MOUNTVILLE BOROUGH
21 East Main Street, P.O. Box 447, Mountville, PA 17554-0447
Telephone 717-285-5547 • FAX 717-285-2094

RIGHT-OF-WAY CONSTRUCTION PERMIT APPLICATION

(Required for installation of WCF's and above ground facilities, if the construction requires excavation, a street excavation permit must be obtained)

Application Date: _____

Project location: (please include a sketch)_____

Application is hereby made by: (Name): _____ (Phone):_____

(address): _____ (Email): _____

for permission to _____
(Description and purpose of work, continue below……)

_____

_____

_____

_____

_____

Under and subject to all conditions, restrictions and regulations prescribed by the Borough of Mountville Code of Ordinances regulating construction within the Right-of-Ways within Borough limits. Copy of said ordinance may be obtained from the Borough Office or online at www.mountvilleborough.com.

1) Date work will start: _____

2) Planned completion date: _____

3) Road surface is improved to a width of _____ feet.

4) Distance from center line of roadway to curb or gutter is _____ ft.

5) Distance from center line of roadway to right-of-way line is _____ ft.

6) Excavation will be performed ☐ Yes ☐ No
(If yes, a Street Excavation Permit is required)

7) Application is for a Wireless Communication Facility ☐ Yes ☐ No
(If yes, complete items 8 & 9)

8) Number of WCF's (if applicable) _____

9) Number of WCF's on new poles (if applicable) _____

**If temporary road patch is used, provide date the excavation is to be permanently resurfaced. _____

The applicant is (an individual) (a partnership) (a corporation).

_____
(Name of Applicant)

(Corporate Seal)

By: _____
(Authorized Representative Signature)

Email your completed application to manager@mountvilleborough.com to receive a timely response and allotted fees

TO BE COMPLETED BY THE BOROUGH

Permit Number: _____

Permit Approved Date: _____
(Permit valid for a period of 180 days from this date)

(Borough Seal)

By:_____
(Borough Secretary)

Application Fee: $ _____ Additional Fees: $ _____ _____ $ _____ **TOTAL FEE: $ _____** Fee payable to Mountville Borough at time of receipt.	☐ Certificate of insurance ☐ Bond ☐ Use Agreement Required ☐ Approved Use Agreement ☐ Sketch attached	Inspection Date: _____ Final Approval: _____

Duplicate copy of application after Borough approval will be authorized permit.
The prescribed Permit Fee shall accompany application and sketch. Schedule of fees furnished upon request.

Revised 08.11.2025