



City of Athens Fire Department
Fire Marshal's Office

KITCHEN FIRE SUPPRESSION SYSTEM – SUBMITTAL CHECKLIST AND APPLICATION

Date:	
Address of Business/Building:	Name of Business/Building:
Name of person making application:	Phone:
	E-Mail:

The following checklist is intended to assist the installing contractor in designing, and submitting for review, a code compliant pre-engineered kitchen fire suppression system. This document in no way details all of the requirements that may be necessary for a complete code compliant system. **The checklist must be completed, in its entirety, prior to plans being accepted for review.**

Each question should be marked "Yes" or "N/A." If a question is marked "NO," a written explanation, with code references, must be included in the "COMMENTS" section of the particular checklist item. Failure to provide a written explanation for each "NO" answer will result in automatic rejection of plans.

Section 1: Basic Information

☐ Yes	☐ No	Has the project name and address been included on the plans? COMMENTS:
☐ Yes	☐ No	Does each sheet have a page number? COMMENTS:
☐ Yes	☐ No	Do plans include a location map with one cross street minimum? COMMENTS:
☐ Yes	☐ No	Does plans have a point of compass, and symbol legend? COMMENTS:
☐ Yes	☐ No	Do plans indicate the NFPA standard (including edition) that the installation will comply?

Continue to page 2, section 1: Basic Information (Continue)

Section 1: Basic Information (Continued)

☐ Yes	☐ No	Do plans indicate scope of work?	☐ New System ☐ Modification of existing system
☐ Yes	☐ No	Does each sheet in the plans contain design professional signature?	
☐ Yes	☐ No	Does each sheet in the plans contain licensing information, and company name?	

Continue to Section 2: Building Information

Section 2: Building Information

☐ Yes	☐ No	Do plans indicate the type of fuel source (i.e., electric, gas, both, wood)? NOTE: Appliances using solid cooking fuels cannot utilize the same hood and/or duct with other types of appliances.
☐ Yes	☐ No	Do plans show the dimensions (length and width) of the plenum?
☐ Yes	☐ No	Do plans show the dimensions of the duct(s)?
☐ Yes	☐ No	Do plans show the appliance locations, type, and sizes?
☐ Yes	☐ No	Do plans indicate whether the deep fat fryer is a single vat or split vat fryer?
☐ Yes	☐ No	Is location(s) of back shelves noted on the plans?

Continue to page 3, Section 3: System Information

Section 3: System Information

☐ Yes	☐ No	Do plans indicate compliance with UL 300?	
☐ Yes	☐ No	Have specifications sheets been provided for all components of the system?	
☐ Yes	☐ No	Do plans show the pipe size(s) and schedule being utilized?	
☐ Yes	☐ No	Do plans show type (i.e. black iron, etc.) of pipe being utilized?	
☐ Yes	☐ No	Do plans indicate fusible links and temperature rating?	
☐ Yes	☐ No	☐ N/A	Do plans indicate a mechanical gas valve?
☐ Yes	☐ No	Is the total number of nozzles and flow points (either per bottle or system) indicated on the plans?	
☐ Yes	☐ No	Do plans indicate automatic fan and electric shutdown with system actuation?	
☐ Yes	☐ No	☐ N/A	Do plans indicate audible alarm to be interlocked with system actuation?
☐ Yes	☐ No	Is the remote manual activator (pull station) installed no more than 48" or less than 42" above finished floor and along the path of egress?	

Continue to page 4, Section 3: System Information (Continued)

Section 3: System Information (Continued)

☐ Yes	☐ No	Are all cooking surfaces (including conveyer type or otherwise open ovens), ducts, and plenums protected?
☐ Yes	☐ No	Does system provide an audible or visual indicator to show system is in ready condition or is in need of recharging?

Continue to Section 4: Miscellaneous

Section 4: Miscellaneous

☐ Yes	☐ No	Are ALL submittal documents consistent with each other; are they thorough and comprehensive in nature and scope; are they neatly and professionally packaged? Does submission include 2 hard copies and 1 PDF on a disk?
☐ Yes	☐ No	Are plans permanently bound together into complete sets? (No loose pages)
☐ Yes	☐ No	Is a currently valid copy of the appropriate State of Texas fire protection license(s) included with the submission packet?

Continue to page 5

I hereby attest, to the best of my knowledge, the aforementioned checklist information is accurate and adequate for the fire suppression system project being submitted. I further attest, to the best of my knowledge, that the fire suppression system being submitted meets all applicable codes and standards.

Applicants Name (Print)

Applicant Signature

Fire Marshal Use Only			
☐ PLANS APPROVED <table border="0"><tr><td>_____ Reviewed By</td><td>_____ Date</td></tr></table>	_____ Reviewed By	_____ Date	APPROVAL SUBJECT TO:
_____ Reviewed By	_____ Date		
☐ PLANS REJECTED <table border="0"><tr><td>_____ Reviewed By</td><td>_____ Date</td></tr></table>	_____ Reviewed By	_____ Date	SEE ATTACHED REPORT FOR COMMENTS.
_____ Reviewed By	_____ Date		

These plans have been reviewed for general conformity to the City of Athens and Building codes. Any errors overlooked in the review process shall not prevent the Fire Marshal from requiring correction of errors in construction documents, other date, or on-site installation.

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