



Borough of New Florence
119 Franklin Street, New Florence PA 15944

Phone: 724-235-2000 Fax: 724-235-2127
Website: www.newflorencetownship.org
Email: secretary1@nfborough.comcastbiz.net

SOLICITATION PERMIT APPLICATION

All applications can be submitted by email, fax, or in person at the borough office. All fees must be paid at the borough office. Also, permits can only be picked up in person at the borough office.

Name of Applicant: _____

Address: _____

Telephone: _____

Email: _____

Company Represented: _____

National Address: _____

Local Address: _____

Point of Contact: _____

National Telephone: _____

Local Telephone: _____

E-mail: _____

Aim and Purpose: _____

Dates of Solicitation: _____

Solicitation Personnel (Provide local and permanent address if different):

1. Name: _____

Address: _____

Telephone: _____ SSAN: _____

Driver's License (State/Number): _____ Vehicle Registration Number: _____

Photograph Attached: Yes _____ No _____ Height: _____ Hair Color: _____ Eye Color: _____

2. Name: _____

Address: _____

Telephone: _____ SSAN: _____

Driver's License (State/Number): _____ Vehicle Registration Number: _____

Photograph Attached: Yes _____ No _____ Height: _____ Hair Color: _____ Eye Color: _____

3. Name: _____

Address: _____

Telephone: _____ SSAN: _____

Driver's License (State/Number): _____ Vehicle Registration Number: _____

Photograph Attached: Yes _____ No _____ Height: _____ Hair Color: _____ Eye Color: _____

4. Name: _____

Address: _____

Telephone: _____ SSAN: _____

Driver's License (State/Number): _____ Vehicle Registration Number: _____

Photograph Attached: Yes _____ No _____ Height: _____ Hair Color: _____ Eye Color: _____

5. Name: _____

Address: _____

Telephone: _____ SSAN: _____

Driver's License (State/Number): _____ Vehicle Registration Number: _____

Photograph Attached: Yes _____ No _____ Height: _____ Hair Color: _____ Eye Color: _____

Has any solicitor been convicted of a crime other than a summary offense? If so, please list the nature of the offense and punishment assessed. (Use additional sheets if necessary).

1. Name: _____ Offense: _____ Penalty: _____

2. Name: _____ Offense: _____ Penalty: _____

3. Name: _____ Offense: _____ Penalty: _____

Please provide a brief description of the nature of the business and the goods/services being sold:

Applicant Signature: _____ Date: _____

Borough Signature: _____ Date: _____

Application Status (Please Initial):

Approved: _____

Denied: _____

Solicitation Guidelines and Conditions

Solicitation Permits are subject to the following (please initial each item):

1. Applicant must submit a valid Driver's License or State Photo Identification card.
_____ I understand, accept, and have provided it with this application
2. Applicant must provide two (2) 2"x2' color photographs for each solicitor.
_____ I understand, accept, and have provided it with this application.
3. Applicant must provide a PA State Police Criminal Background Check for each solicitor. If the solicitor is not a Pennsylvania resident, a criminal background check must be provided from the solicitor's state of residence.
_____ I understand, accept, and have provided it with this application.
4. Solicitations may be conducted Monday through Friday from 9:00 AM to 5:00 PM. No canvassing or soliciting is permitted on Saturdays or Sundays.
_____ I understand and accept
5. Solicitations may not be conducted on federally designated holidays.
_____ I understand and accept
6. All permittees are required to exhibit a solicitation permit to any resident, police officer, or other designated borough official.
_____ I understand and accept
7. Solicitations are not permitted at residences where a no solicitation, peddling, canvassing, or similar sign is posted.
_____ I understand and accept
8. I have read and understand the requirements, violations, and penalties of the Borough of New Florence's Ordinance No. 3 of 2026, Borough of New Florence Canvassing and Soliciting Ordinance.
_____ I understand and accept

Questions or comments can be directed to the New Florence Borough office by calling 724-235-2000.