



MORTON BOROUGH GYM RENTAL

500 Highland Ave., Morton, PA 19070

GYM RENTAL

The Morton Borough has a gym rental space available. The gym is commonly rented for birthdays, graduation parties, communions/baptisms, funeral receptions, and anniversaries.

The gym rental is available to the public. Morton Borough residents receive a one-time discount on a rental per year.

Morton Borough will not approve gym rentals for the following holidays: New Year's Eve or Day, Good Friday, Easter, Memorial Day, Juneteenth, 4th of July, Labor Day, Thanksgiving, and Christmas Eve or Day.

GENERAL INFORMATION

Morton Borough Gym rentals are typically available on Friday, Saturday, and Sunday. Weekday rentals will require approval from the Head Chair of Public Facilities & Infrastructure. Rentals may go as late as 10:00 p.m. on Friday and Saturday and as late as 7:00 p.m. on Sunday.

Minimum rental of 2 hours.

A standard gym rental is 4 hours plus 1-hour setup period prior to the start time of the event and a 1-hour cleanup period after the event ends. Rental is \$500. Morton residents will receive a \$100 discount one time per year.

Additional setup time and event time can be requested. If approved, the additional time will be charged at an overtime rate of \$100 per hour.

Tables and chairs are included with the rental and include the indoor gym only not the outside grounds.

A security deposit/rental fee is required to secure the rental.

RENTAL RESTRICTIONS

- No alcoholic beverages. If found on premises, immediate cancellation of gym rental with no refund of security deposit and rental fee.
 - If proper policies and procedures are not followed such as but are not limited to proper clean up, damage to Borough property, or cancellation of less than 30 days, the security deposit/rental fee of \$100 to reserve the date is non-refundable.
 - Gym rentals may go as late as 10:00 p.m. on Friday and Saturday and as late as 7:00 p.m. on Sunday. No rentals will be approved for the 2nd and 4th Wednesday of the month.
 - Absolutely no indoor baseball, indoor kickball, indoor roller-skating, or indoor hockey.
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HOW TO RENT THE GYM?

Generally, we would require providing at least a 4-week lead time in advance of the date you request to rent the gym, if possible. To request a gym rental, please complete the attached form, Application for Morton Borough Gym Rental.

For funerals or repass, please contact the Morton Borough Office for availability.

Any questions, please contact the Morton Borough Office at 610-543-4565 and leave a voicemail with your contact information including your email address so we may reply.

We will respond to your request as soon as administratively possible.

DETAILS

- Only 175 people in attendance per rental
- 2 bathrooms
- 16 rectangular tables & 100 metal foldable chairs for guests
- Stage
- Full kitchen

FEES

- Rate/rental fee effective January 1, 2025.
- Minimum rental of 2 hours for \$250. A 3-hour rental is \$375. No additional discount.
- Rate: \$500 for a 4-hour rental (Morton residents will receive a \$100 discount one time per year).
- Rental fees must be paid in full 1 week prior to the rental date, no exceptions.
- Must cancel at least 30 days before event for a refund.
- Extra rental or set up time is \$100 per hour.
- If renting the gym for basketball, the rental fee is \$50 per hour paid in full at time of requested rental. (2 hours minimum).

RENTER PROPER CLEANUP

- Breakdown of all tables and chairs.
- Trash cans emptied and trash taken to the blue trash cans located outside the Borough garage.
- Sweep floor, dispose of dirt/food & clean-up the kitchen if used.

APPLICATION FOR MORTON BOROUGH GYM RENTAL

500 Highland Ave., Morton, PA, 19070
610-543-4565

Gym Rental (set up and breakdown is the responsibility of the renter)

Basketball Rental

Security Deposit Collected \$100

Today's Date:

Renter's Name & Address. Phone & Email Address (including name of Organization)

Date of the Gym Rental with start time & end time (including 1 hour of set up & 1 hour of cleanup)

of Attendees (no more than 175 people)

Total # of tables & chairs:

Total Cost (including extra set up time):

Will you be charging a fee to those attending your event or is it free?

Type of Gym Rental & Description of your event:

I (We) understand that in being permitted to use the facilities of the Borough Gym, that I (we) are assuming the risk for any and all physical injuries to me, or any member of the organization, which such facilities are intended herein. In case of injury, I (we) hereby waive all claims against the organizers, the sponsors, or any of the supervisors appointed by them, as well as the Borough of Morton, or any official employee thereof. I (We) likewise release from responsibility for any persons transporting myself, or us, to or from the facilities. I (We) understand that no alcoholic beverages are to be brought onto or upon the premises. As group head, I take responsibility for protecting the property from any damage while being used by our group and for cleaning the facility completely after use. I (We) will pay for any maintenance necessary due to our use of the facility if it exceeds normal wear and tear. I agree to adhere to the rental agreement.

Signature of Renter & Date Signed

Approval by Morton Borough Council Public Facilities & Infrastructure Chair & Date Approved



