

<b style="color: green;">FOLCROFT BOROUGH 799 E. Ashland Ave. Folcroft, PA 19032 PH 610-522-1305 FAX 610-522-1114 www.Folcroftborough.com	<b style="color: red;">ANNUAL FIRE INSPECTION APPLICATION	DATE RECEIVED
1. TYPE OF PROPERTY		
_____ NO _____ STREET _____ APARTMENT NUMBER _____ _____ CROSS STREET _____ AND _____ CROSS STREET _____		
2. OCCUPANCY CLASSIFICATION		3. REQUIRED FEE
____ COMMERCIAL PROPERTY less than 1000 square feet ____ COMMERCIAL PROPERTY between 1001 & 2000 sq feet ____ COMERCIAL PROPERTY Over 2000 square feet of property ____ SELF STORAGE GARAGES \$50 per storage unit		\$200 \$300 \$300 + \$25 every 1000 sq ft \$50.00
4. OCCUPANCY ANALYSIS		
NUMBER OF TENANTS FOR ____ UNIT	TOTAL NUMBER OF ____ POSSIBLE UNITS IN COMPLEX	CURRENT NUMBER OF ____ RENTED UNITS
5. PROPERTY OWNER IDENTIFICATION		
1 ST OWNER'S NAME TO INCLUDE BANK, TRUST, ESTATE AND AVIALABLE CONTACT	TELEPHONE	
MAILING ADDRESS FOR LEGAL NOTICES	CELL PHONE	E-MAIL
2 ND OWNER'S NAME TO INCLUDE BANK, TRUST, ESTATE AND AVIALABLE CONTACT	TELEPHONE	
MAILING ADDRESS FOR LEGAL NOTICES	CELL PHONE	E-MAIL
6. DESIGNATION OF LOCAL AGENT		
TENANT #1 CONTACT NAME AND OR COMPANY NAME	TELEPHONE	CELL PHONE
TENANT #2 CONTACT NAME AND OR COMPANY NAME	TELEPHONE	CELL PHONE
CONTACT NAMES FOR EACH RENTAL UNIT SHOULD BE PROVIDED ATTACH ADDITIONAL SHEETS OF CONTACT INFORMATION IF NEEDED		

7. DESIGNATION OF LOCAL AGENT		
☐ THE OWNER WILL ACT AS THE LOCAL AGENT IF CHECKED PROCEEDS TO SECTION 11		
☐ THE OWNER WILL NOT ACT AS THE LOCAL AGENT IF CHECKED, FILL OUT SECTIONS 8 THOROUGH 10		
8. LOCAL AGENT INFORMATION		
CONTACT NAME	TELEPHONE	CELL E-MAIL _____
CONTACT NAME	TELEPHONE	CELL E-MAIL _____
9. LOCAL AGENT ACKNOWLEDGEMENT OF POLICIES AND PROCEDURES		
I, (we) the designated Local Agent of records, understand that I (we) shall not sell or transfer ownership of this dwelling, dwelling unit, rooming unit or rental unit, nor shall I (we) occupy, let, lease or allow the occupancy by another, unless performing required repairs approved by the Folcroft Borough office, until the property in question has been inspected by the BCO's Office and determined to be clean, sanitary, and habitable, nor until the BCO's office certifies by the issuances of a certificate, that the property has been inspected and approved as being conformity with all provision of the Codified Ordinance of the Borough of Folcroft to include the Fire Code. Furthermore, as indicated by my signature below, I hereby acknowledge that I understand that failure to comply with those rules and or any of the above may result in citations issued by the local court with fines assessed up to \$1000.00 per day, for each day the violation occurs.		
SIGNATURE OF LOCAL AGENT		DATE
10. PROPERTY MANAGEMENT REQUIREMENTS		
Emergency contractors contact list must be submitted with the application	YES ☐	SUBMITTED NO ☐
Can local agent respond to the premise within 15 mins, 24 hours per day?	YES ☐	NO ☐
IF YOU CHECKED "NO" THEN YOU MUST HAVE A RAPID ENTRY KEY SYTEM INSTALLED AS PER THE ORDINANCE		
WILL A RAPID ENTRY KEY SYTEM BE INSTALLED ON THE PREMISE?	YES ☐	NO ☐
11. OWNER ACKNOWLEDGEMENT OF POLICIES AND PROCEDURES		
I, (we) the designated Local Agent of records, understand that I (we) shall not sell or transfer ownership of this dwelling, dwelling unit, rooming unit or rental unit, nor shall I (we) occupy, let, lease or allow the occupancy by another, unless performing required repairs approved by the Folcroft Borough office, until the property in question has been inspected by the BCO's Office and determined to be clean, sanitary, and habitable, nor until the BCO's office certifies by the issuances of a certificate, that the property has been inspected and approved as being conformity with all provision of the Codified Ordinance of the Borough of Folcroft to include the Fire Code. Furthermore, as indicated by my signature below, I hereby acknowledge that I understand that failure to comply with those rules and or any of the above may result in citations issued by the local court with fines assessed up to \$1000.00 per day, for each day the violation occurs.		
SIGNATURE OF OWNER		DATE