



## City of Dayton Planning and Community Development

111 S. 1<sup>st</sup> St., Dayton, WA 99328  
509-382-2361

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### Application for a Conditional Use Permit

#### Introduction:

It is the intent of a Conditional Use Permit (CUP) to allow for uses that are not permitted outright within a specific zone. Such uses typically require a special degree of control to make sure they are consistent with the intent of the overlying zone and ensures compatibility with other existing and permitted uses within the zone. Additionally, CUP's allow better ability to ensure protection of health, safety, and generally welfare of the public prior to the use being allowed ([DMC Chapter 11-10](#)).

CUP's are a Type III decision, with the final decision made by the Hearing Examiner ([DMC Title 10](#)).

#### Applicant/Agent Information:

1. Name of Applicant: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_

#### Property Owner(s) Information:

2. Name of P.O.: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_

#### Property Information:

3. Address of property for proposed conditional use:  
\_\_\_\_\_
4. Tax Parcel Number: \_\_\_\_\_

5. Legal description of property : \_\_\_\_\_
6. Parcel/Lot Size: \_\_\_\_\_
7. Land use/zone: \_\_\_\_\_
8. Flood hazard? \_\_\_\_\_

Questionnaire (attach additional pages if necessary):

9. Current use of property:

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10. Proposed use of property:

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11. What are the reasons this property needs and is suited for a CUP?:

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12. What affect will the proposed used have on adjacent properties?

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13. What will be the effect upon the applicant if the CUP is not granted?

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14. Include any additional information you feel is pertinent, including any measures taken to improve compatibility with adjacent landowners, etc.

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### Submittal Requirements:

Upon submittal of your application, you must include the following attachments:

1. Completed application form
2. CUP application fee
3. Completed SEPA checklist, if applicable
4. Site Plan (8 ½" x 11") of the proposal drawn to a scale of one-inch equals fifty foot or one inch equals one hundred foot (1" = 50' or 1" = 100') and including but not limited to the following information:
  - ✓ Scale of drawing
  - ✓ North Arrow
  - ✓ Site (Lot) area showing property boundaries and dimensions
  - ✓ Names and widths of streets adjacent to the site
  - ✓ Easements effecting the use of the property
  - ✓ Existing buildings
  - ✓ Proposed buildings (including exterior decks/balconies), showing dimensions of said buildings and distance from other buildings and property boundaries
  - ✓ Parking areas, spaces and/or driveways
  - ✓ Landscaping
  - ✓ Fencing

**Certification**

I/we, the undersigned applicant(s), understand that this application must be complete and accurate and that all the above attachments must be submitted before this application may be brought before the Planning Commission. I further understand that the Planning Commission may ask for additional information. I hereby swear under penalty of perjury that the above responses are made truthfully and to the best of my knowledge.

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