



PLANNING DEPARTMENT

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Right-of-Way Use Permit Application

Permit No. _____

Regulations

- **Section 23-5: Definitions**

Public right-of-way: A "public right-of-way" is a strip of land used or intended to be used, wholly or in part, as a public street, alley, walkway or drain.

- **Section 22-25: No work to be done on streets without permit**

It shall be unlawful for any person to cut, break, puncture, excavate or otherwise damage, in any manner whatsoever, any portion of the surface of any public street, alley, curb or sidewalk located within the corporate limits of the city and maintained by the city, without first having obtained a written permit issued by the public works director and/or his designee for such purpose and authorizing the same to be done. All water districts or water supply corporations are given rights-of-way within, along, under, and across all public, state, county, city, town, or village roads, highways, and right-of-way and other public rights-of-way without the requirement for surety bond or security; provided however, that the entity having jurisdiction over such roads, highways, and rights-of-way may require indemnification. All utility companies whether subject to the payment of the permit fee or not must obtain a street cut permit. Emergency repairs performed require that a permit be obtained no later than twenty-four (24) hours after the incident or the next business day.

- **Section 22-26: Charge for repair permit**

A charge of fifty dollars (\$50.00) per permit shall be levied by and be payable to the City of Eagle Pass at the time of issuance of each permit prescribed in Section 22-25. Companies holding a franchise with the City of Eagle Pass for the use of street rights-of-way are exempt from the permit fee but must obtain a permit as required by this division. The Eagle Pass Water Works and Sewer Department are exempt from payment of this fee.

- **Section 23-61(m)(3): Construction Standards**

- a. All streets shall be constructed with respect to base, surfacing, curbs and geometric design criteria in accordance with the standards and specifications of the master development plan of the city and the regulations set forth herein, and shall be subject to the inspection and approval by the city manager. Samples of caliche shall be required to be laboratory tested prior to initiation of construction. All costs incurred in meeting this requirement shall be borne by the subdivider.
- b. No trees or shrubs shall be planted within a street right-of-way. No structures shall be placed within a street right-of-way. Within key areas where beautification is desired, street trees may be permitted if approved by the Public Works Department, but must not impede driver and pedestrian sight lines.

- **Appendix A, Section 15(h)(D)(2): Location**

No sign, other than public traffic control signs and other governmental signs, may be located within the public right-of-way. All signs, including any overhead projections, must be located completely within the boundaries of the property on which they are located.

Applicant Information

Applicant: _____

Address: _____

Telephone: _____ E-mail _____

- **Right-of-Way**

Location: _____
(Provide information on exact location such as block number in subdivision, cross streets, and/or side of street)

- **Describe Proposed Activity within Right-of-Way**

- **Project Design**

Please include a drawing showing the work proposed to be undertaken within the right-of-way. The drawing should be drawn to scale and should contain information necessary to allow for a City review of your project.

All construction is required to comply with provisions of the *City of Eagle Pass Code of Ordinances*, the *City of Eagle Pass Public Works Department Construction Specifications Manual*, the 2015 *International Building Code* (IBC), the 2015 *International Residential Code for One and Two Family Dwellings* (IRC), the 2015 *International Fire Code* (IFC), the 2014 *National Electrical Code* (NEC), the 2015 *International Mechanical Code* (IMC), the 2015 *International Plumbing Code* (IPC), and the 2012 *Accessible and Usable Buildings and Facilities: ICC A117.1-2009*.

- **Applicant Authorization**

I authorize the City of Eagle Pass to conduct any site visits necessary to evaluate this right-of-way use permit application.

I hereby state that I have prepared this application and attached drawing(s) and that, to the best of my knowledge, the information contained herein is complete, accurate, and a true representation of the project. I further attest that I have the authority to submit this application and agree to comply with any and all conditions of permit approval. I agree to provide any additional information requested by the City as they deem necessary for the processing of this permit application, and I understand that a new application and fee may be required if the scope of the project is modified.

Applicant Signature

Date

Office Use	Date Application Received for Review:	Received by:	Routed to:
	Missing Supporting Documents, if applicable:		
	Date Supplemental Info or Supporting Documents Received:	By:	
	Date Application Emailed to Public Works:	Date Report Received:	
	Permit Issuance Date:	Issued By:	