



City of Pontiac
Freedom of Information Request Form

Date Requested: _____

Name: _____

Street Address: _____

City/State/Zip: _____

* Telephone: _____ * E-mail: _____

* Fax: _____

Records Requested: (Provide as much specific detail as possible so the City can identify the information you are seeking. You may attach additional pages if necessary.)

** Do you want copies of the documents? Yes _____ No _____

Do you want electronic copies or paper copies? _____

If you want electronic copies, in what format? _____

Is this request for a commercial purpose? Yes _____ No _____

(It is a violation of the Freedom of Information Act for a person to knowingly obtain a public record for commercial purpose without disclosing that it is for a commercial purpose, if requested by the public body. 5 ILCS 140.3.1(c).)

Signed

* Optional

** Unless specifically requested to the contrary, the City will provide paper copies.