



**CHARITABLE OR CIVIC ORGANIZATIONS APPLICATION TO
SOLICIT AT CITY INTERSECTIONS**

*VALID ONLY FOR CHARITABLE OR CIVIC ORGANIZATIONS QUALIFIED UNDER IRS CODE 26 USC
501 SECTIONS 501(C) (3) AND 501 (C) (4)
OR VETERANS ORGANIZATION WITH TAX EXEMPT STATUS UNDER IRS CODE
CITY ORDINANCE 19.352 AND PUBLIC ACT 112 OF 2017

Requirements:

1. Solicitor Permit Application – Intersections
 - One form is required for each event
 - Maximum of two (2) days in any calendar year valid only on a Saturday and/or Sunday
 - Only one permit will be issued for an intersection
2. Documentation of qualified Charitable or Civic Organization under IRS Codes*
3. Charitable or civic organization maintains at least \$500,000 in Liability Insurance (PA 112 of 2017 Requirement)
4. All participants shall be at least 18 years of age or older (PA 112 of 2017 Requirement), and legible listing must be provided with application
5. Must wear high visibility safety apparel that meets current American Standards by the International Safety Equipment Association (PA 112 of 2017 Requirement)
6. Permit badges and picture identification must be viewable while soliciting
7. Traffic Cone Release/Indemnification (if applicable)

Submit form and deposit to:

Department of Public Works
19700 Pleasant Drive
St. Clair Shores, MI 48080
Phone (586) 445-5363
Office hours - 7:00 am to 3:30 pm

The City reserves the right to limit the number of intersections and not approve those intersections in work zones.

Note: Minimum five (5) business days after submission is required for processing of permits once all submitted information is complete

➤ **Failure to return the permit badges within seven business days of the event will trigger a \$100 bond for all future events**

Ordinance Requirement: MUST carry picture ID and City issued permit.



St. Clair Shores City Clerk, 27600 Jefferson, St. Clair Shores, MI 48081
586-447-3303 (Fax 586-445-0469)

In accordance with the provisions of the ordinance section of the City of St. Clair Shores, I hereby make application to engage in **Soliciting** in the City of St. Clair Shores intersections.

Dates of soliciting period (maximum of two weekend days): Start Date: _____ End Date: _____

Hours of Solicitation: Start Time: _____ End Time: _____ Number of participants _____
(no earlier than 9 a.m. and no later than 8 p.m.)

Listing of Intersections: _____

If traffic cones are needed for City intersection soliciting, complete the Traffic Cone Form and contact DPW at 586-445-5363

Contact name and phone number: _____

Charitable/Civic Organization Name _____

Address: _____ City _____ State _____ Zip _____

Charitable/Civic Organization Phone # _____ Email: _____

Charitable/Civic Organization maintains at least \$500,000 in liability insurance _____
Initial here

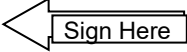
Description of non-profit nature of the organization: _____

Has this organization ever been found to have violated a municipal ordinance regulating soliciting?
Yes or No If yes, explain: _____

Has this organization or an officer or director of the applicant's parent organization ever been convicted of a felony, and/or any sex offense, and if so, the date and location of such conviction, and a brief description of the offense: _____

I certify that all the information on this application is true and correct. I understand that the City shall have the right to investigate and verify the information contained in this application. I have read the Peddlers and Solicitors Ordinance, and I agree to abide by its terms.

It is further understood and agreed that all persons soliciting in the City of St. Clair Shores will: 1) Observe all ordinances and traffic laws, 2) Observe solicitation hours no earlier than 9 a.m. and no later than 8 p.m., 3) Show proof of non-profit status (organization letter) 4) \$500,000 in liability insurance coverage 5) Show proof of all licenses or permits, if any, required by law, 6) Not threaten or harass any person in the course of soliciting activities, 7) Carry a copy of permit, including photo identification, at all times and return to City Clerk's Office upon expiration of permit term.

Signature: _____  Sign Here Date: _____

NOTE: Failure to return solicitor badges within seven days of soliciting period end date will trigger a bond fee of \$100.00 for all future permits. Badges **MUST** be returned by: _____

Approved ☐

Denied ☐

City Clerk

cc: Petitioner

Police Department

DPW

Fire

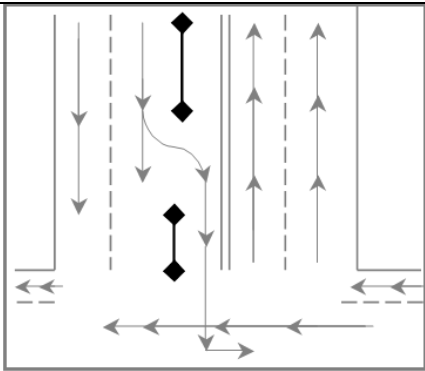
CDI

Finance

Ordinance Requirement: MUST carry picture ID and City issued permit.



**Key: ♦ = orange traffic cones
(4 cones at 20 ft. intervals)**

[illegible]



FOR TRAFFIC CONES NEEDED FROM DPW

Department of Public Works, 19700 Pleasant, St. Clair Shores MI 48080 (586) 445-5363
Monday – Friday 7:00 am to 3:30 pm

RELEASE/INDEMNIFICATION

I _____, ("Borrower") choose to borrow certain property and/or equipment of the City of Saint Clair Shores to wit: _____.

Assumption of Risk:

Borrower recognizes that there are known and unknown risks, dangers, and hazards that could injure or harm Borrower, other persons, and/or property while using such property and/or equipment. With this in mind, Borrower does hereby voluntarily assume all risk, dangers, and hazards that Borrower may encounter as part of or use of such property and/or equipment.

Release:

Borrower further agrees to release, acquit, hold-harmless, and forever discharge the City of Saint Clair Shores, and any and all of their agents and successors, from any and all claims, demands, damages, costs, expenses, and causes of actions arising from any act or occurrence arising from use of such property and/or equipment.

Indemnification:

Borrower agrees to use the property and/or equipment so as not to endanger any person or property. Borrower further agrees to indemnify and defend the City of Saint Clair Shores against any and all claims of Borrower, Borrower's agents, and/or any persons arising out of activities conducted by Borrower or Borrower's agents.

Subscribed and sworn to before me
this _____ day of _____, 20____.

Notary Public

_____ County, Michigan

Acting in _____ County

My Commission Expires: _____