



City of Half Moon Bay
Community Development Department
Planning Division - 650-726-8270
501 Main Street; Half Moon Bay, CA 94019

PUMPKIN FESTIVAL OUTDOOR SALES APPLICATION

ALL COMPLETE APPLICATIONS WITH REQUIRED PROCESSING FEE SHALL BE SUBMITTED TO THE PLANNING DIVISION NO LATER THAN OCTOBER 6, 2023 AT 5:00 P.M. (CHECKLIST ON REVERSE SIDE)

Date Received:
Fees Received:
Receipt No:
City Approval:
Approval Date:

BUSINESS INFORMATION:

NAME OF BUSINESS:	NAME OF BUSINESS OWNER:
BUSINESS LOCATION:	LIST OF MERCHANDISE TO BE SOLD AT LOCATION:
MAILING ADDRESS (PO BOX/STREET; CITY, STATE, ZIP):	EMAIL ADDRESS:
PHONE:	FAX:
BUSINESS LICENSE NO.:	APN (Assessor Parcel Number):

PROPERTY OWNER INFORMATION:

OWNER NAME:	MAILING ADDRESS:
PHONE:	FAX:
EMAIL ADDRESS:	PROPERTY OWNER SIGNATURE:

HOLD HARMLESS. The applicant agrees as a condition of approval of this application to indemnify, protect, defend with counsel selected by the City, and hold harmless, the City, and any agency or instrumentality thereof, and its elected and appointed officials, officers, employees and agents, from and against an and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "Claims") arising out of or in any way relating to the processing or approval of this application, any actions taken by the City related to this entitlement, any review by the California Coastal Commission conducted under the California Coastal Act Public Resources Code Section 30000 et seq., or any environmental review conducted under the California Environmental Quality Act, Public Resources Code Section 210000 et seq., for this entitlement and related actions. The indemnification shall include any Claims that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of this application, whether or not there is concurrent, passive or active negligence on the part of the City, and any agency or instrumentality thereof, and its elected and appointed officials, officers, employees and agents. The applicant's duty to defend the City shall not apply in those instances when the applicant has asserted the Claims, although the applicant shall still have a duty to indemnify, protect and hold harmless the City. The applicant understands that there is a possibility of litigation and Coastal Commission enforcement act regarding the current Zoning Code provisions that apply to this application; the City makes no representations or warranties about the outcome of such actions or how they might impact the processing of this application or any permit issued based on this application.

Signature of Applicant: _____ Date: _____

CHECKLIST FOR PUMPKIN FESTIVAL OUTDOOR SALES

Please submit the following items with your application for City review of any outdoor display and/or sale of merchandise on private property during the Pumpkin Festival.

- ☐ Provide a list of the merchandise proposed for outdoors sale/display. All merchandise must be part of the standard or seasonal inventory of the business.
- ☐ **Only** eating and drinking establishments; businesses serving prepared food or beverages for consumption on or off the premises, may sell food/beverages with proof of proper Health Permits. (Refer to Commercial Use Classifications 18.03.050 of the Municipal Code)
- ☐ Site Plan - Each set of plans shall be no smaller than 8.5" X 11":
 - I. Show all property lines including their dimensions and the location of the adjacent street right-of-way
 - II. Show location of outdoor display and/or sales area including the dimensions and square footage.
 - III. Show, if any, electrical connections to support equipment, devices or structures.
 - IV. Show dimensions allowing 44 inches of passage for ADA accessibility.
- ☐ Proof of business license and provide written statement from existing business owner that the vendor is an employee of an existing business under the license. (Vendors that do not have a fixed place of business within the City limits will not receive approval of this application. (Refer to Large Scale Special Events per Chapter 9.71 of the Municipal Code)
- ☐ Provide the number of employees at one time selling outdoor merchandise.
- ☐ ~~Cash or check in the amount \$132.00 made payable to the City of Half Moon Bay.~~
- ☐ A completed and signed **City of Half Moon Bay Pumpkin Festival Outdoor Sales Application.**

City staff will be present during the duration of the Pumpkin Festival checking to make sure all participating vendors display their Outdoor Sales Permit and have met all requirements of the permit.