



Master Uniform Application

I. Type of Application

☐ Annexation	☐ Conditional Use Permit	☐ Tract Map	☐ Zone Variance
☐ Zone Change	☐ Specific Plan	☐ Williamson Act Contract	☐ Lot Line Adjustment
☐ Parcel Map	☐ Zone Text Amendment	☐ Parcel Map Waiver	☐ Parcel Merger / LLA
☐ General Plan Amendment	☐ Precise Development Plan	☐ Reversion to Acreage	☐ Other: _____

II. Submittal Requirements

All items identified below must be included in the application packet unless exempted by Staff. If any items are missing, the application will not be accepted. **ACCEPTANCE OF AN APPLICATION DOES NOT GUARANTEE PROJECT APPROVAL.**

- ☐ Completed Master Uniform Application indicating type of application being submitted
- ☐ Written Project Description
- ☐ One (1) Preliminary Title Report, not more than two months old, for all subject properties (if applicable)
- ☐ Payment of Filing Fees (contact the Community Development Department for fees due)
- ☐ Signed Billing Authorization Form (if applicable, required for all deposit based fees)
- ☐ Mailing Address Labels (if applicable See Instructions for Mailing Labels)
- ☐ Signed Indemnification Agreement
- ☐ Signed Copyright Agreement (if applicable)
- ☐ Submittal Checklist and/or Required Exhibits Information corresponding with application type identified above

CONSENT OF PROPERTY OWNER: The consent of the property owner is required for filing an application for a land use development permit within the City of Wasco. The signature of the property owner(s) below constitutes consent for filing of this application.

INCOMPLETE APPLICATIONS: The completeness of this application, which includes accompanying plans, shall be subject to the review of the Community Development Department. Applications for any of the above listed actions, and other actions as deemed necessary by the Community Development Department, shall be considered incomplete pending a completeness review.

III. General Information

Project Information

Name of Project (if applicable): _____

Address: _____

APN(s): _____ Site Area: _____

Zone District: _____ Planned Land Use Designation: _____

Existing Use of Property: _____

Applicant Information

Name of Applicant: _____

Address: _____ Email Address: _____

Phone Number: _____ Mobile Number: _____

Signature: _____

Property Owner Information

Name of Property Owner: _____

Address: _____ Email Address: _____

Phone Number: _____ Mobile Number: _____

Signature: _____

For Staff Use Only:

Application No.:

Related Files:

Date Received:

Received By:

Fee Amount:

Receipt No.:



Community Development Department

(661) 758-7239 Fax (661) 758-7250

764 E Street, Wasco, CA 93280

www.cityofwasco.org

REQUIRED INFORMATION FOR EXHIBITS

PARCEL / LOT MERGER

All information identified below must be included on the relative exhibit. If items are missing, the application will be considered incomplete. **ADDITIONAL INFORMATION MAY BE REQUIRED, AS DETERMINED BY THE COMMUNITY DEVELOPMENT DEPARTMENT, TO FACILITATE COMPLETE REVIEW OF THE PROPOSAL REQUEST.**

General Information

- All plans shall be prepared by the appropriately licensed and qualified professional architect, engineer, or surveyor.
- All submittals to the City of Wasco shall be made in an electronic format.

Parcel / Lot Merger Exhibit Requirements

- 1.) Title Sheet – showing the following
 - a. Parcel Merger Number (Obtained by the City of Wasco Planning Department)
 - b. Legal Description, including type of Map (Being a Merger) and the ¼ section, section, township, and range.
 - c. Vicinity Map
 - d. Name of the Current Owner and Agent if different from owner
 - e. Name of the Current Engineering/Surveying company processing the Lot Line Adjustment
 - f. Vicinity Map
 - g. Statistics:
 - i. Total Project Area & Number of Existing Lots
 - ii. Proposed Lots and Area
 - iii. Existing Land Use
 - iv. Proposed Land Use
 - v. Existing Zone
 - vi. Proposed Zone
 - vii. Existing General Plan
 - viii. Proposed General Plan
 - ix. Current or Proposed Source of Water domestic and Fire
 - x. Current or Proposed Sewage disposal
- 2.) Map Sheets (As Existing and As Proposed, and any other detail sheets deemed necessary)
 - a. Parcel Merger Number (Obtained by the City of Wasco Planning Department)



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- b. Legal Description, including type of Map (Being a Merger) and the ¼ section, section, township, and range.
- c. Drawing shall be to scale (standard engineering)
- d. Drawing shall contain a North Arrow
- e. Show the gross and net area of the lots
- f. Each Lot contains a letter or number identifying
- g. All lot lines are shown with dimensions
- h. show all structures on site
- i. show all distance between structures and from structures to the proposed property lines
- j. If there are no structures on the site, please state so in note form
- k. All easement affecting the property shall be plotted, width labeled or described and labeled with the recording information and purpose



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COPYRIGHT STATEMENT

Application/Permit No.: _____ Date: _____

Property Address: _____ Property APN(s): _____

The following statement applies to all plans submitted in relation to the above Application/Permit. The signatures of the engineer of record and the applicant below constitute agreement with this statement and demonstrate their understanding of this statement and its application to all related plans.

THE UNDERSIGNED, WHO IS THE APPLICANT HEREBY WAIVES ALL RIGHTS OF COPYRIGHT AND COPYRIGHT PROTECTION, IF ANY, FOREVER, WITH REGARD TO ANY AND ALL DOCUMENTS FILED OR LODGED WITH THE CITY OF WASCO INCLUDING, WITHOUT LIMITATION, ALL DOCUMENTS PERTAINING TO THE SIGN PROPOSED BY THE APPLICANT (COLLECTIVELY, THE "SIGN") AND AGREE THAT THE CITY OF WASCO, ITS OFFICERS, COUNCILMEMBERS, COMMISSIONERS, EMPLOYEES, AND CONTRACTORS (COLLECTIVELY, THE "CITY") SHALL HAVE NO LIABILITY WHATSOEVER FOR DAMAGES TO APPLICANT ARISING OUT OF OR RELATING TO, DIRECTLY OR INDIRECTLY, INFRINGEMENT OF COPYRIGHT PROTECTION OR RELATED CLAIMS INCLUDING, WITHOUT LIMITATION, VICARIOUS AND CONTRIBUTORY COPYRIGHT INFRINGEMENT, FOR USE OF THE SIGN OR FOR THEIR RELEASE, REPRODUCTION, DISTRIBUTION OR SALE.

THE UNDERSIGNED UNCONDITIONALLY AUTHORIZE THE CITY TO REPRODUCE, DISTRIBUTE, RELEASE, SELL, OR USE THE SIGN IN ANY WAY DEEMED NECESSARY, APPROPRIATE, OR CONVENIENT BY CITY INCLUDING, WITHOUT LIMITATION, AS FOLLOWS: (1) AS REQUIRED FOR PUBLIC REVIEW AND CONSIDERATION OF ANY PROJECT ASSOCIATED WITH THE SIGN; (2) AS REQUIRED OR AS MAY OTHERWISE BE AUTHORIZED UNDER STATE AND FEDERAL LAWS; (3) FOR OTHER USES THAT ARE IN THE NORMAL AND CUSTOMARY COURSE OF BUSINESS FOR THE CITY AND ITS STAFF; AND (4) UPON REQUEST OF ANY HOLDER OF ANY INTEREST (THE "SUCCESSOR HOLDER") OR ANY AGENT OF THE SUCCESSOR HOLDER RELATING TO THE SIGN HOWEVER ACQUIRED BY THE SUCCESSOR HOLDER, INCLUDING, WITHOUT LIMITATION, BY PURCHASE, FORECLOSURE, FINANCING, OR ANY OTHER MEANS OF TRANSFER.

APPLICANT SIGNATURE: _____

(PRINT NAME)

This includes any plan(s) submitted for consideration during the planning entitlement, building permit, or public works plan review process. **The City WILL NOT accept plans that do not include this signed statement.** Should you have any questions, please contact the City of Wasco at (661)758-7250.

Updated January 2024



Billing Authorization Form

As partial performance related to application processing, the Applicant (and/or Property Owner of the subject property of the project application) shall make a deposit (funds) in the amount of \$_____ to the City upon filing of their application. City shall charge all lawful expenses incurred in providing Application processing services against Applicant's deposit and any other required City fees. City expenses may include, though not be limited to, City staff time and directly related expenses for application review for completeness, application referrals, noticing of meetings and hearings, site inspections, staff report preparation, preparation of correspondence, response to public inquiries related to the Application, copying and mailing charges, and attendance at meetings.

The undersigned Applicant assumes full responsibility for all costs incurred by the City in the processing of this application. The Applicant further acknowledges and agrees that the fees posted herewith may not be adequate to fully reimburse the City for costs incurred in connection with the Application process, and that periodically, as the need arises, Applicant(s) may be called upon to make further deposit of funds.

Applicant agrees that there shall always remain on deposit with the City sufficient funds to cover the anticipated costs to be incurred with the Application process for a period of thirty (30) business days. (Note: in some instances, funds may be required to cover a period of time beyond 30 days, particularly when consultant services are being used and significant expenses are incurred.) In the event, for any reason, a City request for further deposit of funds from Applicant is not fully satisfied, within thirty (30) business days the City shall cease processing of this Application and the related project, and shall record the failure to make the requested deposit of funds as the Applicant's request to cease processing the Application. In addition, should the funds on deposit ever fall below an amount, estimated by the City in its sole discretion, sufficient to cover the anticipated costs to be incurred in the Application process for a period of thirty (30) business days, the City shall cease processing of the Application and cancel same, and shall record the lack of funds as the Applicant's request to cease processing the Application.

The advance of funds shall not be dependent upon the City's approval or disapproval of the Applicant's application, or upon the result of any action, and shall in no way influence the project. Further, neither Applicant nor any other person providing funding for the Application shall, as a result of such funding, have any expectation as to the results of the Application process or the selection of an alternative favorable to or benefiting the Applicant.

Upon conclusion of processing services and full reimbursement to the City for any outstanding costs that may have been incurred in Application processing, any remaining deposit monies with the City shall be returned to the Applicant. The City may withhold final approval of any project/permit until all fees/invoices are paid in full.

I certify under proof of perjury that I am the property owner or that I am authorized, as project Applicant, to enter into this funding agreement on his/her behalf. I agree to advise the City in writing should I no longer be associated with the below-referenced property/project.

Signature: _____ Date: _____

Printed Name: _____

Relationship to Application: ☐ Applicant ☐ Property Owner

Application No.: _____ Address/APN: _____

Billing Contact Information (for mailing of invoices)

Name : _____ Phone Number: _____

Address: _____



INDEMNIFICATION AND HOLD HARMLESS

ORDINANCE No. 2019-706, adopted by the City Council of the City of Wasco on December 17, 2019, requires applicants for land use approvals, to sign the following Indemnification Agreement. Failure to sign this agreement will result in the application being considered incomplete and withheld from further processing.

INDEMNIFICATION AGREEMENT

As part of this application , applicant agrees to defend, indemnify, release and hold harmless the City of Wasco, its council members, agents, officers, attorneys, employees, boards and commissions, as more particularly set forth in the Wasco Municipal Code Section 17.50.040, from any claim, action or proceeding brought against any of the foregoing individuals or entities, the purpose of which is to attack, set aside, void or annul the approval of this application or adoption of the environmental document which accompanies it. The indemnification shall include, but not be limited to, damages, costs, expenses, attorney fees or expert witness fees that may be asserted by any person or entity, including the applicant, arising out of or in connection with the approval of this application, whether or not there is concurrent, passive or active negligence on the part of the City, its agents, officers, attorneys, employees, council members, boards and commissions.

Date: _____

Applicant

Date: _____

Property Owner