

**VILLAGE OF ROXANA
COMMERCIAL/INDUSTRIAL/RESIDENTIAL BUILDING PERMIT APPLICATION**

Building Permit No. _____

Date: _____

Building Permit

Name of Owner or Facility (please print): _____

Mailing Address: _____

Phone: _____ Alternate Phone: _____

Location of Project: _____

Parcel ID#: _____ Signage: ☐ yes ☐ No

Name of Contractor: _____

Business Address: _____

Phone: _____ Alternate Phone: _____

Type of Improvement: ☐ New Construction ☐ Addition ☐ Alternation/Repair

Zoning Classification (circle one): SR-1 MR-1 MR-2 B-1 B-2 I

Property in Flood Plain: ☐ yes ☐ No

The following information should be included in site plan (see sample attached):

Lot Dimensions: _____ X _____ = _____ sq. ft.

Setbacks: Front _____ ft. Rear _____ ft. Left _____ ft. Right _____ ft.

Electrical Permit

Type of Improvement: ☐ New Service ☐ Upgrade Service ☐ Alternation/Repair

Size of Service _____ amperes

Type of Wiring Installed: _____

Name of Electrician _____

Phone: _____ Alternate Phone: _____

Certification No. _____

All electrical work must comply with the National Electric Code and Village Codes

Plumbing Permit

Type of Improvement: ☐ New Construction ☐ Addition ☐ Alternation/Repair

Name of Plumber: _____

Phone: _____ Alternate Phone: _____

Certification No. _____

Other

Type of Improvement: ☐ Mechanical ☐ Police/Fire Alarm ☐ Sprinkler/Suppression

Name of Contractor: _____

Phone: _____ Alternate Phone: _____

Estimated Project Costs: Note, these estimates will not affect your assessment of taxes; they are strictly for office use only.

Construction	\$	_____
Electrical	\$	_____
Plumbing	\$	_____
Other	\$	_____
Total		

Minimum Code Requirements:

- ☐ 2 sets of architectural plans and specifications (signed)
- ☐ Compliance with 2017 National Electrical Code
- ☐ Compliance with the 2012 International Building Code
- ☐ Compliance with the State of Illinois Plumbing Code

I, the undersigned, understand that the Village of Roxana must conduct inspections of which I have been notified. I understand that if the work is completed without the required inspections or if the work is not completed according to the plans submitted, I will be liable for the removal and proper installment of said improvements.

Applicant's Signature _____ Date _____

Approved:

Zoning Administrator Signature

Date

CHAPTER 3

BUILDING CODE; BUILDING PERMITS

SECTION:

- 9-3-1: Building Code
- 9-3-2: Permit Required
- 9-3-3: Inspections
- 9-3-4: Violations
- 9-3-5: Interpretation

9-3-1: **BUILDING CODE:**

A. Adoption of Code: The "2012 International Building Code," as published by the International Code Council, is hereby adopted as the minimum requirement for construction within the Village, and is incorporated by reference herein.

B. Amendments to Code: The following information shall be incorporated into the applicable provisions and sections of the 2012 International Building Code:

1. Section 101.1 These regulations shall be known as the Building Code of the Village of Roxana, Illinois, hereinafter referred to as 'this code'.

2. Section 105.8 is hereby adopted in addition to the Building Code and is hereby incorporated as if fully set forth as follows:

[A] 105.8 Building Permit Fees. The fee schedule for building permits shall be as follows:

- 1. Fifty dollars (\$50.00) for construction with a value of not more than fifty-thousand dollars (\$50,000.00);
- 2. One-hundred dollars (\$100.00) for construction with a value of more than fifty-thousand dollars (\$50,000.00) but not more than one-hundred thousand dollars (\$100,000.00); and
- 3. One-hundred dollars (\$100.00) plus one-tenth (1/10) of one percent (1%) of the value of the construction in excess of one hundred thousand dollars (\$100,000.00).

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4. Notwithstanding the above, no building permit fee shall be charged for the construction, remodeling, modifying or building of any residential unit or accessory building which is located upon a presently improved parcel of real estate located within the Village limits.

3. Section 114.4, Violations, is hereby amended and adopted in addition to the Building Code and is hereby incorporated as if fully set forth therein by adding the following:

Any person who shall violate a provision of this Code or shall fail to comply with any of the requirements thereof or who shall erect, construct, alter or repair a building or structure in violation of an approved plan or directive of the building official, or of a permit or certificate issued under the provisions of this Code, shall be guilty of an ordinance violation, punishable by a fine or not less than one-hundred fifty dollars (\$150.00), but not more than seven-hundred fifty dollars (\$750.00).

It is unlawful for any person to violate any provision of this Code. Each day a violation occurs shall be deemed to be a separate and distinct offense for which a separate penalty may be imposed.

The building and zoning administrator shall not be required to file a corrective order or stop order as a pre-requisite to court action."

4. Section 113, Board of Appeals, is hereby replaced in its entirety as follows:

[A] Any appeals referred to in the Building Code of the Village of Roxana shall be referred to the presently existing Board of Zoning Appeals.

[B] The procedures of the Board of Zoning Appeals shall be those which are set forth in the Zoning Code of the Village of Roxana, except that: (1) no notice need be published in a newspaper and (2) that hearings may be held (7) days after notice is given to adjoining property owners.

5. Section 115.3, Unlawful continuance, is hereby amended and adopted in addition to the Building Code and is hereby incorporated as if fully set forth therein by adding the following:

Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe conditions, shall be liable to a fine of not less than one-hundred fifty dollars (\$150.00), but not more than seven-hundred fifty dollars (\$750.00).

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Village of Roxana