



**DEPARTMENT OF COMMUNITY
DEVELOPMENT**

152 W. Cedar Street, Sequim, WA 98382

REQUEST FOR EXTENSION – SMC 20.01A.030

After approval of a land use application, *within 14 calendar days prior to the date of the permit expiration* as set forth in the Sequim Municipal Code, the property owner may request in writing, an extension of time. The DCD director, upon consultation with other development review departments, may grant an extension of time for the permit approval, up to but not exceeding one year. The DCD director shall not grant more than one extension. Conditions of approval for an extension are outlined in SMC 20.01A.030.

Preliminary Plat approval will expire after five years unless an a proposed final plat, in proper form, and meeting all final plat requirements, is submitted to the Department of Community Development, unless an extension of time is granted by the DCD director as provided for in subsection (E)(1) of SMC 20.01A.030. Upon written request by an applicant filed no fewer than 30 calendar days prior to the expiration of a preliminary plat approval, the DCD director may grant a one-time extension of one year.

PROJECT INFORMATION:	
Project Name:	Application Type:
Permit No.:	Approval Date:
Site Address or Parcel Number:	
What is the reason for the delay?	
Is the approved permit in compliance with all applicable development codes at the time of this extension request, unless otherwise allowed by vesting laws? ☐ Yes ☐ No	
Has there been a change of circumstances applicable to the property since project permit approval? ☐ Yes ☐ No	
APPLICANT/PROPERTY OWNER:	
Name:	Phone:
Address:	

Email:

I, the undersigned, declare under penalty of perjury under the laws of the State of Washington, that to the best of my knowledge the above information is true and complete.

Applicant Name:

Date:

Applicant Signature: