

TREE REMOVAL APPLICATION



Permit Required. Authorization from the City is required for removal of any Significant Tree, a diameter of at least 6" at 4.5' above grade. Each single-family, multifamily, commercial, and industrial lot within the City is permitted a maximum number of tree removals per year, subject to the standards contained in Redmond Zoning Code [RZC 21.72](#). For additional information on the tree removal standards visit the City's website: [Tree Removal | Redmond, WA](#).

property information

Name of Property Owner(s): _____

Owner(s) Mailing Address: _____

Site Address: _____

Tax Parcel Number: _____

Property Square Footage: _____

Select Billing Contact: ☐ APPLICANT ☐ OWNER

applicant information

Applicant Name: _____

Company Name: _____

Mailing Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

E-mail: _____

submittal requirements

1. Complete **Application Form**.
2. **Site Sketch** showing property boundaries; structures; driveways/walkways; existing trees; trees to be removed; and location of replacement trees.
3. Completed **Exception Request Form** if: removing a Landmark tree (> 30" DBH); proposal exceeds the maximum number of trees allowed for removal; proposal does not meet the standards provided in [RZC 21.72](#). A report completed by a certified arborist, or other documentation supporting the exception request shall be included in the application materials. See the Tree Removal Handout for additional information.
4. **Owner Authorization Letter**, if applying on behalf of the property owner of HOA, multi-family, or commercial properties.
5. Payment of all applicable fees pursuant to the [Development Review Fee Schedule](#).
6. Application can be submitted online through [Plan Review Online \(PRO\)](#) request form.

site information (check all that apply)

Land Use:	☐ Neighborhood Residential	☐ Commercial/Multi-Family		
Associated with a Construction Permit	LAND # _____	BLDG # _____	☐ Not associated with a development Project/Permit	
Critical Areas Present on Site:	☐ Wetland/Wetland Buffer	☐ Stream/Stream Buffer	☐ Floodplain	☐ Landslide Hazard Area/Hazard Area Buffer
Trees Designated for Protection:	☐ Native Growth Protection Area (NGPA)	☐ Native Growth Protection Easement (NGPE)	☐ Shoreline Jurisdiction	☐ Preservation Tree on Recorded Plat

property owner or authorized agent

By my signature, under penalty of perjury, I certify that I am the property owner or authorized to file this application on the property owner's behalf.

Print Name: _____ Date: _____

Signature: _____

Development Services Center, 15670 NE 85th St, Redmond, WA 98052 | 425-556-2494 | planneroncall@redmond.gov

tree information

	Tree Species	Tree Diameter (4.5 feet above grade)	Requesting an Exception (Yes/No)	Proposed Replacement Species (Required)	Number of Replacement Tree
Ex.	<i>Douglas Fir</i>	<i>18"</i>	<i>No</i>	<i>Cedar</i>	<i>1</i>
1.					
2.					
3.					
4.					
5.					
6.					

site sketch



Use the City's [Property Viewer \(redmond.gov\)](http://redmond.gov) to find an aerial of the property. Using the snipping tool on your computer, take a screen shot of the property and mark the location of the tree(s) to be removed. Save the image to your computer and submit the photo with your application form.

TREE EXCEPTION REQUEST FORM



Permit Required. Per the Redmond Zoning Code (RZC) 21.72.090, a Tree Exception Request is required for any of the following actions: removing a Landmark Tree; the proposal exceeds the maximum number of trees allowed for removal; the proposal does not meet the standards provided in [RZC 21.72](#). For additional information on the tree removal standards see Redmond Zoning Code [RZC 21.72](#) or visit the City's website: [Tree Removal | Redmond, WA](#)

request & approval criteria

I am requesting an exemption for the following activities as described on the application form:

- ☐ Removal of a Landmark Tree (greater than 30 inches in diameter measured at 4 feet, 6 inches above grade).
- ☐ Exceeding the Maximum Number of Trees allowed under [RZC 21.72.020](#)
- ☐ Deviation from the Tree Protection Standards/Measures

I have provided an arborist report, photos, or other documentation to support my request, and feel that an exception is consistent with the criteria under RZC 21.72.090 and is necessary for one or more of the following reasons:

1. **Special Circumstances** related to the size, shape, location or surrounding of the property.

(Give examples for each tree such as the tree is lifting/damaging the house foundation)

2. **Reasonable Use of Property** is jeopardized by the strict compliance with the provisions of the code. *(Give example for each tree such as the tree interferes with the house foundation or location of utilities).*

3. Proposed vegetation removal, replacement, and any mitigation measures are **consistent with the purpose and intent of the code**. *(Give examples for each trees such as tree replacement proposed to mitigate for tree(s) removed).*

4. The proposed request **will not be detrimental to the public welfare** or injurious to other property *(explain why)*.

5. The strict compliance with the provisions of this code would be in conflict with the increased density of urban centers or the Marymoor Design District and result in development that would be inconsistent with the adopted vision for the neighborhood.

summary of existing on site trees

Number of Trees Pre-Request	Number of Trees Post-Request	Number of Replacement Trees	Tree Retention Percentage (%)

Property Owner/Applicant Signature

Date