

Village of Sebring.

135 East Ohio Avenue
Sebring, Ohio 44672
Phone: (330) 938-9340
Fax: (330) 938-6834

Exemption Request Property Registration

(A separate request is required per Property)

Submit forms to 135 East Ohio Avenue Sebring, Ohio 44672 along with documentation.

1. Property Information

☐

Residential

☐

Commercial

☐

Industrial

Property Address: _____ Number of Units: _____

Description of Property: _____ Parcel No: _____

2. Owner/Agent Information:

Property Owner/Agent: _____

Contact Name: _____ Phone No.: _____

Address (No P.O. BOX): _____

City: _____ State: _____ Zip Code: _____

3. Condition/Status of Building:

☐

Utilities Shut Off

☐

Gas

Date: _____

☐

Electric

Date: _____

☐

Water

Date: _____

☐

Winterized

Date: _____

☐

Secured

Date: _____

***Note:** Building must be properly secured
according to Rules and Regulations

An exemption can only be granted by the Property Registration Department or their designee upon receiving a completed exemption request form. Requests for an exemption must be received within 10 calendar days of receiving notification to register. Please identify, for each property, the exemption that you are requesting. You are required to provide all supporting documentation to support your request for an exemption. All exemptions will be for a period of six (6) months from the date of approval.

You will be notified within 10 days whether or not your exemption has been approved. If it is not approved, you will be required to register within 30 days of notification. To obtain more information regarding the Vacant and/or Foreclosed Property Registry Ordinance, please contact Village of Sebring.

4. Reason for Exemption:

☐	Building is under active construction/renovation and has a valid building permit(s);
☐	Building suffered fire damage;
☐	Building is for sale and is listed with a licensed State of Ohio realtor;
☐	Building is being actively marketed as a rental;
☐	Owner is on an extended vacation or in an alternative living arrangement, <i>with the intention of re-occupying</i> ;
☐	Estate of a deceased owner in which the property is being actively probated or marketed for sale;
☐	Other (explanation required): _____ _____ _____

By signing below, you hereby acknowledge that the information provided is complete and accurate. Also, in the event that this property remains vacant after the six (6) month exemption period, you acknowledge your responsibility to register the property as vacant or be subject to the penalties as they pertain to the Vacant and/or Foreclosed Property Registry Ordinance.

Applicant Signature: _____	Date: _____
Print Applicant Name: _____	
Property Registration Department: _____	Date: _____

***** DO NOT MARK BELOW THIS LINE *****

Received By: _____ Date Received: _____

Exemption Approved By: _____

Exemption Denied By: _____ Date of Decision: _____

DOCUMENTATION PROVIDED:

- ☐ Copy of listing agreement with licensed real estate company
- ☐ Copy of valid building permit(s) issued by the Village of Sebring Building Department
- ☐ Information on length of time structure will be vacant
- ☐ Other _____