



Oil & Gas Permit Application
(Processing Sites)
Department of Planning Services
Building Inspection Division
1402 N 17th Avenue, P.O. Box 758, Greeley, CO 80632
(970) 400-6100 | www.weld.gov

Property Owner _____ Phone _____

Mailing Address _____
Address City State Zip

Site Address _____

Legal Description _____ SEC _____, T _____ N, R _____ W

Distances to Lot Lines: N _____ S _____ E _____ W _____ Total Land Area _____

Land Use Case # _____

Location Name _____

Applicant Name	Mailing Address, City, State, Zip	Phone
General Contractor	Mailing Address, City, State, Zip	Phone
Mechanical Contractor	Mailing Address, City, State, Zip	Phone
Electrical Contractor	Mailing Address, City, State, Zip	EC Lic # Phone
Plumbing Contractor	Mailing Address, City, State, Zip	PC Lic # Phone
Design Professional of Record	Mailing Address, City, State, Zip	Phone

Type of Sewer: ☐ Public: _____ ☐ Private: _____ Permit # _____	Type of Water: ☐ Public: _____ ☐ Private: _____ ☐ Well ☐ Cistern Permit # _____	Heating Provider: ☐ Natural Gas: _____ ☐ Propane: _____ ☐ Electric: _____ ☐ In Floor Heating ☐ Yes ☐ No	Electric Service Provider: ☐ Name: _____ Size of Svc: _____ AMPS
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Purpose of Permit	Occupancy	Type of Construction	Type of Foundation
☐ New Construction	☐ A	☐ Type IA NonCombustible Const Protected	☐ Basement
☐ Addition	☐ B	☐ Type IB NonCombustible Const Unprotected	☐ Finished SF:
☐ Remodel	☐ E	☐ Type IIA NonCombustible Const Protected	☐ Unfinished SF:
☐ Equipment Only	☐ F	☐ Type IIB NonCombustible Const Unprotected	☐ Crawl Space SF:
	☐ H	☐ Type III Protected	☐ Slab
	☐ I	☐ Type IIIB Unprotected	☐ Other
	☐ M	☐ Type VA Protected	
	☐ R	☐ Type VB Unprotected	
	☐ S		
	☐ U		

Height of Building _____ # of Stories _____

Deck: 1st Size _____ x _____ Covered ☐ Yes ☐ No
Porch 1st Size _____ x _____ Covered ☐ Yes ☐ No
(If any additional include in description)

Plumbing Fixtures:
Water Closets- Toilet (#) Male _____ Female _____
Lavatories – Sink (#) Male _____ Female _____
Drinking Fountains (#) _____

A/C Included ☐ Yes ☐ No
Fire Sprinkler ☐ Yes ☐ No
Fire District Approval ☐ Yes ☐ No

New Square Footage: Equipment Value \$ _____ Equipment Fee: \$ 1,000.00
Main Level _____ Building Value \$ _____ Building Fee: \$ _____
2nd Level _____ Electrical Value \$ _____ Electrical Fee: \$ _____

Other _____ Construction Meter: ☐ YES ☐ NO

**** County Facility, Road Impact and Drainage Impact Fees may apply****

INCLUDE A DETAILED DESCRIPTION OF THE WORK BEING DONE AND THE INTENDED USE _____

I (We) hereby depose and state under penalties of perjury that all statements, proposals, and/or plans submitted with or contained within the application are true and correct to the best of my (our) knowledge. Signatures of all fee owners of property must sign this application. If an Authorized Agent signs, a letter of authorization from all fee owners must be included with the application. If a corporation is the fee owner, notarized evidence must be included showing the signatory has the legal authority to sign for the corporation.

Signature of Applicant _____ Date _____

Applicant Email Address _____

All Building Permit Applications must include the following:

- _____ 1. **Completed Application Form.**
- _____ 2. **Authorization Form completed if Owner is not applying for permit**
- _____ 3. **Recorded Deed for proof of property ownership (Not Deed of Trust)**
- _____ 4. **One Plot Plan – Must be printed from the Weld Count Property Portal (<https://www.co.weld.co.us/maps/propertyportal/>) and needs to include the following:**
 - A. Proposed building location on property
 - B. Distances between each lot/property line to proposed building
 - C. Distances between proposed building and any existing structures
 - D. All Oil/Gas Production Facilities within 200 feet of proposed structures (tank batteries, well heads, etc.)
 - E. Identify the Street or County Road accessing from
 - F. Driveway location with length and width
 - G. If you require an address, you must show the distance from the nearest intersection to the driveway/access to the property
 - H. North arrow
- _____ 5. **Weld County Road Access Permit Application with pictures**
Contact: Weld County Development Review, 1402 N 17th Avenue, Greeley, (970) 400-6100
- _____ 6. **Drainage Impact Fee Calculation Sheet**
- _____ 7. **Copy of Septic Permit or proof of connection to Public Sewer**
- _____ 8. **Proof of Adequate Water**
Copy of Issued Well Permit or Copy of Paid Water Tap Agreement with Public Water District
- _____ 7. **Two sets of Building Plans with Commercial Structure Requirements – See available handout**
- _____ 8. **Fire District notification is required**
- _____ 9. **Two sets of Engineered Foundation Plans (must have registered Colorado Engineer Stamp)**
- _____ 10. **Two sets of Electrical Plans (Electric Svc 400 AMPS or greater requires Colorado Engineered Stamped Plans and available Fault Current Calculations)**
- _____ 11. **Two sets of Area Classification Map (Site specific) and hazardous location details; grounding details.**
- _____ 12. **Soils report**

Notice

The Applicant, his agents and employees shall comply with all the rules, restrictions and requirements of Weld County Zoning Regulations and Weld County Building Codes governing location, construction and erection of the above proposed work for which the permit is granted. The Building Official, or his agents, are authorized to order the immediate cessation of construction at any time a violation of the codes or regulations appears to have occurred. Violation of any of the applicable codes or regulations may result in revocation of this permit.

Buildings must conform with plans, as submitted to the Department of Building Inspection. Any change of plans or layout must be approved prior to the changes being made. Any change in the use or occupancy of a building or structure must be approved prior to proceeding with construction.

The applicant is required to call for inspections at various stages of the construction, and in accordance with the aforesaid rule, the applicant shall give the Building Inspector not less than one day’s notice to perform such activities.

The applicant must comply with current Building Department Expiration Policy. Weld County is not liable for workmanship. Permits are not transferrable.

Any documents submitted to Weld County may be copied and disclosed pursuant to the Colorado Open Records Act (CORA), regardless of whether they contain copyrighted materials.

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Office Use Only

Date Received _____	Initials _____	Permit Number _____
Floodplain ☐ Yes ☐ No	Planner Review _____	



Departments of Planning
Building, Development Review
and Environmental Health
1402 North 17th Avenue
P.O. Box 758
Greeley, CO 80632

Authorization Form

I, (We), _____, give permission to _____
(Owner – please print) (Authorized Agent/Applicant–please print)

to apply for any **Planning, Building, Access, Grading or OWTS** permits on our behalf, for the property located at
(address or parcel number) below:

Legal Description: _____ of Section _____, Township _____ N, Range _____ W

Subdivision Name: _____ Lot _____ Block _____

Property Owners Information:

Address: _____

Phone: _____ E-mail: _____

Authorized Agent/Applicant Contact Information:

Address: _____

Phone: _____ E-Mail: _____

Correspondence to be sent to: Owner _____ Authorized Agent/Applicant _____ by: Mail _____ Email _____

Additional Info: _____

**I (We) hereby certify, under penalty of perjury and after carefully reading the entire contents of this document,
that the information stated above is true and correct to the best of my (our) knowledge.**

Owner Signature Date _____

Owner Signature

Subscribed and sworn to before me this _____ day of _____, 20 _____ by
_____.

My commission expires _____

Notary Public