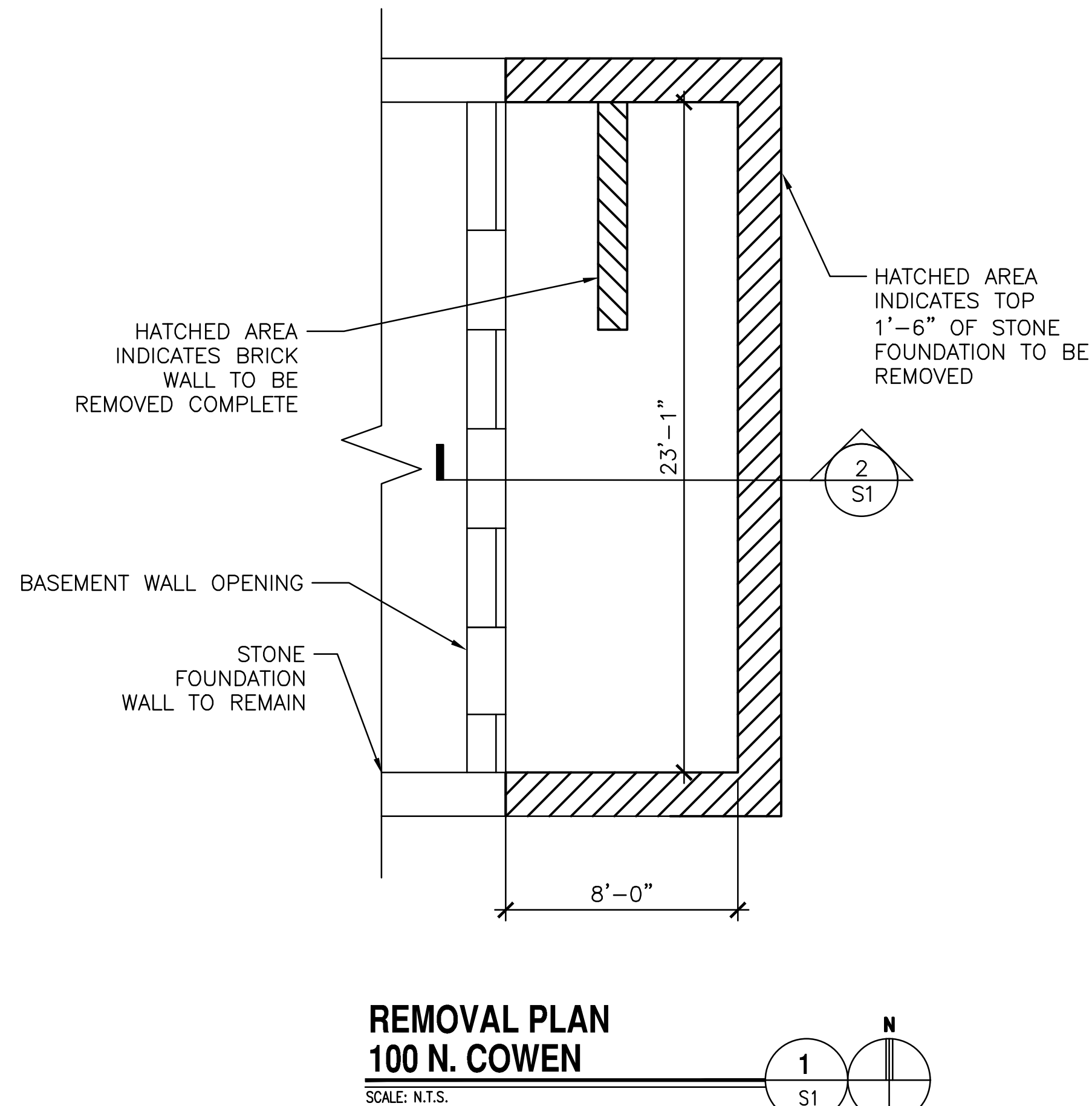
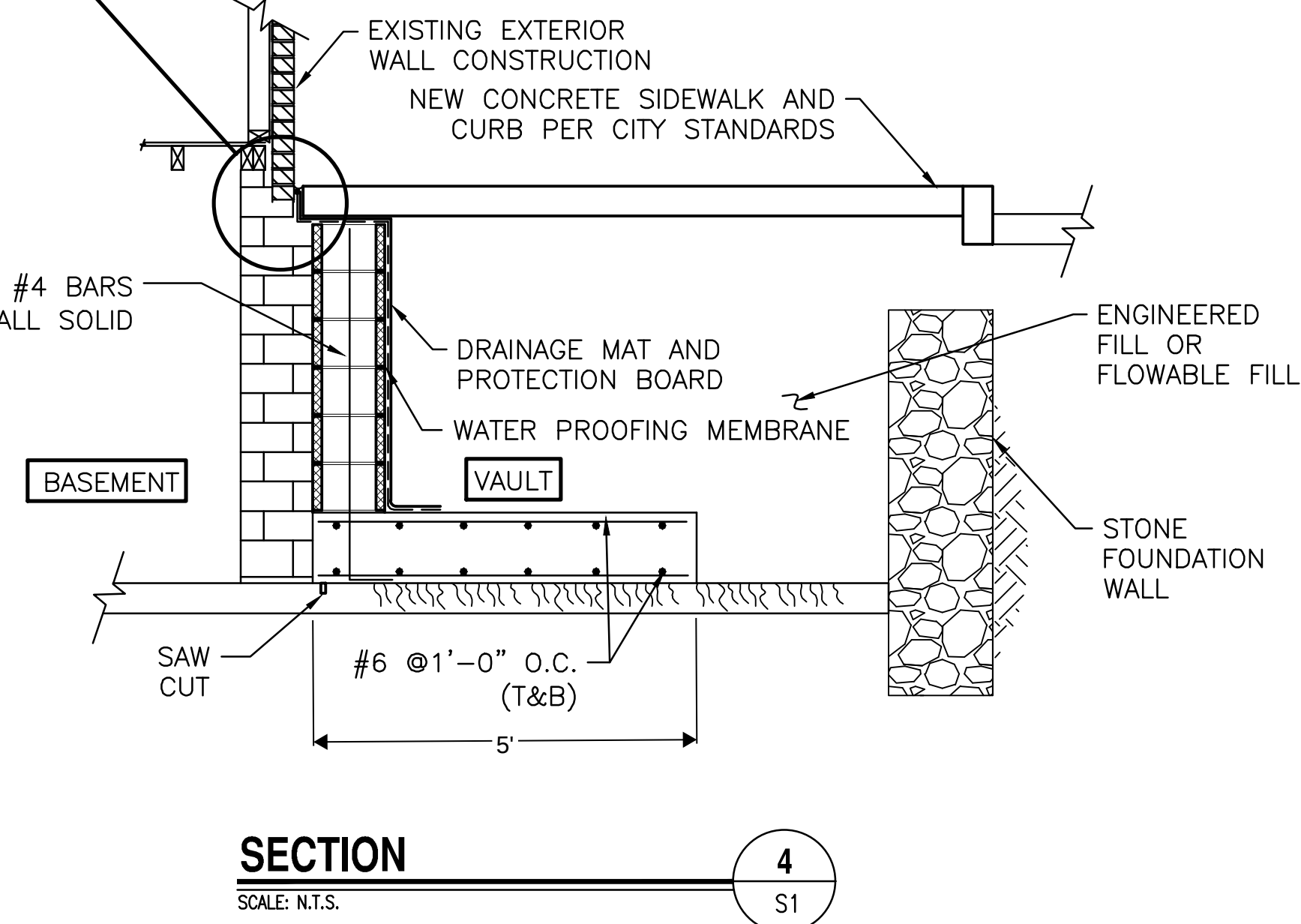
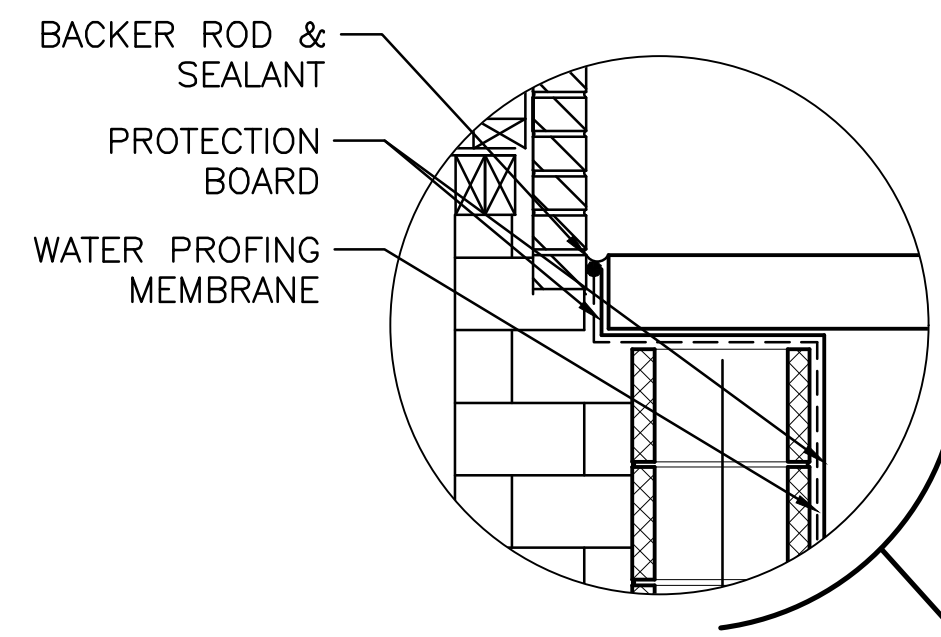
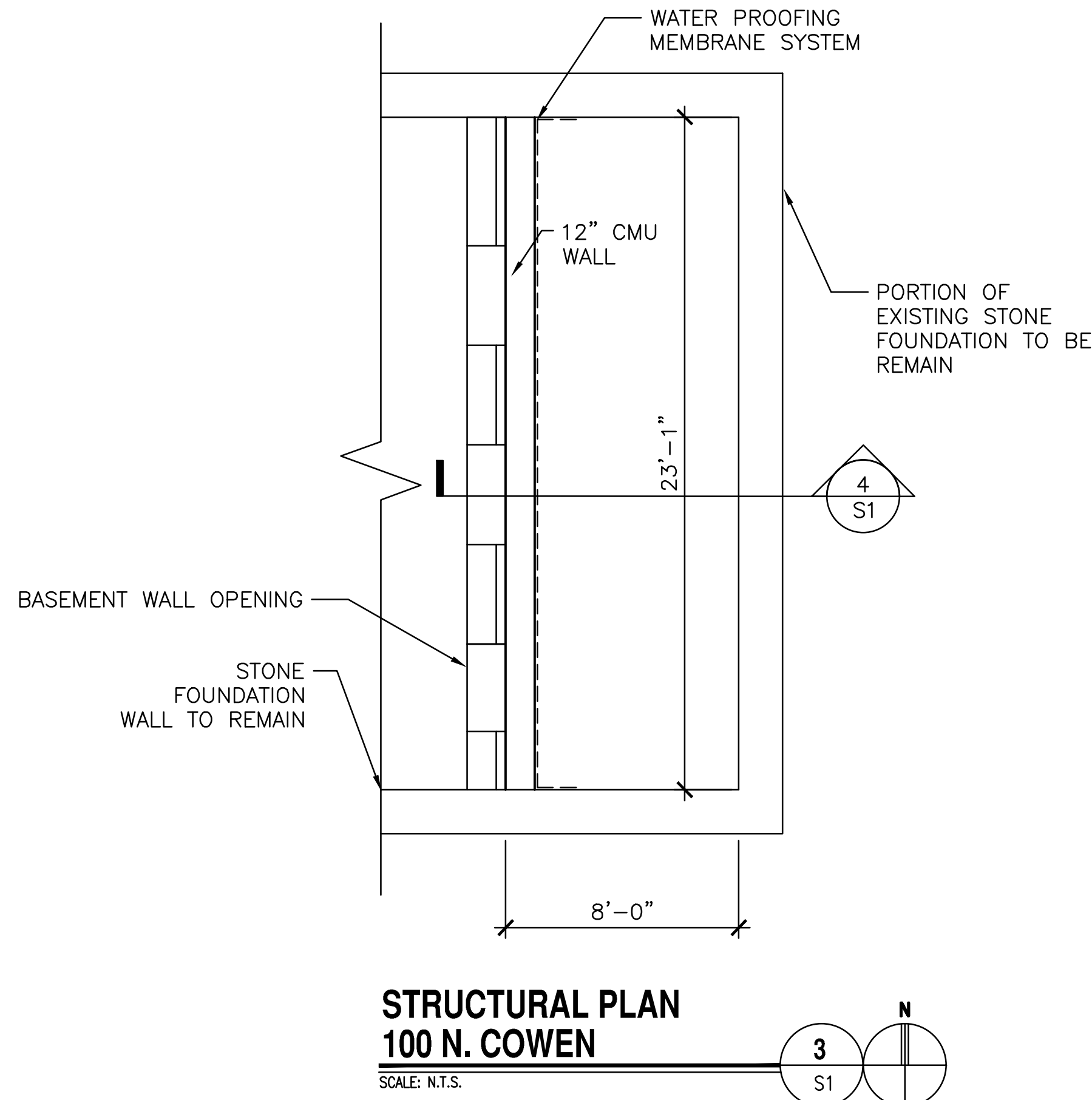


Detailed Location Map

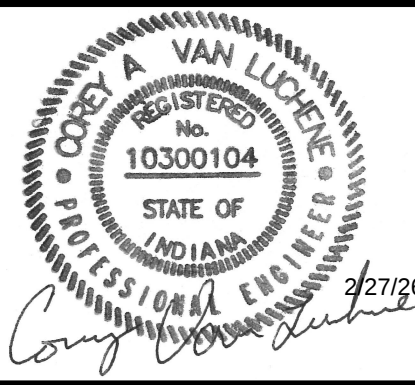


Maintenance of Traffic

Date: Feb 27, 2026, 11:05am User ID: cvanluhene File: \\dlzcorp.com\pan-files\Files\CRN\Opportunities\2026\South Bend\Architectural\SB26004040\City of Garrett 100N Cowen Vault.dgn PLAN AND DETAILS_recover.dwg



- GENERAL
 - THESE DRAWINGS SHALL NOT BE SCALED TO OBTAIN DIMENSIONS. IF THE DIMENSIONS CANNOT BE DETERMINED BY THE INFORMATION GIVEN, CONTRACTOR SHALL CONTACT ENGINEER FOR REQUIRED INFORMATION.
- DESIGN DATA
 - MATERIALS:
 - CAST-IN-PLACE CONCRETE $f'_c=4000$ PSI
 - REINFORCING STEEL $F_y=60$ KSI (ASTM A615 U.N.O.)
 - CMU $F_m=2000$ PSI (NET AREA COMPRESSIVE STRENGTH OF UNITS = 2800 PSI ASTM C-90)
 - MORTAR - ASTM C270 - TYPE S
 - GROUT - ASTM C476 - COMPRESSIVE STRENGTH 2500 PSI (MIN)
 - CONSTRUCTION STANDARDS/SPECIFICATIONS
 - ACI 301-16 "SPECIFICATIONS FOR STRUCTURAL CONCRETE"
 - TMS 602-16 "SPECIFICATION FOR MASONRY STRUCTURES"
- CONCRETE AND REINFORCING STEEL
 - ALL REINFORCING BARS SHALL BE CONTINUOUS AT CORNERS. PROVIDE DOWELS OR CORNER BARS AS REQUIRED AND INSTALL PRIOR TO PLACING CONCRETE.
 - CONCRETE REINFORCEMENT SHOWN IS DIAGRAMMATIC AND ONLY INTENDED TO SHOW THE GENERAL CONFIGURATION, SIZE AND QUANTITY OF REINFORCEMENT. CONTRACTOR/FABRICATOR SHALL FOLLOW THE LAP AND EMBEDMENT LENGTHS PROVIDED AND ACI 315 "ACI DETAILING MANUAL" FOR PROPER DETAILING REQUIREMENTS AND THE CONCRETE REINFORCING STEEL INSTITUTE'S (CRSI) "MANUAL OF STANDARD PRACTICE"
 - CONCRETE CONSTRUCTION SHALL CONFORM TO ACI 301 "SPECIFICATIONS FOR STRUCTURAL CONCRETE". CONTRACTOR SHALL MAINTAIN A COPY OF THIS SPECIFICATION ON SITE DURING CONSTRUCTION.
 - REINFORCEMENT SHALL BE SUPPORTED IN ITS SPECIFIED AND PROPER POSITION BY USE OF BRICKS, WRES, OR CHAIRS. SUCH DEVICES SHALL BE SUFFICIENTLY STRONG AND PROPERLY PLACED AT FREQUENT INTERVALS SO AS TO MAINTAIN THE COVER BETWEEN THE REINFORCING AND THE SURFACE OF THE CONCRETE. THE REINFORCEMENT SHALL BE PLACED AS SHOWN ON THE PLANS WITHIN $\pm 1/4"$. PLATFORMS FOR THE SUPPORT OF WORKERS AND EQUIPMENT DURING CONCRETE PLACEMENT SHALL BE SUPPORTED DIRECTLY ON THE GRADE AND NOT ON THE REINFORCING STEEL.
- MASONRY
 - ALL MASONRY JOINTS SHALL HAVE CONCAVE JOINTS.
 - TRUSS TYPE REINFORCEMENT SHALL BE PLACED IN HORIZONTAL MORTAR JOINTS AT 16" O.C. VERTICAL SPACING.
 - CMU BOND BEAMS SHALL BE PLACED AS INDICATED IN THE DRAWINGS.



SIDEWALK VAULT PLANS AND DETAILS
100 N. COWEN

DRAWN: CVAN	CHK'D: CVAN	NO.	REVISION	BY	DATE	SHEET 1
DESIGNED: CVAN	APPR'D: CVAN	1				OF 1
DATE: 2/27/2026		2				DRAWING NUMBER
		3				S1
PROJECT NUMBER		4				
2666-5144-90		5				
		6				
		7				
		8				
		9				
		10				
		11				
		12				
		13				
		14				
		15				
		16				
		17				
		18				
		19				
		20				
		21				
		22				
		23				
		24				
		25				
		26				
		27				
		28				
		29				
		30				
		31				
		32				
		33				
		34				
		35				
		36				
		37				
		38				
		39				
		40				
		41				
		42				
		43				
		44				
		45				
		46				
		47				
		48				
		49				
		50				
		51				
		52				
		53				
		54				
		55				
		56				
		57				
		58				
		59				
		60				
		61				
		62				
		63				
		64				
		65				
		66				
		67				
		68				
		69				
		70				
		71				
		72				
		73				
		74				
		75				
		76				
		77				
		78				
		79				
		80				
		81				
		82				
		83				
		84				
		85				
		86				
		87				
		88				
		89				
		90				
		91				
		92				
		93				
		94				
		95				
		96				
		97				
		98				
		99				
		100				

DLZ INDIANA, LLC



CONTRACTOR'S BID FOR PUBLIC WORK - FORM 96

State Form 52414 (R2 / 2-13) / Form 96 (Revised 2013)

Prescribed by State Board of Accounts

PART I

(To be completed for all bids. Please type or print)

Date (month, day, year): _____

1. Governmental Unit (Owner): _____

2. County : _____

3. Bidder (Firm): _____

Address: _____

City/State/ZIPcode: _____

4. Telephone Number: _____

5. Agent of Bidder (if applicable): _____

Pursuant to notices given, the undersigned offers to furnish labor and/or material necessary to complete the public works project of _____

(Governmental Unit) in accordance with plans and specifications prepared by _____

_____ and dated _____ for the sum of

_____ \$ _____

The undersigned further agrees to furnish a bond or certified check with this bid for an amount specified in the notice of the letting. If alternative bids apply, the undersigned submits a proposal for each in accordance with the notice. Any addendums attached will be specifically referenced at the applicable page.

If additional units of material included in the contract are needed, the cost of units must be the same as that shown in the original contract if accepted by the governmental unit. If the bid is to be awarded on a unit basis, the itemization of the units shall be shown on a separate attachment.

The contractor and his subcontractors, if any, shall not discriminate against or intimidate any employee, or applicant for employment, to be employed in the performance of this contract, with respect to any matter directly or indirectly related to employment because of race, religion, color, sex, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

CERTIFICATION OF USE OF UNITED STATES STEEL PRODUCTS

(If applicable)

I, the undersigned bidder or agent as a contractor on a public works project, understand my statutory obligation to use steel products made in the United States (I.C. 5-16-8-2). I hereby certify that I and all subcontractors employed by me for this project will use U.S. steel products on this project if awarded. I understand that violations hereunder may result in forfeiture of contractual payments.

ACCEPTANCE

The above bid is accepted this _____ day of _____, _____, subject to the following conditions: _____

Contracting Authority Members:

_____	_____
_____	_____
_____	_____

PART II

(For projects of \$150,000 or more – IC 36-1-12-4)

Governmental Unit: _____

Bidder (Firm) _____

Date (month, day, year): _____

These statements to be submitted under oath by each bidder with and as a part of his bid.
Attach additional pages for each section as needed.

SECTION I EXPERIENCE QUESTIONNAIRE

1. What public works projects has your organization completed for the period of one (1) year prior to the date of the current bid?

Contract Amount	Class of Work	Completion Date	Name and Address of Owner

2. What public works projects are now in process of construction by your organization?

Contract Amount	Class of Work	Expected Completion Date	Name and Address of Owner

3. Have you ever failed to complete any work awarded to you? _____ If so, where and why?

4. List references from private firms for which you have performed work.

SECTION II PLAN AND EQUIPMENT QUESTIONNAIRE

1. Explain your plan or layout for performing proposed work. *(Examples could include a narrative of when you could begin work, complete the project, number of workers, etc. and any other information which you believe would enable the governmental unit to consider your bid.)*

2. Please list the names and addresses of all subcontractors *(i.e. persons or firms outside your own firm who have performed part of the work)* that you have used on public works projects during the past five (5) years along with a brief description of the work done by each subcontractor.

3. If you intend to sublet any portion of the work, state the name and address of each subcontractor, equipment to be used by the subcontractor, and whether you will require a bond. However, if you are unable to currently provide a listing, please understand a listing must be provided prior to contract approval. Until the completion of the proposed project, you are under a continuing obligation to immediately notify the governmental unit in the event that you subsequently determine that you will use a subcontractor on the proposed project.

4. What equipment do you have available to use for the proposed project? Any equipment to be used by subcontractors may also be required to be listed by the governmental unit.

5. Have you entered into contracts or received offers for all materials which substantiate the prices used in preparing your proposal? If not, please explain the rationale used which would corroborate the prices listed.

SECTION III CONTRACTOR'S FINANCIAL STATEMENT

Attachment of bidder's financial statement is mandatory. Any bid submitted without said financial statement as required by statute shall thereby be rendered invalid. The financial statement provided hereunder to the governing body awarding the contract must be specific enough in detail so that said governing body can make a proper determination of the bidder's capability for completing the project if awarded.

SECTION IV CONTRACTOR'S NON – COLLUSION AFFIDAVIT

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

SECTION V OATH AND AFFIRMATION

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated at _____ this _____ day of _____, _____

(Name of Organization)

By _____

(Title of Person Signing)

ACKNOWLEDGEMENT

STATE OF _____)
COUNTY OF _____) ss

Before me, a Notary Public, personally appeared the above-named _____ and
swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to before me this _____ day of _____, _____.

Notary Public

My Commission Expires: _____

County of Residence: _____

BID OF

(Contractor)

(Address)

**FOR
PUBLIC WORKS PROJECTS
OF**

Filed _____, _____

Action taken _____

SECTION 00 45 01

EMPLOYMENT ELIGIBILITY VERIFICATION

STATE OF INDIANA)
) SS:
_____ COUNTY)

The Contractor affirms under the penalties of perjury that he/she/it does not knowingly employ an unauthorized alien.

The Contractor shall enroll in and verify the work eligibility status of all his/her/its newly hired employees through the E-Verify program as defined in IC 22-5-1.7-3. The Contractor is not required to participate should the E-Verify program cease to exist. Additionally, the Contractor is not required to participate if the Contractor is self-employed and does not employ any employees.

The Contractor shall not knowingly employ or contract with an unauthorized alien. The Contractor shall not retain an employee or contract with a person that the Contractor subsequently learns is an unauthorized alien.

The Contractor shall require his/her/its subcontractors, who perform work under this contract, to certify to the Contractor that the subcontractor does not knowingly employ or contract with an unauthorized alien and that the subcontractor has enrolled and is participating in the E-Verify program. The Contractor agrees to maintain this certification throughout the duration of the term of a contract with a subcontractor.

The Town may terminate for default if the Contractor fails to cure a breach of this provision no later than thirty (30) days after being notified by the Town.

Dated this _____ day of _____, 20 ____.

Contractor/Bidder (Firm)

Signature of Contractor/Bidder or Its Agent

Printed Name and Title

Subscribed and sworn to before me this _____ day of _____, 20____.

My Commission Expires _____

Notary Public

County of Residence _____

SECTION 00 45 02

CONTRACTOR'S CERTIFICATION REGARDING INVESTMENT IN IRAN

The undersigned Contractor affirms under penalty of perjury, pursuant to Indiana Code §5-22-16.5, that:

1. Contractor has not, nor has any successor or affiliate of Contractor, engaged in investment activities in Iran.
2. For purposes of this Certification, "Iran" includes the government of Iran and any agency or instrumentality of the government of Iran, as provided in Indiana Code §5-22-16.5-4.
3. As provided by Indiana Code §5-22-16.5-8, a Contractor is engaged in investment activities in Iran if either:
 - a. the Contractor provides goods or services of twenty million dollars (\$20,000,000) or more in value in the energy sector of Iran, including providing any of the following for the energy sector of Iran:
 - i. Oil or liquefied natural gas tankers.
 - ii. Products used to construct or maintain pipelines used to transport oil or liquefied natural gas.
 - b. the Contractor is a financial institution that extends twenty million dollars (\$20,000,000) or more in credit to another person, for forty-five (45) days or more, if that other person:
 - i. will use the credit to provide goods or services in the energy sector in Iran; and
 - ii. is, at the time the financial institution extends credit, a person identified by the Indiana Department of Administration as a non-responsible bidder by virtue of activity contrary to Indiana Code §5-22-16.5.

I hereby affirm under the penalties of perjury that the foregoing is true and correct.

Dated this ____ day of _____, 20__.

Contractor/Bidder (Firm Name)

Signature of Contractor/Bidder or its Agent

Printed Name and Title