

ROOF PERMIT APPLICATION DOCUMENTATION
Borough of Haddon Heights
Haddon Heights, New Jersey 08035

Project Address: _____

READ: If there are CEDAR SHAKES on the roof, the entire roof must be taken off and new sheathing shall be installed.

When installing Hot Tar roof or other type using open flame or torch you shall obtain a fire permit from the local Fire Department. Copy of fire permit shall be submitted with construction application. If not included, construction permit can not be issued.

Please Check all applicable: ☐ Entire Roof ☐ Front ☐ Rear
☐ Flat ☐ Detached Structure

• **Existing roof consist of:**

How many existing layer(s) of asphalt shingles _____

How many existing layer(s) of Tar _____

• **What is the existing base? Please check what applies.**

Cedar shakes (must be removed) _____ Wood Shingles _____
Tongue & Groove _____ Plywood _____ Hot Tar _____ Rubber(cold) _____
Metal _____ Rubber(hot) _____ Other _____

• **What work is going to be performed:**

1. ☐ Re-roof over one existing layer with plywood or tongue & groove base.

2. ☐ Tear Off _____ layer(s) of existing shingles to existing plywood base.

☐ Replace ply if or where needed ☐ Install New Throughout

☐ Asphalt shingles _____ Year Style & Color _____

☐ Cold Application Roll Roof _____ Hot Robber _____

☐ Tar _____ Other _____

• **Tear off entire roof material including base and install**

☐ Plywood-thickness: _____ OSB-thickness _____

☐ Felt Paper# _____ Tar Paper _____

☐ Asphalt Shingles _____ Years _____ Type: _____

☐ Metal _____ Cold Application _____

Additional Information if Necessary: _____

Applicant Signature Permit Issue # _____
Office Use