



Commercial Building Permit Application

Building Permit Number: _____		Valuation: _____	
Business Name: _____		Square Foot: _____	
Business Address: _____			
Business Description: New ☐ Addition ☐ Remodel ☐ Finishout ☐ Sign ☐ Plumbing ☐ Mechanical ☐ Electrical ☐ Other ☐			
Scope of Work: _____			
Does this project contain Food Services: ☐ Yes ☐ No Type: _____			

Property Owner Information:			
Name: _____		Contact Person: _____	
Address: _____		Email: _____	
Phone Number: _____		Fax Number: _____	
		Mobile Number: _____	

Engineer	Contact Person	Phone Number	Email:	
Architect	Contact Person	Phone Number	Email:	
General Contractor	Contact Person	Phone Number	Email:	
Mechanical Contractor	Contact Person	Phone Number	Email:	Master License #
Electrical Contractor	Contact Person	Phone Number	Email:	Master License #
Plumbing Contractor	Contact Person	Phone Number	Email:	Master License #

A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All construction must be completed within 12 months from issuance of permit. All permits require final inspection.

A certificate of occupancy must be issued before any building is occupied.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Signature of Applicant: _____ **Date:** _____

OFFICE USE ONLY:

PW Dept:		Date approved:	
Planning & Zoning:		Date approved:	
Building Official:		Date approved:	

Building Permit Fee: _____	Water Connect Fee: _____
Park Fund: _____	Sewer Connect Fee: _____
Water Impact Fee: _____	Deposit: _____
Sewer Impact Fee: _____	Acct Establishment Fee: _____
	Food Establishment Fee: _____
	Fire Department: _____

Total Fees: _____

Check # CC or Cash: _____

Issued By: _____

Issued Date: _____