



City of Burlingame Temporary Use Permit Application

A Temporary Use Permit allows for short-term activities that are determined to be compatible with adjacent and surrounding uses when conducted in compliance with Burlingame Municipal Code Chapter 25.82 - Temporary Use Permits. A temporary land use activity is defined as a land use that is interim, non-permanent, and/or seasonal in nature, and lasting from one to 30 days, and generally not more than 30 consecutive days in duration. Please refer to Burlingame Municipal Code Section 25.82.030 for types of allowed temporary uses. **An application for a Temporary Use Permit shall be filed no less than two weeks prior to the date on which the temporary use is planned to commence.**

Applicant Name _____

Address _____

City _____ **State** _____ **Zip Code** _____

Email _____ **Phone** _____

Applicant: I hereby certify under penalty of perjury that the information given herein is true and correct to the best of my knowledge and belief.

Applicant's signature: _____ **Date:** _____

Property Owner Name _____

Address _____

City _____ **State** _____ **Zip Code** _____

Email _____ **Phone** _____

Property Owner: I am aware of the proposed application and hereby authorize the above applicant to submit this application to the Planning Division.

Property Owner's signature: _____ **Date:** _____

Date Application Received (staff only): _____

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1. Describe the proposed temporary use.
2. Provide the beginning and end date of the proposed temporary use.
3. How many people are expected to attend the event(s) during this period?
4. Provide a plan/diagram showing the portion(s) of the site to be used for the temporary use (attach plan to this application). Include locations of any temporary structures (e.g. tents, stage, portable restrooms, etc.).
5. Provide a plan/diagram showing the parking to be provided for the temporary use (attach plan to this application). There will need to be adequate parking to accommodate vehicular traffic to be generated by the use; parking must be available either on-site or at alternate locations acceptable to the Community Development Director.
6. Will loudspeakers be used for the temporary use? If so, please describe.

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7. Will there be any signs posted on the property or in the vicinity? If so, please include the number of signs, size of signs, and where they will be posted.
8. Describe how the operation of the requested temporary use will not endanger, jeopardize, or otherwise constitute a menace to the public convenience, health, safety, or general welfare.
9. Describe how the operation of the requested temporary use will not be detrimental to adjoining properties through the creation of excessive dust, light, noise, odor, or other objectionable characteristics.
10. Describe how the proposed site/location is adequate in size and shape to accommodate the temporary use without detriment to the enjoyment of other properties located adjacent to and in the vicinity of the subject site.