



CITY OF RAYMONDVILLE, TEXAS
PUBLIC REQUEST FOR INFORMATION
OFFICE OF THE CITY SECRETARY
(956)689-0981

SUBMIT THIS FORM BY

<i>Email:</i> City Secretary d.garza@raymondvilletx.us	<i>Mail:</i> City of Raymondville Attention City Secretary 142 South 7 th Street Raymondville, TX 78580	<i>Fax:</i> Attention City Secretary (956)689-0981
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PARTY REQUESTED INFORMATION

NAME OF REQUESTOR

PHONE NUMBER

EMAIL

DESCRIPTION OF DOCUMENTS REQUESTED. PLEASE BE SPECIFIC.

SELECT THE MANNER IN WHICH YOU WISH TO VIEW THE REQUESTED INFORMATION

- ☐ I wish to physically inspect the requested information at City offices.
- ☐ I wish to have copies made of the requested information at the authorized rates.
- ☐ I wish to have copies sent electronically via provided email address at authorized rates.

Requestor's Signature: X

OFFICE USE ONLY

Date Received

Method of Receipt

Routed to

RETURN TO SECRETARY'S OFFICE NO LATER THAN: _____

DATE OF FINAL ACTION ON THE REQUEST: _____ (mm/dd/yyyy)

ACTION TAKEN: _____