



City of Dayton Planning and Community Development

111 S. 1st St., Dayton, WA 99328
509-382-2361

Application for a Boundary Line Adjustment (BLA)

Introduction:

This application packet is designed to help you obtain all the information necessary to allow the City of Dayton to make a well-informed decision on your application. Please refer to the attached application checklist to determine the materials which must be submitted to complete your application. All application materials are public information. Your application will be evaluated on the basis of the information you provide, the criteria listed in the pertinent section of the Municipal Code, the Dayton Comprehensive Plan, 35.79 RCW other City regulatory ordinances, inspection of the property, as well as testimony and evidence presented through public comments.

You are encouraged to meet with the City of Dayton well in advance of submitting your Application to discuss your proposal and obtain guidance on the application materials you must submit.

Copies of City ordinances such as the Comprehensive Plan, Zoning Ordinance, Shoreline Master Plan, and others, are available online at Daytonwa.com or at Dayton City Hall, 111 S. 1st St., Dayton, Washington 99328.

General Notes:

A BLA is a [Type I land use decision](#) that requires administrative approval by the Director of Planning & Community Development and is not subject to environmental review under the State Environmental Policy Act (SEPA) codified at Chapter 43.21C RCW. A Boundary Line Elimination (BLE) is the removal of one or more interior lot lines of two or more separate lots with contiguous ownership. Properties are thus merged into one legal lot. A Boundary Line Adjustment (BLA) is the relocation of one or more lot lines between two or more legal and separate lot with or without contiguous ownership. A BLA may not result in the creation of a new lot.

Application Type:

Please Circle One

This is an application for a Boundary Line Elimination / Boundary Line Adjustment

Boundary Line Adjustment Application Form:

1. Name of Applicant: _____
Mailing Address: _____
Email Address: _____
Telephone No.: _____

2. Provide the following information for *all* parcels:

a. Site Address: _____
Assessor's Parcel ID: _____
Lot size: _____
Zoning: _____

b. Site Address: _____
Assessor's Parcel ID: _____
Lot size: _____
Zoning: _____

c. Site Address: _____
Assessor's Parcel ID: _____
Lot size: _____
Zoning: _____

d. Site Address: _____
Assessor's Parcel ID: _____
Lot size: _____
Zoning: _____

If additional space is added, please continue numbering on a separate piece of paper and attach to the application packet.

3. Proposed use of site:

4. Existing use of site:

I, _____, the applicant for the BLA, do hereby confirm that the above is correct.

Signature

Date

I, _____, the surveyor/engineer, have prepared this proposal and do hereby confirm that the BLA meets all Dayton Municipal Code requirements and the requirements of the RCW (Revised Code of Washington).

Signature

Date

Application Checklist:

Refer to Dayton Municipal Code [Chapter 19-08 – Boundary Line Adjustments](#) for guidance and/or processing procedures.

Return this checklist with your application

Applicant to check if included with application

1. Application
 - Completed BLA application form
2. Fees
 - Application fee per the effective Master Fee Schedule submitted when filing the application
3. Legal Descriptions
 - The original legal description and the proposed legal description should be included for all revised parcels. The properties adjusted should read “parcel A”, “parcel B” etc., on the proposed map with correlated descriptions to match the map labels
4. BLA Drawing
 - Include a copy of the existing and proposed lots, drawn to a standard engineering scale of a minimum of 1” = 40’ on an 8.5” X 11” plan (minimum size). Drawings must include:
 - i. Drawings of existing lot configuration, with legal description and lot area and dimensions
 - ii. A drawing of the proposed lot configuration, with legal description and lot area and dimensions
 - iii. Show existing and proposed easements/restrictions, including: access easements, existing wells, septic tanks and/or drain fields, municipal water lines and sewer lines, power lines, etc.
 - iv. Existing structures and proximity to property lines
 - v. A north arrow
 - vi. Location of any, if applicable, critical areas
 - vii. If the property is within the [Shoreline Management Act](#), include:
 1. Location of water body and Ordinance High Water Mark
 2. Shoreline jurisdiction boundary
 3. Shoreline Environmental Designation
 4. Location of any improvements